



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL AGENDA

Tuesday, July 16th, 2024, 7:30 pm

The Council of the Municipality of Morris-Turnberry will meet electronically in regular session on the 16th day of July 2024, at 7:30 pm.

1.0 CALL TO ORDER

Disclosure of recording equipment.

2.0 ADOPTION OF AGENDA

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of July 16th, 2024, as circulated.

~

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

4.0 MINUTES

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the July 2nd, 2024, Council Meeting Minutes as written.

~

5.0 ACCOUNTS

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the July 16th accounts in the amount of \$ 245,009.69.

~

6.0 PUBLIC MEETINGS AND DEPUTATIONS

None.

7.0 **STAFF REPORTS**

7.1 FIRE DEPARTMENT

7.1.1 Huron East Fire Department Activity Report

A report has been prepared by Interim Fire Chief Marty Bedard regarding the activities of the Huron East Fire Department since February 2024. Fire Chief Bedard will be in attendance.

8.0 **BUSINESS**

8.1 MUNICIPAL PARTICIPATION IN PARADES

A report has been prepared by CO/Clerk Trevor Hallam in this regard.

9.0 **COUNCIL REPORTS**

Kevin Freiburger

Jamie McCallum

Sharen Zinn

Jodi Snell

Jamie Heffer

10.0 **CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

10.1 Correspondence – Lithium-ion Battery Regulations – Township of Otonabee-South Monaghan

10.2 Correspondence – Planning Act Changes – Ministry of Municipal Affairs and Housing

10.3 Resolution – Green Roads Pilot Project – City of St. Catharines

10.4 Outstanding Action Items

11.0 **NEW BUSINESS**

12.0 **BY-LAWS AND AGREEMENTS**

12.1 HEALTH AND SAFETY POLICY UPDATES

At the July 2nd meeting, staff were directed to return a by-law to adopt certain Health and Safety related policies for the Municipality. By-law 36-2024 is included here for consideration.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 36-2024, being a by-law to adopt revised Health and Safety Policies, and that it now be read severally a first, second, and third time, and finally passed this 16th day of July 2024.

~

12.2 AMENDMENT TO FEES AND CHARGES

At the July 2nd meeting, staff were directed to return a by-law to amend schedule “B” of by-law 65-2023 to update planning fees. By-law 37-2024 is included here for consideration.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 37-2024, being a by-law to amend by-law 65-2023 of the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 16th day of July 2024.

~

13.0 CLOSED SESSION

13.1 Enter closed session.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry enter a closed session at ____ p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- a) Section 239 (2) (c) regarding a proposed acquisition of land;*
- b) Section 239 (2) (k) regarding negotiations to be carried on by the municipality.*

~

13.2 Return to open session.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at ____ p.m.

~

13.3 Report and Action from Closed Session.

14.0 CONFIRMING BY-LAW

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 38-2024, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on July 16th, 2024, and that it now be read severally a first, second, and third time, and finally passed this 16th day of July 2024.

~

15.0 ADJOURNMENT

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at ____ pm.

~

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, August 13th, 2024, 7:30 pm
Regular Meeting of Council – Tuesday, September 3rd, 2024, 7:30 pm



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL MINUTES

Tuesday, July 2nd, 2024, 7:30 pm

The Council of the Municipality of Morris-Turnberry met in Council Chambers in regular session on the 2nd day of July 2024, at 7:30 pm.

Council in Attendance

Mayor Jamie Heffer
Deputy Mayor Kevin Freiburger
Councillor Sharen Zinn
Councillor Jodi Snell
Councillor Jamie McCallum

Staff in Attendance

Trevor Hallam	CAO/Clerk
Kirk Livingston	Chief Building Official / Drainage Superintendent / Property Standards Officer / Zoning Administrator

Others in Attendance

Robert Johnston	
Nancy Bridge	Seebach and Company
Trevor Kuepfer	Streamline Engineering
Scott Stephenson	The Citizen
Rachel Hammermueller	Wingham Advance Times

1.0 CALL TO ORDER

Mayor Heffer called the meeting to order at 7:30 pm.

Mayor Heffer noted that Scott Stephenson and Rachel Hammermueller would be recording the meeting for the purpose of writing articles.

2.0 ADOPTION OF AGENDA

Motion 160-2024

*Moved by Sharen Zinn
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of July 2nd, 2024, as circulated.

Carried.

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None.

4.0 MINUTES

Motion 161-2024

*Moved by Jodi Snell
Seconded by Sharen Zinn*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the June 18th, 2024, Council Meeting Minutes as written.

Carried.

5.0 **ACCOUNTS**

Motion 161-2024

*Moved by Kevin Freiburger
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the July 2nd accounts in the amount of \$ 240,839.78.

Carried.

6.0 **PUBLIC MEETINGS AND DEPUTATIONS**

6.1 MEETING TO CONSIDER ENGINEER'S REPORT – THOMPSON LAMONT DEYELL MUNICIPAL DRAIN

6.1.1 Engineer's Report

On April 16th 2024 Council appointed Streamline Engineering to prepare a report for the improvement of the Thompson Lamont Deyell Municipal Drain under section 78 of the *Drainage Act*.

Notice of the meeting to consider the engineer's report was issued to landowners on June 17th, 2024.

Project Engineer Trevor Kuepfer presented the Engineer's report to Council and those in attendance.

6.1.2 Questions and Comments

- Council

No questions or comments.

- Landowners in attendance

No questions or comments.

6.1.3 Consideration of Provisional By-Law

Motion 162-2024

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT leave be given to introduce By-Law # 33-2024, being a by-law to provisionally adopt the engineer's report for the Thompson Lamont Deyell Municipal Drain 2024, and that it now be read a first and second time this 2nd day of July 2024.

Carried.

6.1.4 Date of Court of Revision and instruction to Tender.

Motion 163-2024

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT the Court of Revision for the Thompson Lamont Deyell Municipal Drain 2024 be set for August 13th, 2024 at 7:30 pm, and the project be tendered with results to be presented on September 3rd, 2024, pending no appeals.

Carried.

6.1.5 Appointment of Members to the Court of Revision

Motion 164-2024

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT the members of the Court of Revision for the Thompson Lamont Deyell Municipal Drain 2024 shall be:

- 1 – Ron Schnurr - South Bruce*
- 2 – Ed McGugan - Huron Kinloss*
- 3 – Jamie Heffer – Morris-Turnberry*
- 4 – Jodi Snell – Morris-Turnberry*

Carried.

6.2 MUNICIPAL AUDIT REPORT 2023

Nancy Bridge of Seebach and Company Chartered Professional Accountants presented the 2023 Financial Statements and Audit Report.

Motion 165-2024

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT The Council of the Municipality of Morris-Turnberry accept the 2023 Audit Report and Financial Statements as submitted by Nancy Bridge, Auditor, Seebach and Company Chartered Professional Accountants.

Carried.

7.0 STAFF REPORTS

7.1 BY- LAW ENFORCEMENT

7.1.1 By-Law Enforcement Activities – May and June 2024

A report was presented red by CBO/By-Law Enforcement Officer Kirk Livingston regarding by-law enforcement activities for May and June.

There were no questions from Council.

7.2 BUILDING

7.2.1 Building Department Activities – May and June 2024

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for May and June.

There were no questions from Council.

8.0 BUSINESS

8.1 WSIB HEALTH AND SAFETY EXCELLENCE PROGRAM UPDATE

A report prepared by Deputy Clerk Kim Johnston in this regard was presented by Mr. Hallam.

Motion 166-2024

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law to the next meeting of Council to adopt policies regarding Workplace Inspections, Control of Hazards – Basics, and Hazard Reporting, as presented.

Carried.

8.2 COMMUNITY RISK ASSESSMENT

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Motion 167-2024

*Moved by Sharen Zinn
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the O. Reg 378/19 compliant Community Risk Assessment prepared by Emergency Management Group.

Carried.

8.3 AGREEMENT – CANADA COMMUNITY BUILDING FUND

A report prepared by Treasurer Sean Brophy in this regard was presented by Mr. Hallam.

Motion 168-2024

*Moved by Kevin Freiburger
Seconded by Jodi Snell*

THAT leave be given to introduce By-Law 34-2024, being a by-law to authorize the Mayor and Clerk to execute and affix the Corporate Seal to a funding agreement between the Municipality of Morris-Turnberry and The Association of Municipalities of Ontario, and that it now be read severally a first, second, and third time, and finally passed this 2nd day of July 2024.

Carried.

8.4 PLANNING FEES AMENDMENT

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Councillor Snell asked when the Official Plan and Zoning by-law were last reviewed. Mr. Hallam noted recent housekeeping amendments and confirmed that no recent comprehensive general review of either had been done.

Councillor Zinn expressed regret at the lack of options available to Council with regard to the fees.

Councillor McCallum noted that he would be supportive of the recommended motion provided that the words “under duress” be added to the end.

Motion 169-2024

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law to the next meeting of Council to amend Schedule B of by-law 65-2023, effective August 1st, 2024, to reflect the updated planning fee schedule adopted by Huron County Council, under duress.

Carried.

9.0 COUNCIL REPORTS

Kevin Freiburger

None.

Jamie McCallum

None.

Sharen Zinn

Attended a meeting of the Maitland Valley Conservation Authority Board.

Jodi Snell

None.

Jamie Heffer

June 27th attended the F.E. Madill Commencement on behalf of the municipality and presented the Morris Ward Award to Hunter Wallace, the Louise Patton memorial Award to Gabby Johnston, and the Turnberry Township 125 Anniversary to Tyler Becker.

June 19th attended the rededication ceremony for the 100th anniversary of the Wingham cenotaph.

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

- 10.1 Media Release – Community Safety and Well-Being Website Launch – CSWB Committee
- 10.2 Board Meeting Highlights – AMDSB – June 25, 2024
- 10.3 Minutes – MVCA Board Meeting – May 15, 2024
- 10.4 Resolution – OPP Funding – Municipality of Tweed
- 10.5 Outstanding Action Items

Motion 170-2024

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT the Council of the Municipality of Morris-Turnberry hereby supports and endorses the resolution of the Municipality of Tweed calling on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities.

Carried.

11.0 NEW BUSINESS

Councillor McCallum requested a discussion on the municipality’s policy regarding parades at a future meeting of Council.

12.0 BY-LAWS AND AGREEMENTS

None.

13.0 CLOSED SESSION

- 13.1 Enter closed session.

Motion 171-2024

*Moved by Sharen Zinn
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry enter a closed session at 8:15 p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- a) Section 239 (2) (k) regarding negotiations to be carried on by the municipality.*

Carried.

13.2 Return to open session.

Motion 172-2024

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 8:47 p.m.

Carried.

13.3 Report and Action from Closed Session.

Council received a report regarding upcoming negotiations regarding a current recreation agreement and provided direction to staff.

14.0 **CONFIRMING BY-LAW**

Motion 173-2024

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT leave be given to introduce By-Law 35-2024, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on July 2nd, 2024, and that it now be read severally a first, second, and third time, and finally passed this 2nd day of July 2024.

Carried.

15.0 **ADJOURNMENT**

Motion 174-2024

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 8:48 pm.

Carried.

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, July 16th, 2024, 7:30 pm
Regular Meeting of Council – Tuesday, August 13th, 2024, 7:30 pm

Mayor, Jamie Heffer

Clerk, Trevor Hallam

**Municipality of Morris-Turnberry
Account List for**

July 16 2024

General

Hydro One	Streetlights	1,103.52	
Bell Canada	Morris Office	493.37	
Tuckersmith Communications	Morris Office Internet	180.80	
MicroAge Basics	Office Supplies & IT Support	1,012.78	
Goderich Print Shop	Office Supplies	418.10	
Intact Public Entities	Legal	2,078.10	
BM Ross & Associates	Grading & Servicing Review	115.83	
CIBC VISA	Cream	14.25	
	Online Council Meetings	24.28	
	Water	72.72	
	Coffee Supplies	335.70	
	Furnace Filters	<u>48.58</u>	495.53
Bluevale Community Committee	Hall Rentals		200.00
Wingham Golf and Curling Club	Vance Foundation		10,386.70
Minister of Finance	Policing - May		40,560.00
Minister of Finance	Tile Drain Loans		10,692.81

Payroll

July 3 2024	Payroll	23,146.52	
	Expenses	<u>299.11</u>	

General Total 91,183.17

Building Department

Foxton Fuels	Fuel for CBO Truck	449.67	
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Payroll

July 3 2024	Payroll	5,203.28	
	Expenses	<u>-</u>	

Building Total 5,652.95

Property Standards

Keppelcreek	Property Standards & Bylaw Enforcement	<u>2,966.45</u>	
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Property Standards Total 2,966.45

Drainage

Hodgins Building Center	Drainage Supplies	<u>136.60</u>	
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Drainage Total 136.60

Parks & Cemeteries

Hydro One	Kinsmen Park	29.89	
PE Inglis Holdings Inc.	Portable Unit	192.10	
McDonald Home Hardware	Flag Pole Paint & Brushes	<u>113.54</u>	

Parks & Cemeteries Total 335.53

Belgrave Water

Hydro One	Belgrave Water	1,161.79	
Hydro One	Humphrey Well	37.21	
Hay Communications	Belgrave Water	22.60	
Rogers	Humphrey Well	90.39	
Pannabecker Holdings	Haul Waste Water	<u>960.50</u>	

Water Total 2,272.49

Landfill

McDonald Home Hardware	Morris Landfill	388.25
PE Inglis Holdings Inc.	Portable Unit	186.45
Creekside Rentals	Repair for 91-13 Compactor	373.97
Radar Auto Parts	Parts for 91-13 Compactor	578.04
Bluewater Recycling Assoc	Curbside Pickup - July	8,026.89

Landfill Total 9,553.60

Roads

Hydro One	Turnberry Shop	184.69
Bell Canada	Morris Shop	246.68
HuronTel	Turnberry Shop Internet	66.56
McDonald Home Hardware	Shop Supplies	94.61
Comco Fasteners Inc.	Shop Supplies	181.00
Midwest Co-op	Shop Supplies	31.25
CIBC VISA	Cold Patch	4,623.20
Foxton Fuels	Fuel	15,781.30
Neils Repair Service	Maintenance for 19-07 F550	90.91
Toromont Cat	Parts for 15-10 Backhoe	720.68
Radar Auto Parts	Parts for 13-03 Grader	158.40
Altruck International Truck Centres	Repair for 19-06 Tandem	1,595.93
MGM Townsend Tire	Repair for 19-06 Tandem	1,474.59
Country Air & Repair Inc.	Repair for 18-11 Backhoe	3,036.54
Leslie Motors	Part for 20-20 Pickup & Maintenance for 22-14 Pickup	2,027.67
New-Lift Hydraulics Ltd.	Parts for 24-21 Shoulder Spreader	156.47
Cubex Ltd.	Shoulder Spreader	116,250.74
Stumps Be Gone	Stump Grinding	1,356.00
Lavis Contracting Co. Ltd	Bluevale Paving Holdback	36,204.35
Property Owners	Return Security Deposits	1,000.00

Payroll

July 3 2024	Payroll	29,034.22
	Expenses	243.90

Roads Total 214,559.69

Account Total 326,660.48

Approved By Council:

July 16 2024

Mayor - Jamie Heffer

Treasurer- Sean Brophy

Huron East
Fire Department

To: Mayor MacLellan and Members of Council
From: Marty Bedard, Interim Fire Chief
Date: July 9, 2024
Subject: Fire Department Activity Report

Recommendation:

That the Council of the Municipality of Huron East receive this report as information.

Background:

The following information is to provide an update on Fire Department activities since the departure of the Fire Chief in February.

2023 Fire Statistics

Below is a summary of the 2023 incident responses.

	Brussels	Grey	Seaforth
Fire	3	5	11
No Loss Outdoor Fire	2	3	15
Alarm System – Malfunction	3	0	8
Alarm System – Accidental	2	0	17
Carbon Monoxide	1	1	5
Motor Vehicle Collison/Extrication	5	5	8
Medical	34	4	9
Mutual Aid	7	3	7
Other (Spill, Call Cancelled, Hydro Lines)	4	1	16
	61	22	96

Brussels Station responses in Morris-Turnberry, including Mutual Aid, was 16 incidents.
Seaforth Station responses in Central Huron, including Mutual Aid, was 6 incidents.
Seaforth Station responses in West Perth, including Mutual Aid, was 8 incidents.

The previous 5-year average for Brussels was 42 calls, for Grey was 26 calls and for Seaforth it was 68 calls. As you can see Brussels and Seaforth had higher call volume in 2023 and Grey was slightly less.

Community Risk Assessment

Information requested by the Emergency Management Group was gathered by staff and submitted. The draft report is currently being circulated for review by the CAO, Fire Chief, Fire Service Advisor Brad Patton, and a committee representing various positions within the Huron East Fire Service. It is the intent to submit the final report to Council at the August 13, 2024 meeting.

Committees

Below is a list of Committee activities since March:

- Health and Safety Committee – this Committee consists of 2 members from each station and meet quarterly.
- Huron East Fire Chiefs Committee – this Committee consist of the Fire Chief and the 3 Station Chiefs and meet monthly.
- Training Officers – This Committee consists of all Training Officers from each station and meet as required.
- Standard Operating Guidelines (SOG) Committee – this is a new Committee which will begin in August 2024; it consists of 3 members from each station. The task of this Committee is to review and update the current SOG's and develop any new SOG's that may be required.

Fire Department Recruitment

Recruitment Open Houses were held in April at each station. Seaforth and Grey Stations had several people attend while Brussels had no one attend. Seaforth and Grey Stations had 4 positions to fill and Brussels has 2. Application review, interviews and aptitude testing was coordinated by Jennifer Fulmer, HR Coordinator, and the agility testing has been coordinated by the Station Training Officers. We have filled all positions in Seaforth and Grey stations and will be working on filling the 2 positions in Brussels in the coming month(s). Below are our new members:

- Maeve Adams – Seaforth Station
- Wyatt Carey – Seaforth Station
- Xavier Jansen – Seaforth Station
- Liam Melady – Seaforth Station
- Scott Payne – Grey Station
- Evan Rooyakkers – Grey Station
- Jonathan Horst – Grey Station

- Denis Benitez – Grey Station (Contract to be finalized)

Training

All Huron County Fire Departments have recently decided to use Stillwater Consulting. Stillwater is an e-training and records management platform that enables fire departments to develop, deploy and manage education and practical firefighter skills. All firefighters will be able to train using the Fire Marshal's Academic Standards and Evaluation local standardizations. Firefighter and Officer Training is available and will assist us in meeting our certification requirements. The cost to use Stillwater is \$9.50 per firefighter/per month which works out to \$2,736.00 per station/per year. The cost to take Firefighter I and II at a Fire Marshal approved Regional Training Centre is approximately \$2,220.00 per person.

Equipment

- Self Contained Breathing Apparatus (SCBA) – the new SCBA's have arrived, all firefighters have been fit-tested for their masks, the Training Officers have been trained on use and care and are ready to train and sign off all firefighters.
- Bunker Gear Extractors – these have been delivered to each station and are in the process of being installed (electrical and plumbing).
- Bunker Gear Dryers – each station now has a 4-rack bunker gear dryer. These are portable drying racks on wheels that will dry 4 sets of gear at a time. The dryers blow warm air on the gear through small holes in each rack.
- New bunker gear lockers have been purchased and installed in Brussels and Grey.
- Six new Accountability Boards have been received and the new tags have been ordered through Artech which should be completed in early July.
- The new SCBA Compressor and Fill Station for Seaforth has been ordered but will not be in for a few months. Once all the firefighters are signed off on the new SCBA's all three compressors will be changed over so they can fill the new 45-minute cylinders.

Sale of Used Equipment

The 1986 International Tanker, which retired from service from the Grey Station, was sold on GovDeals with a high bid of \$8,600.00 and the 2005 Portable Generator which was used at the Townhall sold with a high bid of \$14,000. These funds will be put into respective reserve accounts to assist with future equipment purchases.

Emergency Management

Huron East participated in the County-Wide Emergency Exercise on April 29, 2024. The exercise was an extreme heat event. Our Emergency Management Coordinator, Chad Kregar, will be scheduling a meeting in the fall with the Program Committee to conduct our annual program review.

Years of Service Awards

2023 and 2024 applications for the Provincial and Federal Years of Service Awards have been completed and sent to the Ontario Fire Marshal's Office. Below is a list of firefighters receiving these awards:

- Tom Phillips – 55 years – Seaforth Station
- Bill Pearson – 45 years – Grey Station
- Doug Anstett – 40 years – Seaforth Station
- Paul Hulley – 40 years – Seaforth Station
- Gary Boyer – 35 years – Grey Station
- Max McLellan – 30 years – Brussels Station
- Derek Pilatzke – 25 years – Brussels Station
- Nick TenHag – 20 years – Seaforth Station
- Jason Kellington – 20 years – Brussels Station
- Mark Pennington – 20 years – Brussels Station

Gateway Centre of Excellence in Rural Health – Brave-F Program

Huron East Firefighters are participating in a program with Gateway called Brave-F – Benefitting Rural Area Volunteer Emergency Firefighters. The program will perform health screening on our firefighters and use the data to see the issues that are affecting volunteer firefighters.

Fire Siren in Seaforth

The Huron Perth Public Health (HPPH) received a complaint regarding the noise level of the Seaforth Fire Siren. To follow up on this complaint, a HPPH staff member conducted decibel readings while the siren was running. Once the research is completed staff will be receiving their recommendation regarding the siren.

A timer has been installed on the siren and it will not sound between 7:00 pm and 7:00 am.

Communication:

This report will be shared with our agreement partners (West Perth, Central Huron and Morris-Turnberry). The Interim Fire Chief will be presenting this report to the Council of the Municipality of Morris-Turnberry.

Others Consulted:

District Fire Chiefs and CAO.

Financial Implications:

None

Attachments:

None

Signatures:



Marty Bedard, Interim Fire Chief



Brad McRoberts, MPA, P. Eng., CAO

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council
PREPARED BY: Trevor Hallam, CAO/Clerk
DATE: July 16th, 2024
SUBJECT: Municipal Parade Participation

RECOMMENDATION

For information.

BACKGROUND

At the July 2nd meeting, Councilor McCallum requested a review of the Municipality's parade participation policy, in light of the upcoming homecoming festivities in Bluevale.

COMMENTS

The Municipality has no formal policy regarding participation in community event parades. The direction for the current practice was set in a strategic planning session in November of 2019, during Council's discussion of community presence.

The Minutes from November 27th 2019 are included with this report for information. The highlighted passage on page 2 addresses the direction that staff have been following regarding parades.

To date no community groups have made a request to have a municipal vehicle pull a float. On two occasions, a member of public works staff has volunteered to make an entry in the Brussels Santa Clause Parade. He has been permitted to decorate a grader after hours on his own time and participate in the parade.

Also included with this report is a report from November 5th, 2019, that includes a survey of then current practices for other municipalities regarding parades.

An additional factor if the upcoming Bluevale Homecoming is being considered, is that any available public works staff will already be working during the time of the parade managing road closures and traffic control.

Typically, participation in parades is a political exercise. I recommend that the current practices be upheld. Should members of Council wish to collaborate to register an entry in a parade, staff are able to provide municipal flags and banners used in previous parades.

ATTACHMENTS

1. Report to Council – Participation in Parades – November 5th 2019
2. Council Meeting Minutes – November 27th 2019

OTHERS CONSULTED

Director of Public Works, Mike Alcock

Respectfully submitted,



Trevor Hallam,
CAO/Clerk



REPORT TO COUNCIL

Prepared by:

Trevor Hallam

Date:

November 5th 2019

Subject:

Participation in Community Parades

Recommendation:

That the municipality establish a clear policy for the participation in parades and similar community events.

Background:

It has been the practice for the municipality to enter a float into parades within the municipality, and in neighbouring municipalities as well.

As the holiday season approaches, scheduling has begun for numerous Santa Clause Parades. This has prompted staff to bring the issue forward for discussion and direction from Council.

As Council is aware, there are costs associated with participating in parades, both in terms of time and materials.

In order to help inform the discussion, staff conducted an informal poll was conducted to gauge the level of participation in these types of events on the part of other municipalities in Huron County.

Municipality	Departmental Participation	Council Participation	Formal Policy	Notes
Huron East	Daycare, Fire Department	Mayor only, single car	None	Seaforth fall fair only, not Brussels
Goderich	None	Independently	None	
Bluewater	None	None	None	
Howick	All	Yes	None	Parades within Howick
South Huron	Fire Department	No	None	
ACW	None	No	None	

The results show minimal participation, except for municipalities with Fire Departments who enter fire trucks in parades. No other municipalities have and explicit policy on the matter.

It is the recommendation of staff that a policy be established so staff can have clear direction on handling events as they arise in the future.

Others Consulted:

- Rebekah Msuya-Collison, Clerk – South Huron
- Carol Watson, Clerk – Howick
- Chandra Alexander, Clerk – Bluewater
- Andrea Fisher, Deputy-Clerk – Goderich
- Brad Knight, CAO/Clerk – Huron East
- Mark Becker, Administrator/Clerk-Treasurer - ACW

Respectfully submitted,



Trevor Hallam



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL MINUTES – SPECIAL MEETING

Wednesday, November 27th, 2019, 9:00 am

The Council of the Municipality of Morris-Turnberry held a special meeting on the 27th day of November, 2019, at 9:00 am in the Council Chambers of the Municipality of Morris-Turnberry for the purpose of conducting a strategic planning session.

Council in Attendance

Mayor Jamie Heffer
Deputy Mayor Sharen Zinn
Jim Nelemans
Kevin Freiburger

Staff in Attendance

Trevor Hallam	CAO/Clerk
Sean Brophy	Treasurer
Mike Alcock	Director of Public Works

1.0 CALL TO ORDER

Mayor Heffer called the meeting to order at 9:05 am.

2.0 ADOPTION OF AGENDA

Moved by Sharen Zinn
Seconded by Kevin Freiburger

MOTION 447-2019	THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of November 27 th 2019 as circulated.
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Carried.

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None.

4.0 BUSINESS

4.1 STRATEGIC PLANNING SESSION

CAO/Clerk Trevor Hallam facilitated a strategic planning session with Council. The following strategic issues and opportunities were identified as priorities by Council, and action items were established where appropriate.

Recreation

Issue:

- The municipality has limited resources and the current level of support provided to recreation facilities in neighbouring municipalities is unsustainable.

Policy Direction:

- Council will continue to support the Belmore Arena and Belgrave Community Centers at current base funding levels.

- Should capital projects arise for the recreation facilities in Belmore or Belgrave and a financial commitment from the municipality is requested, the municipality may consider providing access to financing for the requesting group through the municipality, subject to the approval of Council. To consider such financing, Council must be presented with a detailed plan of the capital project, details of other funding avenues being sought, and a minimum of two project options in the event there is insufficient funding available for the preferred project option.
- The financial commitment to the Brussels Morris and Grey Community Center will continue unchanged as per the recreation agreement between Morris-Turnberry and Huron East
- Grants for other recreation facilities will be made in a lump sum amount to the receiving municipality, subject to annual Council approval and availability of funds.

Action Items:

- Staff are to communicate the new policy direction with neighbouring municipalities.
- Staff are to confirm that the base amounts currently allocated to the recreation facilities in Belgrave and Belmore accurately reflect the needs of those facilities.

Community Presence and Involvement

Issue:

- Limited resources mean that the current level of miscellaneous grants and spending on advertising in local publications are unsustainable.

Policy Direction:

- Continuing support for community groups and events in the municipality and in neighbouring municipalities that contribute to the quality of life for Morris-Turnberry residents remains a priority.
- The municipality will continue to participate in purchasing ad space in situations where the expense directly supports a community group or event. Ad space that does not meet this criterion may be purchased subject to the discretion of staff.
- When meeting the municipality's statutory requirements for notice, staff discretion will be used to determine which local publication is best suited for a particular notice and issue the notice accordingly.
- Given a positive outcome from staff investigations into the proposal, participation in parades will shift from the presence of a Morris-Turnberry float, to offering community groups or parade participants the option of having the municipality provide a truck and driver to tow the group's float, thus providing a more direct and valuable service to the community through the municipality's efforts.
- Grants as outlined in the budget of the municipality will continue to be reviewed annually during budget deliberations and will be subject to the approval of Council and the availability of funds.

Action Items:

- Staff are to confirm that the amounts currently allocated in the grants budget accurately reflect the needs they are meant to serve.
- Staff are to reach out to community groups to propose the level of parade involvement outlined above, and to contact the municipality's insurance provider to confirm that such activities are permissible.

Housing and Development

Issue:

- Our communities and local employers are feeling the negative impacts of a shortage of available and affordable housing. The tools available to the municipality seem unable to have an impact on the situation in a timely fashion.

Policy Direction:

- Promotion of the municipality as an attractive place to live and work remains a priority.
- In order to facilitate development, the municipality will consider the creation of a development guide for landowners and prospective investors/developers to allow for easily accessible information regarding which studies or other criteria apply to the development of a certain site. Focus will be placed on undeveloped lands located in settlement areas within the municipality as identified by the official plan.
- The development guide will provide the opportunity for the municipality to have a list of studies and projects ready and available for consideration should funding avenues become available and municipal involvement be deemed appropriate.

Action items:

- Consult with the County Planning Department regarding the appropriate scope and feasibility of a development guide for settlement areas
- Consult with the County Planning Department and County Economic Development Department regarding ways in which the municipality can reduce the administrative burden and barriers to development, and ways in which members of Council may engage in political advocacy and action to do the same.

Asset ManagementIssue:

- Like most municipalities in Ontario, Morris-Turnberry owns a significant amount of aging infrastructure, including roads, bridges, and storm sewer systems. Also like most municipalities in Ontario, the future costs for repair or replacement of that infrastructure has been known for some time, but financially the municipality has not reacted accordingly. Grant opportunities and transfer payments from other levels of government continue to decline year after year, impacting the municipality's ability to respond financially.

Policy Direction:

- Appropriate financial action will be considered during budget deliberations in order to begin to address the funding gap for infrastructure and asset management.
- The municipality will continue to improve and develop its Asset Management Plan and continue to use it to inform financial and strategic decisions regarding the replacement, repair or decommissioning of infrastructure and assets.
- Considering the current situation, there will be a realignment of priorities:
 - Bridges represent the largest group of assets for which financial planning must be prioritized. They represent the greatest expense, and their condition has the greatest impact on the greatest number of Morris-Turnberry residents.
 - The Belgrave Storm Sewer System represents a significant and upcoming asset management expense. The creation of a Belgrave Storm Sewer Master Plan should be undertaken and be available for use when funding sources become available.
 - Hard surfacing of certain roads has been a priority of the municipality to date. The work of hard surfacing Salem Road will be completed as planned, with additional hard surfacing projects being considered in the context of other asset management demands and priorities, subject to the availability of funds.

Action Items:

- Staff are to provide information to Council on the creation of a Belgrave Storm Sewer Master Plan
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5.0 CONFIRMING BY-LAW

Moved by Kevin Freiburger
Seconded by Jim Nelemans

MOTION 448-2019 THAT leave be given to introduce By-Law # 101-2019, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on November 27th, 2019, and that it now be read severally a first, second, and third time, and finally passed this 27th day of November 2019.

Carried.

6.0 ADJOURNMENT

Moved by Sharen Zinn
Seconded by Kevin Freiburger

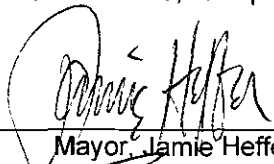
MOTION 449-2019 THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 1:06 pm.

Carried.

NEXT MEETINGS:

1. Regular Meeting of Council
2. Special Meeting of Council – Budget
3. Regular Meeting of Council

Tuesday, December 3rd 2019, 7:30 pm
Monday, December 9th 2019, 9:00 am
Tuesday, December 17th 2019, 7:30 pm



Mayor, Jamie Heffer



Clerk, Trevor Hallam



The Corporation of the Township of Otonabee-South Monaghan

June 28, 2024

Via Email: david.piccinico@pc.ola.org

Hon. David Piccini M.P.P.
Minister of Labour, Immigration, Training and Skills Development
117 Peter Street
Port Hope, ON
L1A 1C5

Dear Minister Piccini:

Re: Regulations for the Importation and Safe Use of Lithium-ion Batteries

I am writing today to bring to your attention a matter of significant importance to the Township of Otonabee-South Monaghan, regarding the importation and safe use of lithium-ion batteries.

At the June 17, 2024 Council Meeting the Fire Chief of the Township of Otonabee-South Monaghan made a presentation to Council on the dangers presented by lithium-ion batteries. The Fire Chief was reporting back from attending the Charged For Life Symposium presented by the Office of the Fire Marshal.

During the presentation, the Fire Chief stressed that the increased importation and use of non-Original Equipment Manufacturer (OEM) aftermarket batteries is presenting a significant increase in fire and explosion, putting citizens and responding personnel in danger. These after market batteries are not Underwriter Laboratories of Canada (ULC) certified but can be imported into Canada without any associated regulations.

Unlicensed persons and locations can store and modify lithium-ion batteries in our communities without regulations, providing dangerous conditions within a community. Charging these batteries within the home or multi-unit dwellings can result in larger fires with grave results.

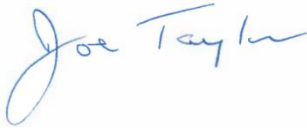
As Canada becomes more aware of Green Energy solutions, these batteries are used more often, increasing the danger to our communities. We support the Ontario Fire Marshal's program to educate citizens on the danger associated with lithium-ion batteries and encourage every municipality to actively promote safe practices for the use of lithium-ion batteries.

We also call upon all levels of government to enact regulations for the importation, sale, storage, and use of non-OEM or ULC certified lithium-ion batteries.

Thank you in advance for your attention to this very critical issue, and I look forward to your prompt consideration and support.

Please do not hesitate to contact me or our Fire Chief if you require any additional information.

Yours truly,
Township of Otonabee-South Monaghan

A handwritten signature in blue ink that reads "Joe Taylor". The signature is written in a cursive, flowing style.

Joe Taylor, Mayor

Cc: MP, Philip Lawrence
All Ontario Municipalities

Date: July 3, 2024

Subject: **Planning Act and Development Charges Act Regulations related to the
*Cutting Red Tape to Build More Homes Act, 2024 (Bill 185)***

I am writing to provide an update on regulations under the *Planning Act and Development Charges Act, 1997* related to the *Cutting Red Tape to Build More Homes Act, 2024*.

The *Planning Act and Development Charges Act, 1997* regulations came into effect on July 1, 2024.

Changes made include:

- modernizing public notice requirements and providing municipalities with the ability to provide notice in respect of the above matters on a municipal website if there is no local print newspaper available
- consequential amendments to remove requirements for certain statements regarding appeal rights to be included in public notices
- consequential changes to ensure notice is provided to nearby public hospitals and airports
- housekeeping amendments for the removal of spent provisions related to DC exemptions for additional residential units and the prescribed amount of time for the DC freeze period

You can view copies of the amending *Planning Act* regulations on Ontario's e-Laws website:

- [Ontario Regulation 285/24](#) – amending Ontario Regulation 543/06 “Official Plans and Plan Amendments”
- [Ontario Regulation 286/24](#) – amending Ontario Regulation 545/06 “Zoning By-Laws, Holding By-Laws and Interim Control By-Laws”
- [Ontario Regulation 287/24](#) – amending Ontario Regulation 544/06 “Plans of Subdivision”
- [Ontario Regulation 288/24](#) – amending Ontario Regulation 197/96 “Consent Applications”
- [Ontario Regulation 289/24](#) – amending Ontario Regulation 200/96 “Minor Variance Applications”

- [Ontario Regulation 290/24](#) – amending Ontario Regulation 509/20 – “Community Benefits Charges and Parkland”
- [Ontario Regulation 291/24](#) – amending Ontario Regulation 549/06 “Prescribed Time Period – Subsections 51 (52.4) of the Act”

You can view copies of the amending Development Charges Act, 1997 regulations on Ontario’s e-Laws website:

- [Ontario Regulation 279/24](#) – amending Ontario Regulation 82/98 – “General”

If you have any questions about the changes to the land use planning and appeal system, including the *Planning Act* regulatory changes, please email PlanningConsultation@ontario.ca.

If you have any questions about the changes to the *Development Charges Act, 1997*, including the regulatory changes related to public notice requirements under the Act and other matters, please email MFPB@ontario.ca.

Sincerely,

Laura Evangelista, Director
Provincial Policy Branch
Ministry of Municipal Affairs

Ruchi Parkash, Director
Municipal Finance Policy Branch
Ministry of Municipal Affairs

June 27, 2024

Association of Municipalities of Ontario
155 University Ave | Suite 800
Toronto, ON M5H 3B7

Sent via email: resolutions@amo.on.ca

**Re: Green Roads Pilot Project
Our File 35.72.3**

To Whom it May Concern,

At its meeting held on June 24, 2024, St. Catharines City Council approved the following motion:

WHEREAS St. Catharines has declared a climate emergency, recognizing the urgent need to address and mitigate the impacts of climate change on our community and environment; and

WHEREAS alternatives to traditional road surfacing materials exist, including green roads technologies that are more sustainable and environmentally friendly; and

WHEREAS bioresin is a natural alternative that can be used to support road surfacing, providing a more sustainable option that reduces our reliance on petrochemical-based products; and

WHEREAS many secondary roads in St. Catharines require resurfacing, presenting an opportunity to explore and implement innovative and sustainable road surfacing solutions; and

WHEREAS Good Roads, the Association of Municipalities of Ontario (AMO), and the Federation of Canadian Municipalities (FCM) have presented alternatives for municipal road restoration that include sustainable and environmentally friendly materials and methods; and

WHEREAS other municipalities, such as Centre Wellington, have entered into a similar pilot project using bioresin and other sustainable materials, demonstrating a commitment to innovation and environmental stewardship; and

WHEREAS implementing pilot projects using bioresin on city roads can provide valuable data and insights into the feasibility, performance, and environmental benefits of this alternative material; and

WHEREAS the Federation of Canadian Municipalities (FCM) has established the Green Municipal Fund which includes new funding for pilot projects to test innovative and ambitious technologies to improve environmental outcomes;

THEREFORE BE IT RESOLVED that St. Catharines City Council directs staff to investigate the feasibility and potential benefits of using bioresin on City road works; and

BE IT FURTHER RESOLVED that staff investigate other alternative construction materials and methods for road works that minimizes the City's carbon footprint and are more environmentally sustainable; and

BE IT FURTHER RESOLVED that staff prepare a report on the findings, no later than Q3 2024, including potential costs, benefits, and environmental impacts of using bioresin or other sustainable construction materials or methods for road works, and if feasible, a list of City streets where a pilot project may be considered in accordance with the City's procurement policy; and

BE IT FURTHER RESOLVED that this resolution be sent to all Ontario municipalities, the Association of Municipalities of Ontario (AMO), and the FCM to encourage the exploration and adoption of sustainable road surfacing alternatives.

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Donna Delvecchio, Acting City Clerk
Legal and Clerks Services, Office of the City Clerk
:sm

cc: all Ontario Municipalities

Outstanding Action Items
Open Session

July 16

Meeting Date	Action Item	Action By	Current Status	Next Step
January 9, 2024	Grant and Donation Policy Review	CAO	Policy under review by staff	Report to Council with recommended updates to Policy
February 6, 2024	Turnberry Conservation Area Memorial Gate Repairs	CAO	Staff procuring quotes and working with MVCA to determine best plan of action	Report to Council with quotes and proposed plan of action.



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 36 -2024

Being a By-law to adopt revised Health and Safety Policies

WHEREAS Section 9 of the *Municipal Act 2001*, S.O. 2001, c. 25 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 224 of the *Municipal Act, 2001*, as amended, establishes that it is the role of Council to develop and evaluate the policies and programs of the municipality;

NOW THEREFORE, the Council of the Municipality of Morris-Turnberry hereby enacts as follows:

- 1) That the amendments of the Municipal Health and Safety Policy of the Municipality of Morris-Turnberry are hereby adopted and attached hereto as Schedule 'A';
- 2) That the Mayor and Clerk are hereby empowered to sign and execute all documents necessary to empower this by-law;
- 3) That annually, the Joint Health and Safety Committee will review the Health and Safety Policy and make such changes to its appendices as are considered appropriate to keep the plan current;
- 4) That other By-laws or resolutions or parts of By-laws or resolutions relating to the Municipal Health and Safety Policy inconsistent with this By-law are hereby repealed;
- 5) That this by-law comes into force on the final passing thereof.

Read a FIRST and SECOND time this 16th day of July 2024

Read a THIRD time and FINALLY PASSED this 16th day of July 2024

Mayor, Jamie Heffer

Clerk, Trevor Hallam

5. WORKPLACE INSPECTIONS	
Date of Issue: April, 2024	Review Date: Annually
Written by: Kim Johnston	Date: April, 2024
Reviewed by: Joint Health and Safety Committee	Date: June 12, 2024
Approved by: Trevor Hallam, CAO/Clerk	Date: June 12, 2024

Purpose:

A hazard is anything (e.g., chemicals, moving vehicles, etc.) that can hurt workers (injury), make them sick (illness) or cause property damage. Hazards can come in many different forms such as chemical, physical, psychological, musculoskeletal, safety etc. Workplace inspections help identify potential or real hazards and risks in the workplace and can help prevent incidents, injuries or illnesses.

In Ontario, the *Occupational Health and Safety Act* outlines when workplace inspections must occur. To ensure inspections are complete they should consider chemical, physical, biological, musculoskeletal, safety and psychological hazards in the workplace.

5.1. Objectives:

- 5.1.1. To meet legal requirements. In Ontario, the Occupational Health and Safety Act outlines when workplace inspections must occur.
- 5.1.2. To ensure inspections are complete they should consider chemical, physical, biological, musculoskeletal, safety and psychological hazards in the workplace.
- 5.1.3. To assess the quality of workplace conditions, equipment and methods, the success of or need for safety program initiatives, and the quality and adequacy of controls for hazards in the workplace.

5.2. Scope:

- 5.2.1. This procedure covers all documentation related to workplace inspections.

5.3. Definitions:

Control - Measures taken to mitigate the severity or likelihood of a hazard causing harm

Hazard - A hazard is anything (e.g. chemicals, moving vehicles, etc.) that can hurt workers (injury), make them sick (illness) or cause property damage.

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Hazard Management Tool - a step- by- step approach to recognize hazards, assess risk, control hazards and monitor the ongoing effectiveness of controls

List/Registry - Inventory of identified hazards applicable to the workplace and work functions. A table that includes the identification of hazards and, as part of the risk management process, assessment of risk level and controls to mitigate the risk

Risk - Combination of the severity and likelihood of harm

Risk Rating - Degree of Risk

Workplace – means any land, premises, location or thing at, upon, in or near which a worker works.

Workplace Inspection – A systematic appraisal of the workplace and all applicable work practices.

5.4. Roles and Responsibilities - Inspections

5.4.1. Employer/Senior Management responsibilities:

- a) Implement the workplace safety inspection process and ensure inspections are being completed as prescribed.
- b) Ensure all legislated workplace inspections (JHSC/HSR monthly inspections) are conducted
- c) Provide the designated representative with the required information and assistance they may require for the purpose of carrying out an inspection of the workplace.
- d) Allocate resources for corrective actions
- e) Ensure corrective actions are incorporated into the Health & Safety Management System.

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- f) identify how long and where inspection records will be kept

5.4.2. **Supervisors' responsibilities:**

- a) Support and assist in JHSC/HSR monthly inspections
- b) Conduct supervisory / managerial workplace inspections as required by the employer (including recording and reporting requirements)
- c) Address identified hazards
- d) Follow up on status of items under their responsibility
- e) Communicate inspection results to workers
- f) Engage with workers during inspections

5.4.3. **Workers responsibilities:**

- a) Participate and assist with the inspections process where appropriate

5.4.4. **Joint Health and Safety Committee responsibilities:**

- a) Worker JHSC member to conduct monthly inspections and make recommendations to the employer.
- b) Ensure hazards identified during inspections are captured in the hazard reporting risk registry/list
- c) Report any new, outstanding and resolved issues discovered during the inspection process
- d) Seek Senior Management intervention and support as required through initiating of formal written recommendation process with 21-day time limit if there are any unresolved hazards identified during inspection process

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5.5. Procedures and Guidelines

5.5.1. Although there are various types of inspections that can take place in the workplace, this procedure will focus on inspections to be carried by two main groups/functions:

	General Inspections	Legislated Inspections
WHO	Leadership includes supervisors, managers and senior management	The JHSC or Health and Safety Worker Representative (worker members MUST carry out)
WHAT	General high-level inspections of the workplace	Legislated health and safety inspection of the workplace
WHEN	Supervisors – daily Managers – monthly / quarterly Senior Management/Employer – monthly/quarterly	Monthly Where it is not practical to inspect the entire work area every month, the JHSC/HS Rep shall inspect a portion of the workplace every month to ensure the entire workplace has been inspected within a 12-month period.
	General Inspections	Legislated Inspections
WHERE	Supervisors – work areas under direct responsibility Managers – department under direct responsibility Senior Management/Employer – business	Each workplace/ location the JHSC/HS Rep represents
WHY	To ensure proper working procedures, quality, and safety in the workplace, interact with workers, demonstrate due diligence.	To ensure legal compliance with OHSA, inform JHSC, identify and provide recommendations in addressing hazards. Ensure the Internal Responsibility System is functioning.

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5.5.2. The following section addresses the **HOW** regarding each type of inspection.

5.5.2.1. General Inspection Procedure

5.5.2.1.1. When performing a general inspection, the following steps should be taken:

- a) Walk around the area. Observe the physical environment and equipment using the applicable department Inspection Checklist form (any hazards not listed on the checklist should also be noted).
- b) Check to see employees are working safely according to departmental specific procedure, that the work area is free from hazards.
- c) Ensure employee contacts/observations are made with at least one or more workers during each inspection.
- d) Ask employees if they have any concerns or hazards in their work area to report and record their input as applicable. Record any contact with employees.
- e) Observe employees to identify policies and procedures are being followed and commend or correct as necessary.
- f) Use positive reinforcement when you encounter positive and safe work habits and safe work areas.
- g) Record hazards, including undesirable housekeeping, poor job practices, or any other unsatisfactory or substandard conditions or acts.

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5.5.2.2. Be sure to record all inspection activities including activities observed, when, where, who performed the inspection and ensure items that need to be addressed are followed up on.

5.5.2.3. Action should be marked complete once appropriate corrections are done.

5.5.3. Legislated Workplace Inspection Procedure (JHSC)

5.5.3.1. The Joint Health and Safety Committee should ensure the following steps are taken when it comes to legislation health and safety inspections:

- a) Develop and post an annual inspection schedule (as per the Occupational Health and Safety Act (OHSA) Section 9 (28) & 8 (8)), be sure to includes dates and assign inspectors.
- b) Conduct monthly workplace inspections.
- c) Each inspection is performed by a worker member of the JHSC. They may be accompanied by their management member.
- d) Walk around the area under inspection. Check the working environment and equipment using the JHSC Workplace Inspection Checklist (any hazards not listed on the checklist should also be noted).
- e) Inspect areas subject to repeated injuries or health/illness complaints.
- f) Check to see that issues identified during the last inspection are resolved.
- g) Make sure all required OHSA and WSIB materials are posted.

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- h) Speak to workers and supervisors, ask if they have any hazards to report and record their input as applicable.
- i) Observe employees to determine if policies and procedures are being followed and identify any necessary concerns/revisions. Ensure employees are operating and maintaining equipment according to their department/area specific procedures. Record observations and findings including:
 - Hazards identified
 - Locations of the hazards
 - Hazard rating (H, M, L)
 - Recommend corrective actions for observed hazards
 - Sign and date the reports
 - Distribute the report to appropriate stakeholders (managers, JHSC, supervisors)
 - Ensure follow up as required

5.6. Training & Communication

- 5.6.1. Employer/ senior management will communicate this standard to all employees/new hires and their responsibility to conduct workplace inspections.
- 5.6.2. All JHSC members are fully certified as Joint Health and Safety Committee members, including the 3 year refresher course.
- 5.6.3. People conducting inspections will be trained in organizational hazard identification procedures, how to conduct workplace inspections and the use of the workplace inspection checklist and reporting form.
- 5.6.4. All training and communication records including names and signatures will be kept on file.

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5.7. Evaluation

5.7.1. An annual review of the Workplace Inspections standard will be performed in consultation with the JHSC/HSR to determine the effectiveness.

5.7.2. Documented evidence of evaluation to include:

- a) Documented review of completed Workplace inspections documentation
- b) Summary of identified hazards (physical, chemical, biological, musculoskeletal, safety and psychological hazards) and corrections achieved
- c) Communication methods and respective outcome

5.8. Improvement & Acknowledgement

5.8.1. Appropriate information gathered through the formal evaluation process will be used to improve the Workplace Inspections program.

5.8.2. Provide a yearly summary report on the number of Management and Worker inspections completed

5.8.3. Review inspection forms and make them more appropriate to the needs of the workplace

5.8.4. Positive recognition for people inspecting the workplace

5.8.5. All staff/JHSC/ HSR will be acknowledged for their contribution to the Workplace Inspections Procedure through newsletter, Board Report, e-mails, memos etc.

5.8.6. Add any new hazards identified into the next year Excellence Program's Action Plan

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5.9. Forms/Records

- 5.9.1. Hazard Management Tool
- 5.9.2. Appendix A: Hazard Category Workplace Inspection Checklist
- 5.9.3. Appendix B: JHSC/HSR Workplace Inspection Checklists
- 5.9.4. Appendix C: Workplace Inspection Reporting Form

CHANGES TRACKING	
DETAILS OF CHANGES	DATE CHANGED

29. HAZARD REPORTING	
Date of Issue: June 12, 2024	Review Date: Annually
Written by: Kim Johnston	Date: April, 2024
Reviewed by: Joint Health and Safety Committee	Date: June 12, 2024
Approved by: Trevor Hallam, CAO/Clerk	Date: June 12, 2024

Purpose:

A hazard is anything (e.g., chemicals, moving vehicles, etc.) that can hurt workers (injury), make them sick (illness) or cause property damage. Hazards can come in many different forms such as chemical, physical, psychological, musculoskeletal, safety etc. Reporting workplace hazards helps identify where there is a safety concern. Once you know where incidents, injuries or illnesses* could happen, you can take steps to prevent them. Everyone in the workplace needs to take an active role in reporting hazards in the workplace.

**Refer to Policy 8 – Injury, Illness and Incident Reporting*

29.1. OBJECTIVES

29.1.1. To establish, implement, monitor and maintain a written procedure for reporting workplace hazards.

29.1.2. Hazard reporting program to identify a proactive process for employees to report hazards

29.2. SCOPE

This procedure covers all documentation related to hazard reporting.

29.3. DEFINITIONS

Control – Measures taken to mitigate the severity or likelihood of a hazard causing harm.

Hazard – is anything (eg. Chemicals, moving vehicles, etc) that can hurt work (injury), make them sick (illness) or cause property damage.

Hazard Management Tool – a step-by-step approach to recognize hazards, assess risk, control hazards and monitor the ongoing effectiveness of controls

[WSIB Hazard Management Tool](#)

List/registry - Inventory of identified hazards applicable to the workplace and work functions. A table that includes the identification of hazards and, as part of the risk management process, assessment of risk level and controls to mitigate the risk

Risk – Combination of the severity and likelihood of harm

29. HAZARD REPORTING	
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Risk Rating – Degree of risk.

Workplace - means any land, premises, location or thing at, upon, in or near which a worker works

29.4. ROLES AND RESPONSIBILITIES – HAZARD REPORTING

29.4.1. Employer/Senior Management responsibilities:

- 29.4.1.1. Ensure a hazard reporting process is established, implemented, monitored and maintained
- 29.4.1.2. Ensure all members of the workforce have received training on hazard reporting procedures and hazard reporting form
- 29.4.1.3. Ensure communication of hazards in the workplace to all relevant workplace parties (duty to acquaint)
- 29.4.1.4. Ensure corrective actions are implemented
- 29.4.1.5. Ensure the hazard inventory/registry is updated with any new information from hazard reports
- 29.4.1.6. Senior Management will provide a summary of hazards reported to the JHSC
- 29.4.1.7. Respond in writing to the recommendations within 21 calendar days to the JHSC or HSR for unsolved hazards.

29.4.2. Supervisor responsibilities

- 29.4.2.1. Ensure workers are trained on identifying hazards and the hazard reporting procedures
- 29.4.2.2. Take corrective actions and keep workers up to date
- 29.4.2.3. If required, report hazards to Employer/Senior Management

29. HAZARD REPORTING	
Date of Issue: June 12, 2024	Review Date: Annually
Written by: Kim Johnston	Date: April, 2024
Reviewed by: Joint Health and Safety Committee	Date: June 12, 2024
Approved by: Trevor Hallam, CAO/Clerk	Date: June 12, 2024

29.4.3. Worker responsibilities

- 29.4.3.1. Report all hazards identified in the workplace (duty to report) to supervisor/manager
- 29.4.3.2. Use hazard reporting form
- 29.4.3.3. Provide solutions to address the hazard

29.4.4. Joint Health and Safety Committee responsibilities

- 29.4.4.1. Review the hazard reports on a regular basis provided by the employer/supervisor
- 29.4.4.2. Review hazards reports when performing inspections for corrective action

29.5. PROCEDURE

29.5.1. Hazard Reporting:

- 29.5.1.1. A hazard can be defined as anything (e.g., chemicals, moving vehicles, etc.) that can hurt workers (injury), make them sick (illness) or cause property damage. The hazard reporting procedure will be used for routine and non-routine operations and/or activities.
- 29.5.1.2. **WHEN** to report a hazard:
When a new or an uncontrolled hazard is discovered in the workplace, it is to be reported to your supervisor or manager as soon as possible.
- 29.5.1.3. **HOW** the hazard is to be reported:
The hazard is to be reported using a Hazard Reporting Form
- 29.5.1.4. All hazards will be identified as high, medium or low as defined here. All reported hazards are addressed based on the level of priority assigned.

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High - H are those with a high-risk of injury or illness. They are serious or significant hazards and should receive high priority for immediate control.

Medium - M are those with moderate risk of injury or illness and should be controlled as soon as possible.

Low -L are those with a low potential for harm and should be controlled when appropriate.

- 29.5.1.5. High and Medium level hazards are typically more serious and may require special expertise opinion or assistance to be addressed. These should involve the employer or supervisor with the assistance of the Health and Safety designate, and/or Joint Health & Safety Committee to address.

PLEASE NOTE: All hazards or incidents relating to violence and harassment are also documented using the Hazard Reporting Form and must follow the Workplace Violence and Harassment policies.

29.5.2. **WHAT** happens once the hazard has been reported:

- 29.5.2.1. Hazard reporting form submitted to worker's supervisor or manager.
- 29.5.2.2. Receiver of report assesses the hazard, ensures risk rating is appropriate and moves on to addressing the hazard or assigning the corrective action to be completed to the appropriate resource, including a timeline for correction.
- 29.5.2.3. Receiver of report informs the reporter of the next steps and appropriate corrective actions
- 29.5.2.4. Receiver of report completes the form and identifies actions taken including date, and communicates the completed copy of the report to all relevant stakeholders to ensure communication of the hazard and resolution.
- 29.5.2.5. If the supervisor or manager are unable to correct the hazard, they will report to senior management or the employer

29. HAZARD REPORTING	
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29.5.3. **REQUIRED** Follow-up:

- 29.5.3.1. Once the hazard reported is integrated into the risk registry/list, it will become subject to an annual review to ensure appropriate controls are in place for the hazard. All communication required under the hazard reporting procedure will take place.

29.6. **TRAINING & COMMUNICATION**

29.6.1. Employer/ Senior management will communicate this standard to all employees/new hires and their responsibility to report workplace hazards.

29.6.2. All employees will be trained on identifying hazards and the hazard reporting procedures.

29.6.3. All training and communication records including names and signatures will be kept on file.

29.7. **EVALUATION**

29.7.1. An annual review of the Hazard Reporting standard will be performed to determine the effectiveness.

29.7.2. Documented evidence of evaluation to include:

- a) Review of the completed Hazard Reporting Form
- b) Review of Hazard Identification report
- c) Documented review of the hazard registry/Hazard Management tool
- d) Summary of identified hazards (physical, chemical, biological, musculoskeletal, safety and psychological) and corrections achieved
- e) Communication methods and respective outcome

29.8. **IMPROVEMENT & ACKNOWLEDGEMENT**

29.8.1. Appropriate information gathered through the formal evaluation process will be used to improve the Hazard Reporting program.

29.8.2. Positive recognition for people reporting hazards

29. HAZARD REPORTING	
Date of Issue: June 12, 2024	Review Date: Annually
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29.8.3. All staff/JHSC/ HSR will be acknowledged for their contribution to the Hazard Reporting Procedure through newsletter, Board Report, e-mails, memos etc.

29.8.4. Add any new hazards identified into the next year Excellence Program's Action Plan

29.9. RELATED FORMS AND DOCUMENTATION

29.9.1. Hazard Reporting form

29.9.2. WSIB Hazard Management Tool

29.9.3. Hazard Recognition Policy

29.9.4. Hazard Condition Policy

29.9.5. Injury, illness and incident reporting

29.9.6. Harassment and Violence policies

29.9.7. MSD Prevention policy

29.9.8. Control of Hazards – *new policy

29.9.9. Hazard Identification – Office, Works garages and Landfill

29.9.10. Legislated Requirements

CHANGES TRACKING	
DETAILS OF CHANGES	DATE CHANGED

30. CONTROL OF HAZARDS - Basics	
Date of Issue: June 12, 2024	Review Date: Annually
Written by: Kim Johnston	Date: April, 2024
Reviewed by: Joint Health and Safety Committee	Date: June 12, 2024
Approved by: Trevor Hallam, CAO/Clerk	Date: June 12, 2024

Purpose:

Controlling a hazard means taking steps to protect people and to help avoid injuries, illnesses and incidents. Before controlling hazards, it's important that your business knows how to evaluate and implement controls using a defined procedure or process. The goal is to eliminate or reduce the risk to as low as possible without creating any new hazards.

30.1. OBJECTIVES

30.1.1. To establish a foundational procedure to apply hierarchy of controls when determining how to control a hazard.

30.1.2. To identify different control methods outlining hierarchy ranks from the most effective to the least effective level of protection.

30.2. SCOPE

The Municipality of Morris-Turnberry will establish, implement, monitor and maintain a procedure for controlling workplace hazard(s) by applying a hierarchy of controls.

30.3. DEFINITIONS

Control - Measures taken to mitigate the severity and/or likelihood of a hazard causing harm.

Control of Hazards - Control of Hazards means taking steps to protect people and to help avoid injuries, illnesses and incidents

Hazard - anything (e.g., chemicals, moving vehicles, etc.) that can hurt workers (injury), make them sick (illness) or cause property damage.

Procedure - Standard steps or series of actions to be taken to satisfy a requirement or complete a task

Process - The detailed and sequential series of steps needed in order to achieve a particular end or means

30. CONTROL OF HAZARDS - Basics	
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30.4. ROLES AND RESPONSIBILITIES

30.4.1. Employer/Senior Management Responsibilities

- 30.4.1.1. Review and approve the control of hazards procedure and related documents annually, at minimum, or whenever there are changes
- 30.4.1.2. Ensure a standardized format is used for recording the findings of the control of hazards process
- 30.4.1.3. Determine resources (time and personnel) required for the implementation of the control of hazards procedure
- 30.4.1.4. Assign roles and responsibilities for the individual(s) directly responsible for developing, implementing, monitoring and maintaining control measures
- 30.4.1.5. Ensure competency and training requirements are determined and provided for all employees involved in identifying hierarchy of controls.
- 30.4.1.6. Ensure an annual review of this standard and revision is completed if required.

30.4.2. Supervisor Responsibilities

- 30.4.2.1. Communicate and train on the control of hazards process and results to workers to ensure awareness of process and outputs
- 30.4.2.2. Seek input and feedback from direct reports regarding the control of hazards process
- 30.4.2.3. Ensure control of hazards procedures are proactively completed, determined and planned implementation before performing any task(s) related to the operations and/or activity; and before the introduction, start-up or use of new equipment, material, substance or process for which hazards have been identified.

30. CONTROL OF HAZARDS - Basics	
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30.4.2.4. Ensure control of hazards are completed, determined, and planned implementation when there is a change to existing equipment, material, chemical, or process; and when there is a change to the occupational health and safety management system that may affect workplace operations and/or activities for which hazards have been identified.

30.4.2.5. Ensure results of control of hazards process are considered and hazard control recommendations are followed in all work

30.4.3. Worker Responsibilities

30.4.3.1. Participate in and contribute to the control of hazards process and outputs as required

30.4.3.2. Attend training and understand the objectives of applying a hierarchy of controls.

30.4.3.3. Follow direction of supervisor

30.4.3.4. Comply with the application of hierarchy of controls.

30.4.4. Joint Health and Safety Committee Responsibilities

30.4.4.1. Participate in and contribute to the control of hazards process and outputs as required

30.4.4.2. Conduct an annual review of this standard and provide feedback.

30.5. PROCEDURE

30.5.1. Prioritize hazards with the most serious risks so that controls can be applied to these first.

30.5.2. Consider applicable legislation, regulatory requirements and recognized standards, requirements, guidelines, codes of practice, manufacturer/supplier instructions related to the operations of the organization.

30.5.3. Apply hierarchy of controls when choosing control measures and eliminating or reducing the risk level to as low as possible while considering if controls create additional risks

30. CONTROL OF HAZARDS - Basics	
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Applying Hierarchy of Controls

Type of control	Definition	Example
Elimination	Physically remove the hazard	Remove and properly dispose of products stored in the workplace but no longer used
Substitution	Replace the hazard	Using a new, larger granule product instead of a fine powder to reduce dust while ensuring the new product doesn't create any new hazards
Engineering controls	Isolate/separate people from the hazard	Installing a plexiglass barrier to enclose a booth, putting guards around moving machinery, using ventilation systems, guardrails, etc.
Administrative controls	Change the way people work	Safe work procedures, training or signage
Personal protective equipment	Anything the employee wears to protect them	Hard hat, safety boots, gloves, apron, eye protection, ear plugs, etc.

30.5.4. Requirement to follow-up to confirm that controls are effective. Supervisors will inspect and evaluate controls once they are installed. Routine preventive maintenance practices will be completed.

30.5.5. The Municipal employees (or their representatives) will be informed, consulted and participate in the selection of hazard controls. Flyers will be posted at each Health and Safety bulletin board.

30.6. COMMUNICATION & TRAINING

30.6.1. Employer/ senior management will communicate this standard to all employees/new hires and their responsibility to participate in hazard controls.

30.6.2. People with assigned roles & responsibilities for developing, implementing, monitoring, and maintaining control measures will meet organizational competency and training requirements.

30. CONTROL OF HAZARDS - Basics	
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Approved by: Trevor Hallam, CAO/Clerk	Date: June 12, 2024

30.6.3. All training and communication records including names, signatures, dates will be kept on file.

30.7. EVALUATION

30.7.1. An annual review of the Control of Hazards Basics standard will be performed in consultation with the JHSC to determine its effectiveness.

30.8. IMPROVEMENT & ACKNOWLEDGEMENT

30.8.1. Appropriate information gathered through the formal evaluation process will be used to improve the Control of Hazards Basics program.

30.8.2. Positive recognition for people participating in the selection of hazard controls.

30.8.3. All staff/JHSC/ HSR will be acknowledged for their contribution to the Control of Hazards Basics Procedure through newsletter, Board Report, e-mails, memos etc.

30.9. RELATED FORMS AND DOCUMENTATION

30.9.1. Hazard Recognition Policy

30.9.2. Hazard Condition Policy

30.9.3. Hazard Identification – Office, Works Garages and Landfill

30.9.4. Legislative requirements

CHANGES TRACKING	
DETAILS OF CHANGES	DATE CHANGED



THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 37-2024

Being a by-law to amend by-law 65-2023 of the Municipality of Morris-Turnberry.

WHEREAS the Municipal Council of the Corporation of the Municipality of Morris-Turnberry has passed by-law 65-2023, being a by-law to establish fees, rates, and charges for the Municipality of Morris-Turnberry.

AND WHEREAS it is considered advisable to amend certain fees, rates, and charges in the Municipality related to land use planning and contained in Schedule “B” of said by-law;

NOW THEREFORE the Council of the Corporation of the Municipality of Morris-Turnberry **ENACTS** as follows:

1. That Schedule “B” of by-law 65-2023 is hereby replaced by the amended Schedule “B” attached hereto and forming part of this by-law.
2. The fee schedule contained in Schedule “B” of this by-law shall come into effect on August 1st 2024.

Read a FIRST and SECOND time this 16th day of July, 2024.

Read a THIRD time and FINALLY PASSED this 16th day of July, 2024.

Mayor, Jamie Heffer

Clerk, Trevor Hallam

Schedule "B"

2024 PLANNING APPLICATION FEES: (Effective August 1, 2024)

TYPE OF APPLICATION	Local Municipal	Huron County	TOTAL FEE
Official Plan Amendment (OPA), Local OPA, County OPA	\$1,800.00	\$4,200.00	\$6,000.00
Official Plan Amendment (OPA), Local OPA, County OPA-New or expanding aggregate operation	\$3,600.00	\$8,400.00	\$12,000.00
Zoning By-law Amendment (ZBLA)	\$1,320.00	\$2,680.00	\$4,000.00
Zoning By-law Amendment (ZBLA) -New or expanding aggregate operation if no OPA is required	\$3,300.00	\$6,700.00	\$10,000.00
Minor Variance (1 variance)	\$1,075.00	\$1,425.00	\$2,500.00
Minor Variance (2 variances)	\$1,400.00	\$1,850.00	\$3,250.00
Minor Variance (3 or more variances)	\$1,720.00	\$2,280.00	\$4,000.00
Consent-Technical (e.g. lot additions, easements, ROW's, Validation Certificates, re-creation of original lots, etc.)	\$750.00	\$2,250.00	\$3,000.00
Consent-New Lot Creation (e.g. new lots, surplus farm severances)- Base fee includes one severed and one retained. Add \$2500 (Municipal \$625/County \$1875) for each additional lot created.	\$1125 \$625	\$3375 \$1875	\$4500 Base fee includes one severed and one retained - add \$2500 for each additional lot created
Retained Land Certificate		\$500.00	\$500.00
Cancellation Certificate		\$500.00	\$500.00
Change of Consent Conditions or Draft Deed		\$500.00	\$500.00
Plan of Subdivision/Condominium	\$2,500.00	\$7,500.00	\$10,000.00
Lots/Blocks/Units over 10	add \$68 per lot/unit/ block	add \$132 per lot/unit/ block	add \$200 per lot/unit/ block
Draft approval extension - First extension	\$625.00	\$1,875.00	\$2,500.00
-Any subsequent extension	\$1,250.00	\$3,750.00	\$5,000.00
Phasing, Final Approval*	\$750.00	\$2,250.00	\$3000 per final approval/phase*
Changes to a Draft Approval Plan or Conditions*	\$500.00	\$1,500.00	\$2,000.00
*Note: Where Final Approval, Phasing or Changes to draft plan conditions result in the creation of additional lots/blocks/units, an additional fee of \$200/lot/block/unit shall apply.	\$68.00	\$132.00	200 per lot/block/unit
Removal of Holding (H) Symbol	\$500.00	\$500.00	\$1,000.00
Renewal of Temporary Use Zoning By-law	\$990.00	\$2,010.00	\$3,000.00
By-law to Deem lots not in a Plan of Subdivision, or the repeal of such By-law *	\$500.00	\$500.00	\$1,000.00
Part Lot Control *	\$1,500.00	\$1,500.00	\$3,000.00
	add \$100 per additional conveyable Part over 2	add \$100 per additional conveyable Part over 2	plus \$200 per additional conveyable Part over 2
*For Deeming and Part Lot Control, applicants cover all legal costs & by-law prep			
Application Re-circulation fee (resulting from a change/meeting cancellation requested by the applicant)	Fee to be paid to Municipality responsible for re-circulation.	Fee to be paid to Municipality responsible for re-circulation.	\$500.00
Site Plan Control	Fee to be set by local Municipality	\$750 County base fee (additional cost recovery for more than 4 hours of review)	Variable
Agreements: , subdivision, condominium, development, lot grading & drainage (Costs to be reimbursed for legal and engineering).	Cost recovery	Cost recovery	Variable-Cost recovery
Natural Heritage Review by County Biologist (if development is proposed within 120m of a Natural Heritage feature): comments on planning application Review terms of reference and EIS		\$500 comments on planning application \$60/hour billed hourly for review of Terms of Reference and EIS	\$500 for comments on planning application \$60/hour billed hourly for review of Terms of Reference and EIS
Note: On January 1st each year (starting January 1st, 2025), planning fees will be increased on a percentage basis rounded up or down to the nearest ten-dollar increment consistent with the Statistics Canada Consumer Price Index for Ontario for the previous calendar year (October to October), if the index shows an increase.			



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 38-2024

Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on July 16, 2024.

WHEREAS Section 9 of the *Municipal Act 2001*, S.O. 2001, c. 25 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 5 (3) of the *Municipal Act 2001*, S.O. 2001, c. 25 provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the July 16th, 2024, meeting be confirmed and adopted by By-law;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 16th day of July 2024, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a FIRST and SECOND time this 16th day of July 2024

Read a THIRD time and FINALLY PASSED this 16th day of July 2024

Mayor, Jamie Heffer

Clerk, Trevor Hallam