



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL AGENDA

Tuesday, December 3rd, 2024, 7:30 pm

The Council of the Municipality of Morris-Turnberry will meet in Council Chambers in regular session on the 3rd day of December 2024, at 7:30 pm.

1.0 CALL TO ORDER

Disclosure of recording equipment.

2.0 ADOPTION OF AGENDA

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of December 3rd, 2024, as circulated.

~

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

4.0 MINUTES

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the November 19th, 2024, Council Meeting Minutes as written.

~

5.0 ACCOUNTS

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the December 3rd accounts in the amount of \$ 1,470,536.38

~

6.0 PUBLIC MEETINGS AND DEPUTATIONS

None.

7.0 STAFF REPORTS

None.

8.0 **BUSINESS**

8.1 APPLICATION C57-2024 – REQUEST FOR RELIEF FROM RECOMMENDED CONDITIONS

A report has been prepared by CAO/Clerk Trevor Hallam in this regard. The applicant for C57-2024 will be in attendance.

8.2 FEES AND CHARGES 2025 – UNLICENCED DOGS

At the November 19th, Council discussed a proposed fees charges schedule for 2025. Staff were directed to investigate and provide recommendations regarding administrative fees for unlicensed dogs. A report has been prepared by CBO/By-Law Enforcement Officer Kirk Livingston in this regard.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby approves the proposed administrative fees as presented, and is directs staff to return the updated fees and charges by-law for consideration at the next meeting of Council;

AND FURHTER THAT staff is hereby directed to conduct a review and propose amendments to the current Animal Control By-law for the Municipality of Morris-Turnberry, and present the revised by-law to Council for consideration at a future meeting.

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8.3 HURON COUNTY OPP DETATCHMENT BOARD REMUNERATION AND BUDGET

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 56-2024, being a by-law to establish the remuneration rates for members of Council and Local Boards for the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 3rd day of December 2024.

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8.4 IMPLEMENTATION OF A COLLECTION POLICY

A report has been prepared by Tax Collector Kelly Tiffin in this regard.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law adopting the Collection Policy, as presented, to the next meeting of Council.

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8.5 APPLICABILITY OF THE LINE FENCES ACT

A report has been prepared by CAO/Clerk Trevor Hallam in this regard.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law regarding the applicability of the Line Fences Act in the Municipality of Morris-Turnberry, as presented, to the next meeting of Council.

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9.0 **COUNCIL REPORTS**

Kevin Freiburger

Jamie McCallum

Sharen Zinn

Jodi Snell

Jamie Heffer

10.0 **CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION**

- 10.1 Media Release – Jamie Heffer Appointed Warden – Huron County
- 10.2 Media Release – Bruce Power Donation – County of Huron
- 10.3 Media Release – South Bruce not moving ahead with DGR – Municipality of South Bruce
- 10.4 Correspondence – ARU Framework – Ministry of Municipal Affairs and Housing
- 10.5 Draft Conservation Areas Strategy – MVCA
- 10.6 Minutes – MVCA Membership Meeting – October 16, 2024
- 10.7 AMDSB Board Meeting Highlights – November 26, 2024
- 10.8 Resolution – GST to Municipalities – Township of King
- 10.9 Resolution – Ambulance Shortages and Healthcare System Issues – Township of Terrace Bay
- 10.10 Resolution – Excess Soil Management – Township of Puslinch
- 10.11 Resolution – Resuming the assessment cycle – Township of North Glengarry
- 10.12 Draft Budget – SVCA
- 10.13 Draft Levy – MVCA
- 10.14 Year in review – Community Safety and Wellbeing Plan
- 10.15 Action Plan and Proposed Budget – Community Safety and Wellbeing Committee
- 10.16 Outstanding Action Items

11.0 **ITEMS FOR A FUTURE AGENDA**

12.0 **BY-LAWS AND AGREEMENTS**

12.1 EMPLOYEE REMUNERATION

At the November 19th meeting, staff were directed to return a by-law establishing the remuneration rates for staff of the Municipality. By-law 57-2024 is presented here for consideration.

Moved by ~
Seconded by ~

THAT leave be given to introduce By-Law 57-2024, being a by-law to establish the pay range grid for employees of the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 3rd day of December 2024.

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12.2 COUNCIL AND BOARD MEMBER REMUNERATION

At the November 19th meeting, staff were directed to return a by-law establishing the remuneration rates for members of Council and Boards of the Municipality. By-law 58-2024 is presented here for consideration.

Moved by ~
Seconded by ~

THAT leave be given to introduce By-Law 57-2024, being a by-law to establish the remuneration rates for members of Council and Local Boards for the Municipality of Morris-Turnberry, and that it now be read severally a first, second, and third time, and finally passed this 3rd day of December 2024.

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13.0 **CLOSED SESSION**

13.1 Enter closed session.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry enter a closed session at ____ p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- a) Section 239 (2) (c) regarding a proposed disposition of land (Request to purchase a lane);*
- b) Section 239 (2) (b) regarding personal matters about an identifiable individual (CAO/staff performance reviews);*
- c) Section 239 (3.1) for the purpose of training the members regarding processes under the Drainage Act.*

~

13.2 Return to open session.

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at ____ p.m.

~

13.3 Report and Action from Closed Session.

14.0 **CONFIRMING BY-LAW**

*Moved by ~
Seconded by ~*

THAT leave be given to introduce By-Law 59-2024, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on December 3rd, 2024, and that it now be read severally a first, second, and third time, and finally passed this 3rd day of December 2024.

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15.0 **ADJOURNMENT**

*Moved by ~
Seconded by ~*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at ____ pm.

~

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, December 17th, 2024, 7:30 pm
Regular Meeting of Council – Tuesday, January 14th, 2025, 7:30 pm



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL MINUTES

Tuesday, November 19th, 2024, 7:30 pm

The Council of the Municipality of Morris-Turnberry met in Council Chambers in regular session on the 19th day of November 2024, at 7:30 pm.

Council in Attendance

Mayor Jamie Heffer
Deputy Mayor Kevin Freiburger
Councillor Jamie McCallum
Councillor Jodi Snell
Councillor Sharen Zinn

Staff in Attendance

Trevor Hallam	CAO/Clerk
Kirk Livingston	Chief Building Official / Drainage Superintendent / Property Standards Officer / Zoning Administrator
Sean Brophy	Treasurer

Others in Attendance

Michel Terzian	Headway Engineering
Stephen Brickman	Headway Engineering
Paul Johnston	
Paul Gowing	
Jackie Gowing	
Alyssa Gowing	
Scott Stephenson	The Citizen
Rachel Hammermueller	Wingham Advance Times

1.0 CALL TO ORDER

Mayor Heffer called the meeting to order at 7:30 pm.

Mayor Heffer noted that Scott Stephenson and Rachel Hammermueller would be recording the meeting for the purpose of writing articles.

2.0 ADOPTION OF AGENDA

Motion 255-2024

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of November 19th, 2024, as circulated.

Carried.

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None.

4.0 **MINUTES**

Motion 256-2024

*Moved by Jodi Snell
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the November 5th, 2024, Council Meeting Minutes as written.

Carried.

5.0 **ACCOUNTS**

Motion 257-2024

*Moved by Kevin Freiburger
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby approves for payment the November 19th accounts in the amount of \$ 208,936.08.

Carried.

6.0 **PUBLIC MEETINGS AND DEPUTATIONS**

6.1 MEETING TO CONSIDER ENGINEER'S REPORT – MASSON MUNICIPAL DRAIN

6.1.1 Engineer's Report

A Notice of Request for Drain Construction was received August 24, 2023, for improved outlet to the Masson Municipal Drain at South Part Lot 26, Concession 3, former Morris Ward.

Notice of the meeting to consider the engineer's report was issued to landowners on November 5th, 2024.

Project Coordinator Michel Terzian, and Engineer Stephen Brickman were in attendance to present the Engineer's report to Council and those in attendance.

6.1.2 Questions and Comments

- Council
 - o None.
- Landowners in attendance
 - o Paul Johnston noted that he was involved as a landowner at the time of the report for the 1997 drain. He explained that he has no problem with the two existing tiles, as in high water only one seems to run water, leaving unused capacity in the other. He went on to provide context on the history of the drain, stating that at the time it was put in in 1997, the previous owner of South Part Lot 26 was asked if the twin tiles would be extended to their lot line for improved outflow and they declined. He clarified that his concern is that the landowners paid for the improvement in 1997 and it has not reached its life expectancy. He stated that it is his opinion that the landowner that is asking for the improvement should pay the cost to reach the outlet.
 - Mr. Terzian reiterated that the twin tile does not reach the requesting landowner's property and the available outlet there is too shallow to provide sufficient outlet for subsurface drainage. To get that depth at least the south section needs to be replaced. An option to leave the existing drains in place and put the new drain in was reviewed during the design process. In order to get the current drainage coefficient of 1.5 inches an 18" tile would be required. The older drain is of unknown age and could need replacement or repair in the near future, requiring yet another replacement to provide sufficient capacity. Another option considered was to twin the 1997 drain with a 21" tile, however there would be similar risk with future maintenance and potential replacement of the existing tile.

- Mayor Heffer asked for clarification regarding the comment about one drain running water and one not. Mr. Terzian explained that the newer 1997 drain is installed higher than the older drain.
- o Alyssa Gowing raised concerns about the costs for construction and maintenance assessed to the farms owned by the Gowings. She requested that the catch basin at station 5533 be eliminated, and that the Gowing Branch be capped and reverted to a private drain. She asked that the acceptance of the report be deferred.
 - Mr. Terzian explained that this meeting is focused on design, and the court of revision is the time to deal with the distribution of costs. He went on to clarify that the proposed design does eliminate the catch basin at station 553 and replaces it with a junction box.
- Councillor Snell asked for clarification that the drain in 1997 didn't meet the standard of the day, and if the municipality is being asked to pay more towards this drain, when would that decision be made. Mr. Brickman confirmed that the allocation of costs is a matter for the Court of Revision.
- Mayor Heffer noted that his understanding was that the work done in 1997 as was requested by the landowners at the time. Mr. Terzian confirmed this, noting that in his opinion it seemed that the design was changed based on input from the landowners, and seemed to be based on what the landowners said they could afford. With regard to the depth, it seems to have only been installed for surface water and not subsurface water drainage.

6.1.3 Consideration of Provisional By-Law

Motion 258-2024

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT leave be given to introduce By-Law # 54-2024, being a by-law to provisionally adopt the engineer's report for the Masson Municipal Drain 2024, and that it now be read a first and second time this 19th day of November 2024.

Carried.

6.1.4 Date of Court of Revision and instruction to Tender.

Motion 259-2024

*Moved by Jodi Snell
Seconded by Sharen Zinn*

THAT the Court of Revision for the Masson Municipal Drain 2024 be set for December 17th, 2024 at 7:30 pm and the project be tendered with results to be presented on February 4th, 2025, pending no appeals.

Carried.

6.1.5 Appointment of Members to the Court of Revision

Motion 260-2024

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

THAT the members of the Court of Revision for the Masson Municipal Drain 2024 shall be:

- 1 – Councillor Jodi Snell*
- 2 – Councillor Sharen Zinn*
- 3 – Councillor Jamie McCallum*

Carried.

7.0 STAFF REPORTS

7.1 BY- LAW ENFORCEMENT

7.1.1 By-Law Enforcement Activities – September and October 2024

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston regarding by-law enforcement activities for September and October.

Discussion followed on dog-related issues in Belgrave. Councillor McCallum raised concerns about dog bites and dogs running at large. Mr. Livingston acknowledged a recent incident, noting that while the municipality is addressing it, their actions are limited. He mentioned that staff are considering hiring a dog counter to reduce the number of unlicensed dogs. Councillor Zinn inquired about preventing dogs from running at large, to which Mr. Livingston explained that aside from education, fines are the municipality's main enforcement tool. Councillor Snell supported the idea of enforcing fines to demonstrate the municipality's commitment to addressing the issue.

7.2 BUILDING

7.2.1 Building Department Activities – September and October 2024

A report was presented by CBO/By-Law Enforcement Officer Kirk Livingston regarding building department activities for September and October.

Mr. Livingston gave an update to council on upcoming information sessions that he and the local chapter of the Ontario Building Officials Association will be hosting to educate contractors on changes to the building code.

8.0 BUSINESS

8.1 COUNCIL MEETING DATES 2025

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Motion 261-2024

*Moved by Sharen Zinn
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby approves the proposed meeting date schedule for 2025 as presented.

Carried.

8.2 CONFERENCES 2024

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Motion 262-2024

*Moved by Sharen Zinn
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby approves the attendance of the following members of Council at the Conferences and events indicated:

- *Councillor Snell – Rural Ontario Municipal Association*
- *Councillor Zinn – Rural Ontario Municipal Association*
- *Mayor Heffer - Rural Ontario Municipal Association*
- *Councillor McCallum – Ontario Good Roads Association*
- *Deputy Mayor Freiburger – Ontario Good Roads Association*

Carried.

8.3 FEES AND CHARGES 2025

A report was presented by CAO/Clerk Trevor Hallam in this regard.

Councilor Zinn noted a preference for keeping the minimum charge at the landfill at \$10, but was supportive of the increase from \$100 per tonne to \$120 per tonne.

Motion 263-2024

*Moved by Sharen Zinn
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby approves an increase to tipping fees at the Morris Landfill from \$100 per tonne to \$120 per tonne for 2025.

Carried.

Discussion followed regarding adjustments to the fees for curbside waste collection.

Motion 264-2024

*Moved by Jodi Snell
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby approves a 10% reduction to curbside collection user fees for 2025.

Carried.

Mr. Hallam noted that since the report was written he had been informed that the increase to planning fees would be 2%. Councillor Snell expressed frustration with the further increases to the planning fee schedule.

Discussion followed regarding the implementation of a deposit for building permits to be returned to the permit holder upon completion of the final inspection.

Motion 265-2024

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT the Council of the Municipality of Morris-Turnberry hereby approves the implementation of a building permit deposit as recommended.

Carried.

Councillor McCallum asked for increased fees for unlicensed dogs or late licensing, and for additional dogs. Mr. Hallam offered to return a report to the next meeting of Council with options with regard to this.

8.4 BELGRAVE SIDEWALKS

Councillor Zinn requested a discussion regarding sidewalks in Belgrave. She explained that she has received complaints about the accessibility of the sidewalks in Belgrave, in particular a set of stairs at John Street. Councillor McCallum noted he had also received complaints regarding the stairs.

Council directed staff to return a preliminary report reviewing possible options for addressing the accessibility options to a future meeting.

9.0 **COUNCIL REPORTS**

Kevin Freiburger

November 11th attended the remembrance day ceremony in Brussels.

Jamie McCallum

November 18th, attended a meeting of the Belmore Arena Board.

Sharen Zinn

November 13th, attended a meeting of the Community Safety and Wellbeing Committee.

Jodi Snell

No report.

Jamie Heffer

November 11th, attended the remembrance day ceremony in Wingham.
November 16th, attended the official opening of the newly renovated Brussels Morris and Grey Community Centre.

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

- 10.1 Project Update – Headway Engineering
- 10.2 Monthly Report – Belgrave Water October 2024
- 10.3 Outstanding Action Items

11.0 ITEMS FOR A FUTURE AGENDA

None.

12.0 BY-LAWS AND AGREEMENTS

None.

13.0 CLOSED SESSION

- 13.1 Enter closed session.

Motion 266-2024

*Moved by Jamie McCallum
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry enter a closed session at 8:42 p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- a) Section 239 (2) (b) regarding personal matters about an identifiable individual.*
- b) Section 239 (2) (k) regarding negotiations to be carried on by the municipality.*

Carried.

- 13.2 Return to open session.

Motion 267-2024

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 8:57 p.m.

Carried.

- 13.3 Report and Action from Closed Session.

Council received a report regarding staff, Council, and Board remuneration, and reviewed correspondence regarding cross border servicing negotiations.

14.0 CONFIRMING BY-LAW

Motion 268-2024

*Moved by Jamie McCallum
Seconded by Kevin Freiburger*

THAT leave be given to introduce By-Law 55-2024, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on November 19th, 2024, and

that it now be read severally a first, second, and third time, and finally passed this 19th day of November 2024.

Carried.

15.0 ADJOURNMENT

Motion 269-2024

*Moved by Jamie McCallum
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry does now adjourn at 8:58 pm.

Carried.

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, December 3rd, 2024, 7:30 pm
Regular Meeting of Council – Tuesday, December 17th, 2024, 7:30 pm

Mayor, Jamie Heffer

Clerk, Trevor Hallam

Municipality of Morris-Turnberry
Account List for

December 3 2024

General

Bell Canada	Morris Office	495.76
Bell Mobility	Cell Phone	25.07
Huron Clean	Office Cleaning	391.84
Randy Scott	Livestock Evaluation	265.71
Bruce Casemore	Ontario Wildlife Damage Compensation	2,447.20
BM Ross & Associates	Planning	254.82
Cobide Engineering Inc.	Site Plan Enforcement	4,158.40
Realtax Inc.	Tax Collection Costs	1,073.50
Public Services Health & Safety Assoc	2024 WHMIS Training	361.60
Township of North Huron	2024 Q4 Recreation Support	21,524.75
Ontario Infrastructure	Belgrave Development Loan Payment	32,504.52
County of Huron	2024 Q4 Levy & Annual Reconciliation	785,791.37
Avon Maitland District School Board	2024 Q4 Education Levy & Annual Reconciliation	282,775.70
Huron-Perth Separate School Board	2024 Q4 Education Levy & Annual Reconciliation	44,236.58
Conseil Scolaire Viamonde	2024 Q4 Education Levy & Annual Reconciliation	8.77
WSIB	WSIB - November	1,283.51
Minister of Finance	EHT - November	880.66

Payroll

November 20 2024	Payroll	22,110.84
	Expenses	126.21
Council Pay	Payroll - November	4,291.52
	Rec General	473.41

General Total 1,205,481.74

Building Department

Bell Mobility	Cell Phone	59.76
WSIB	WSIB - November	283.42
Minister of Finance	EHT - November	170.05

Payroll

November 20 2024	Payroll	4,850.11
	Expenses	-

Building Total 5,363.34

Property Standards

Property Standards Total -

Drainage

Headway Engineering	Latronica Municipal Drain	8,599.23
Headway Engineering	Masson Municipal Drain	9,352.76

Drainage Total 17,951.99

Parks & Cemeteries

Hydro One	Kinsmen Park	30.85
Maitland Valley Conservation Authorit	Pioneer Park Property Tax	397.00

Parks & Cemeteries Total 427.85

Belgrave Water

Water Total -

Landfill

Bell Mobility	Morris Landfill	8.91
Robert's Farm Equipment	Parts for 01-12 Tractor	309.59
RJ Burnside & Associates Limited	Morris Landfill	11,341.65

Landfill Total 11,660.15

Roads

Bell Canada	Morris Shop	247.88
Bell Mobility	Cell Phones	59.05
Enbridge	Turnberry Shop	187.47
Schmidt's Power Equipment	Chainsaw Supplies	76.14
Robert's Farm Equipment	Parts for 15-10 Backhoe	33.97
Shamrock Emissions	Emission Testing for 16-05 Tandem	128.00
MGM Townsend Tire	Repair for 06-04 Grader	251.80
Elvaan Equipment Solutions	Parts for 10-25 Grader	654.02
Valley Blades Limited	Parts for 10-25 Grader	2,876.79
White's Wearparts Ltd.	Parts for 19-06 Tandem	4,531.83
Armstrong Paving & Materials Group	Lowertown Paving	189,845.68
GRIT Engineering Inc.	Lowertown Paving Asphalt Testing	3,180.39
WSIB	WSIB - November	1,454.25
Minister of Finance	EHT - November	872.55

Payroll

November 20 2024	Payroll	25,251.49
	Expenses	-

Roads Total **229,651.31**

Account Total **1,470,536.38**

Approved By Council:

December 3 2024

Mayor - Jamie Heffer

Treasurer- Sean Brophy

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council

PREPARED BY: Trevor Hallam, CAO/Clerk

DATE: December 3rd, 2024

SUBJECT: Application for Consent C57-2024, Relief from proposed conditions

RECOMMENDATION

That Council consider the request of the applicant for consent C57-2024 for relief from requirements to comply with the Municipality's Site Plan Control and Entrance policies as conditions of the severance, and provide direction to staff.

Staff recommend that no relief be granted, and that the recommended conditions of approval for C57-2024 include bringing the property into conformity with the Municipality's existing Site Plan Control and Entrance policies.

BACKGROUND

In August of this year, the Huron County Planning Department received an application for severance at 205 Arthur Street.

The purpose and effect of this application is for the creation of new industrial lot. The proposed land to be severed is approximately 1.47 acres (0.19 ha) consisting of a 10,000 square foot building. The proposed land to be retained is approximately 19.72 acres (7.98 ha) consisting of a manufacturing plant, maintenance shop and lumber sheds.

COMMENTS

Through the review process, County Planning and Morris-Turnberry staff identified a number of recommended conditions of approval for the application. Many of the conditions are standard to applications of this type, but two are specific to the use and existing conditions on the subject property.

Proposed conditions are shared with applicants during the review process. This allows the opportunity for staff and applicants to discuss the conditions and allow the applicants time to consider if they agree with them.

After some consideration, the applicant for C57-2024 is requesting that Council grant relief from two recommended conditions for approval of the severance. While staff do have some latitude in certain cases to adjust requirements based on existing conditions or site-specific issues, they are required to follow the policies set in place by Council. The result is that only Council may grant relief from certain requirements, as staff do not have the authority to do so.

Request of the applicant

In an email to the CAO/Clerk on October 30th, the applicant outlined concerns regarding the staff review comments and proposed conditions. They prefer to resolve these issues before continuing with the application to simplify the process.

The applicant explained that the severance was initiated to correct outdated lot lines, originally based on a rail line no longer present, and to establish more practical property boundaries. They believe the Municipality's recommendation to survey both the retained and severed properties and impose site plan control regulations is excessive, given the lack of significant changes to the property in over 30 years. They express concern over the financial burden of engaging an engineer or land surveyor to comply with site plan control and making alterations to existing entrances. The applicant is requesting relief from these requirements, emphasizing that their intent is solely to rationalize the property layout.

BACKGROUND

Site Plan Control

Site Plan Control is a land-use planning tool governed by Section 41 of the Planning Act. It allows municipalities to regulate the design and layout of certain developments to ensure they meet local standards and policies. It also allows for the potential reduction of impacts from one property on surrounding properties. It is commonly used to guide the development of commercial, industrial, multi-residential, and institutional properties, as well as certain large residential developments. In

Morris-Turnberry, By-Law 13-2023 recently updated the requirements for site plan control within the Municipality.

Both the proposed severed and retained parcels are subject to site plan control pursuant to By-Law 13-2023. There is a site plan agreement on file for a portion of the proposed severed parcel, but there is no site plan control agreement in existence for the retained parcel. A recommended condition of severance is that there be a site plan control agreement for the retained parcel, and that the agreement for the severed parcel be updated.

There are several properties that are subject to site plan control within the municipality for which there are no agreements in place. Staff do not proactively pursue the owners of such properties to bring them into compliance, but the owners are made to meet the requirements of site plan control if or when they come forward to apply for a building permit, or an application under the planning act. Such is the case with this property.

As the property is already developed, staff are recommending that a site plan agreement be entered into, along with a site plan drawing which includes:

- true dimensions and bearings of the property;
- key map showing the location of the property along with abutting street name(s);
- location and dimensions of all existing and proposed buildings and structures;
- distance between buildings and structures;
- setbacks of all buildings and structures from property lines;
- location of existing landscaped areas and existing tree cover;
- location of existing driveways, paved areas and graveled-surfaced areas;
- drainage, existing topography of the land, showing contour lines;
- location, dimensions, and type of existing and proposed easements and rights-of-way;
- location of off-street parking and loading areas including the dimensions of parking spaces and loading areas and setbacks of such areas from property lines;
- width of the driveways and aisles accessing parking stalls and loading areas;
- dimensions detailing entrance and exit locations to and from the site;
- location of outdoor containers and/or vaults, central storage and collection areas, or other facilities for the storage of garbage and other waste or recyclable material;
- location, height and type of proposed fencing and curbing;
- location of landscaped areas and concrete/asphalt surfaces;
- location of existing and proposed poles, transformers, sidewalks, walkways, and the location of all site lighting;
- location and dimensions of facilities for accessibility (i.e. ramps, curbing, parking);
- existing and proposed connections to utilities;
- location of closest fire hydrant(s);
- designated fire route;
- total existing and proposed building size in square meters, lot area, total number of parking stalls, and total number of units.

Drawings of this type are typically completed by an engineer but have also been produced by Ontario Land Surveyors. The drawings are appended to a standard agreement drafted by staff based on a template used for this purpose which is executed by the owner and the CAO before being registered on title.

Site Plan Control is particularly important in a case such as this, as the creation of a new lot introduces the potential for future issues. While ownership is currently the same for both the retained and severed parcel, if sold in the future deficiencies related to such things as setbacks, access, and drainage may become points of contention.

Entrance By-Law

By-Law 44-2012 regulates the construction or alteration of entranceways, private roads and access to a municipal road in Morris-Turnberry. The standards set out in the by-law that pertain to the width of entrances, their proximity to an intersection, considerations for daylight triangles, and site distance requirements that are established for the safety of road users and property owners alike.

During the review of the application for this file, staff identified that both the proposed retained and severed parcel do not conform to the by-law. As with site plan control, historical non-conformities exist in the municipality, but staff work with owners to ensure they meet the requirements of entrance policy if or when they come forward to apply for a building permit, or an application under the planning act.

Of particular interest for the proposed retained parcel is that the by-law allows a maximum of 2 entrances, with a minimum of 30 meters between entrances. While a maximum width is not explicitly prescribed, the by-law does dictate that the width of an entrance shall be limited “to discourage the construction of entrances wider than required for the safe and reasonable use of the entrance.”

The proposed retained property has two entrances onto Arthur Street, one at the north of the property that is approximately 76m wide, and one to the south, which is approximately 94m wide, with a 46m landscaped area between them. It is the opinion of staff that these entrances do not meet the requirements of the by-law as they are wider than required for the safe and reasonable use of the entrance. Staff have recommended that as a condition of approval of the consent, the entrances be narrowed and more clearly defined to facilitate a more predictable and therefore safer flow of traffic into and out of the property.

On the proposed severed parcel, there is an existing entrance onto Royal Road that is in close proximity to the intersection of Royal Road and Arthur Street. The applicant has verbally agreed to the removal of this entrance in discussions with staff.

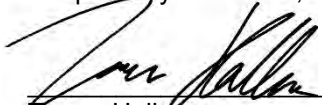
ATTACHMENTS

1. Draft Proposed Conditions – C57-2024
2. Sketch of proposed retained and severed parcels provided by the applicant
3. Current site plan drawing for proposed severed parcel showing proposed lot lines

OTHERS CONSULTED

Klaas Jorritsma, Applicant/Owner, C57-2024
Jenn Burns, Planner, Huron County
Mike Alcock, Director of Public Works
Kirk Livingston, CBO/Property Standards/By-Law Enforcement

Respectfully submitted,



Trevor Hallam,
CAO/Clerk

Recommended Conditions

Expiry Period

1. Conditions imposed must be met within two years of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within two years, the application shall be deemed to be refused. Provided the conditions are fulfilled within two years, the application is valid for three years from the date of notice of decision.

Municipal Requirements

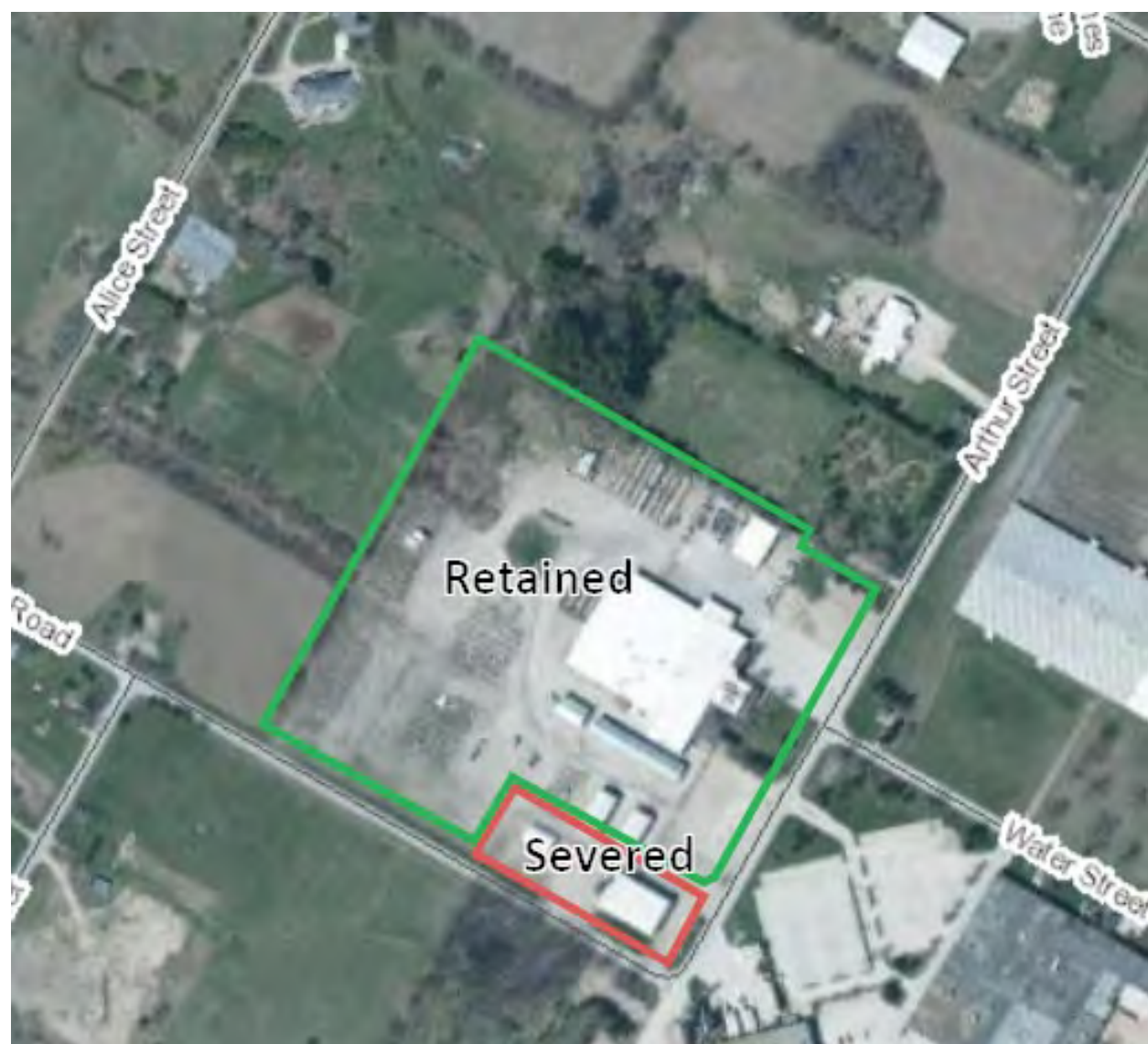
2. All municipal requirements, financial or otherwise, be met to the satisfaction of the Municipality (for example: servicing connections, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures)
3. That site plan control agreements be executed for both the severed and retained parcels to address matters including, but not limited to, lot grading and drainage, snow storage, parking, entrances, and fire access routes.
4. That confirmation be provided regarding the construction of the north wall of the building on the severed lands to ensure it meets fire separation requirements.
5. The sum of \$500 be paid to the Municipality as cash-in-lieu of parkland.
6. Applicant to provide a letter from a licensed contractor advising that the tank has been pumped and is functioning properly, to the satisfaction of the Municipality.
7. 911 addressing for the subject lands be dealt with to the satisfaction of the Municipality and County.

Survey/Reference Plan

8. Provide to the satisfaction of the County and the Municipality:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, including the setback of adjacent buildings on the retained lands to the severed property boundary, and
 - b) a reference plan based on the approved survey.

Zoning

9. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.





LEGEND

SUBJECT LANDS



Client / Report

ROYAL HOMES LIMITED
WINGHAM, ONTARIO
*NITRATE STUDY
FOR PROPOSED SEVERANCE*

Figure Title

SITE PLAN

Drawn
SK

Checked
CF

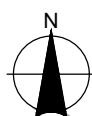
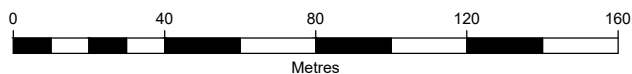
Date
JULY 2021

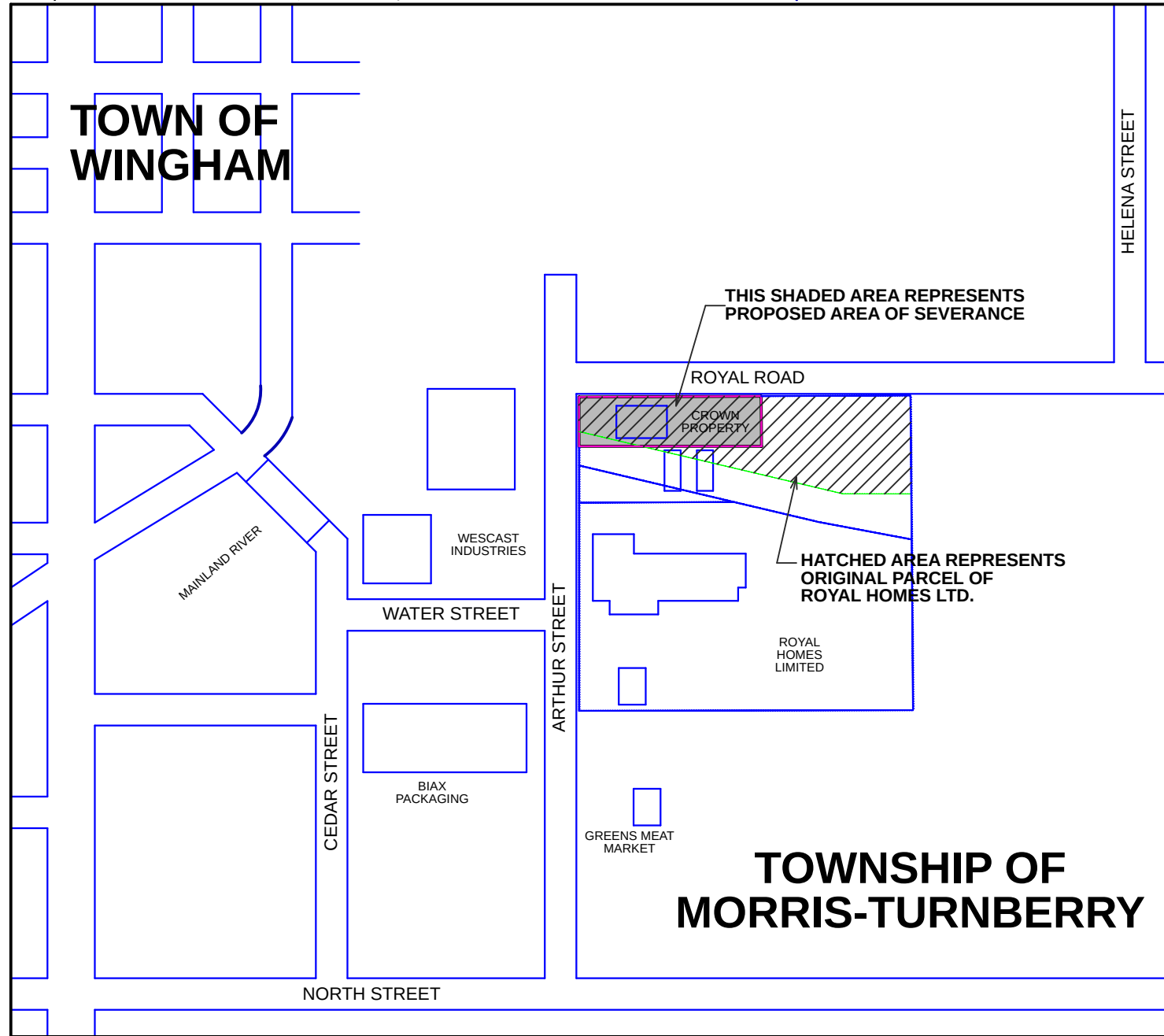
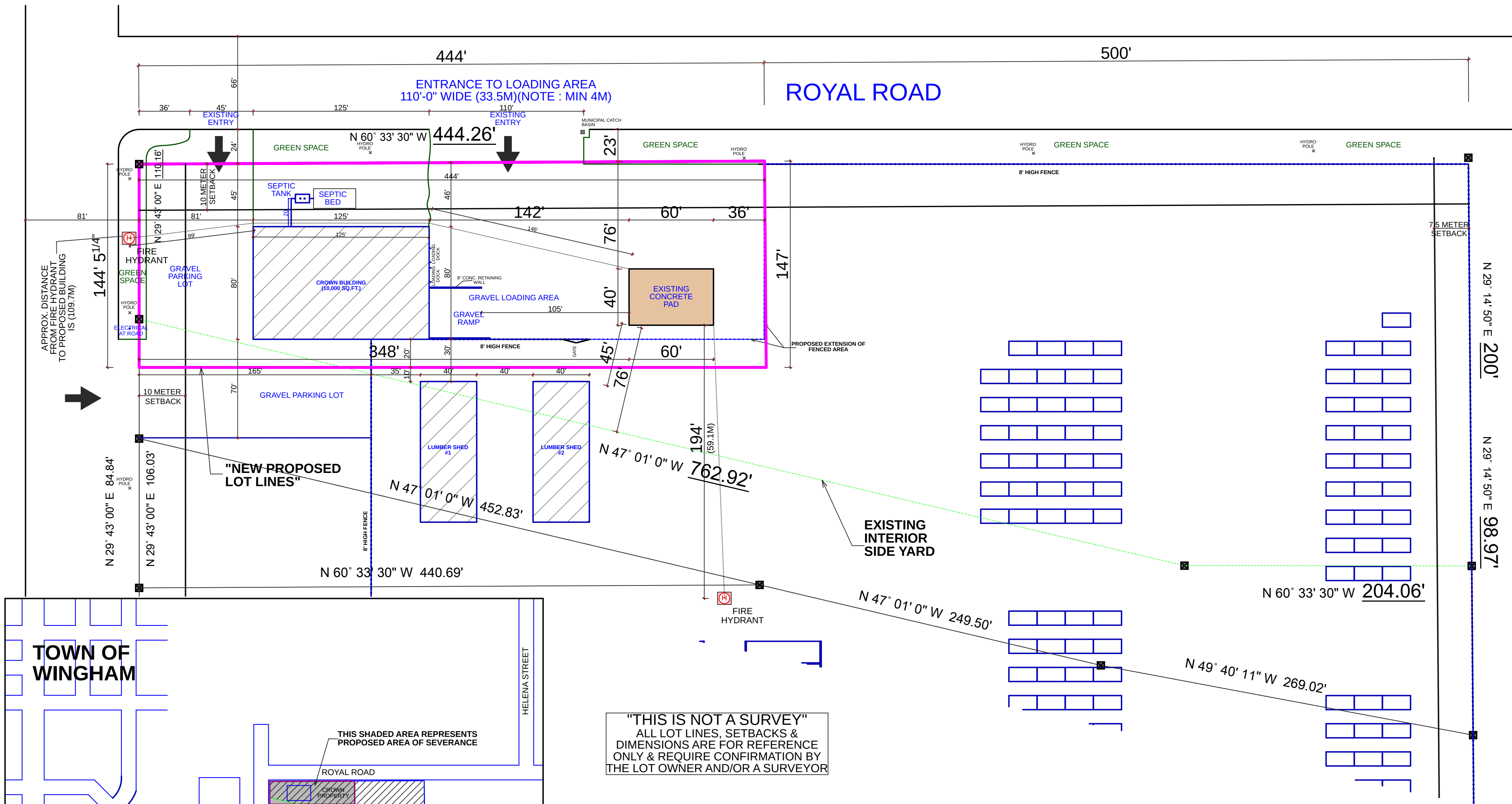
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300053443

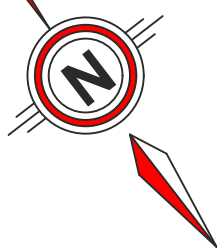
Figure No.

2





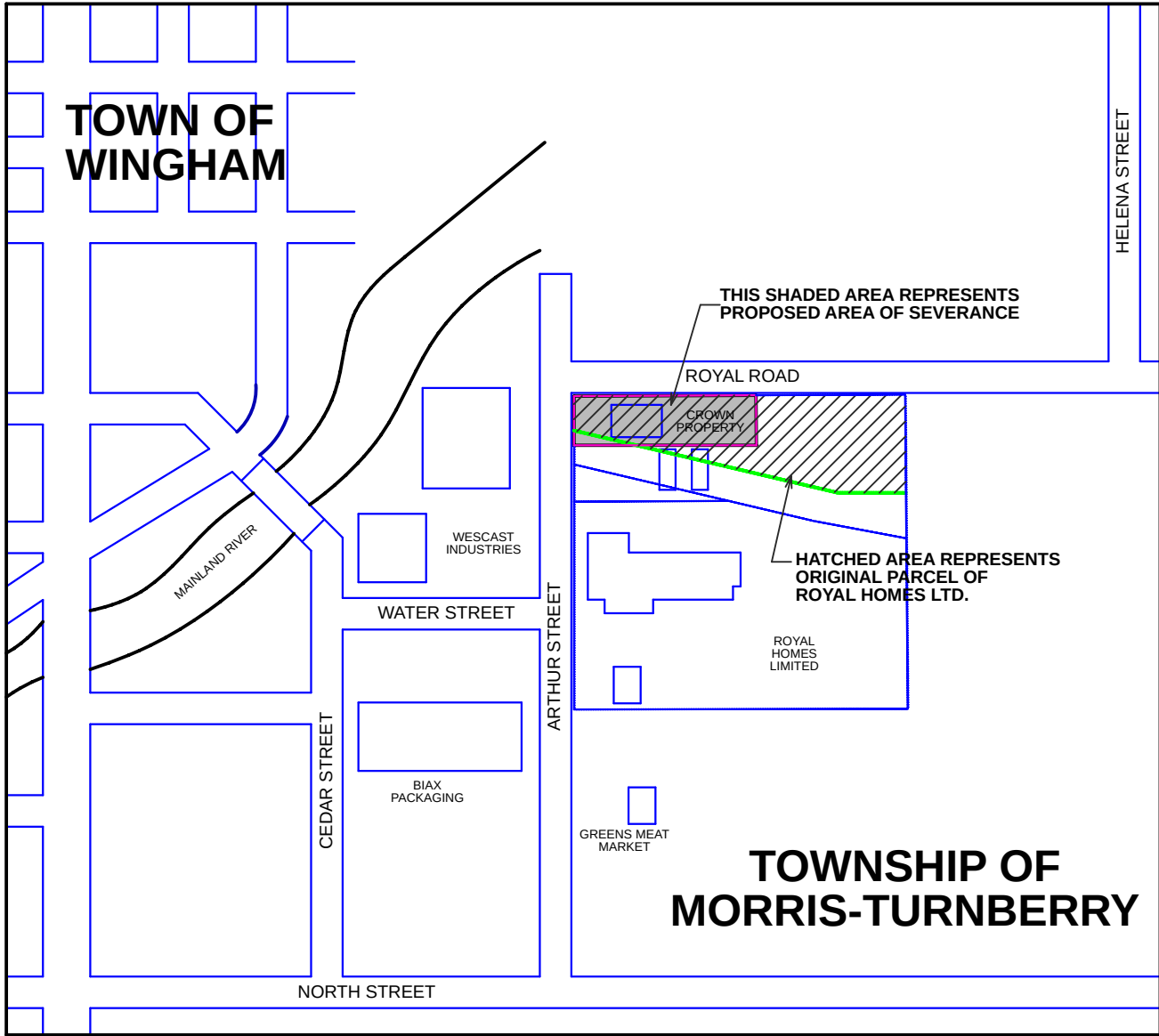
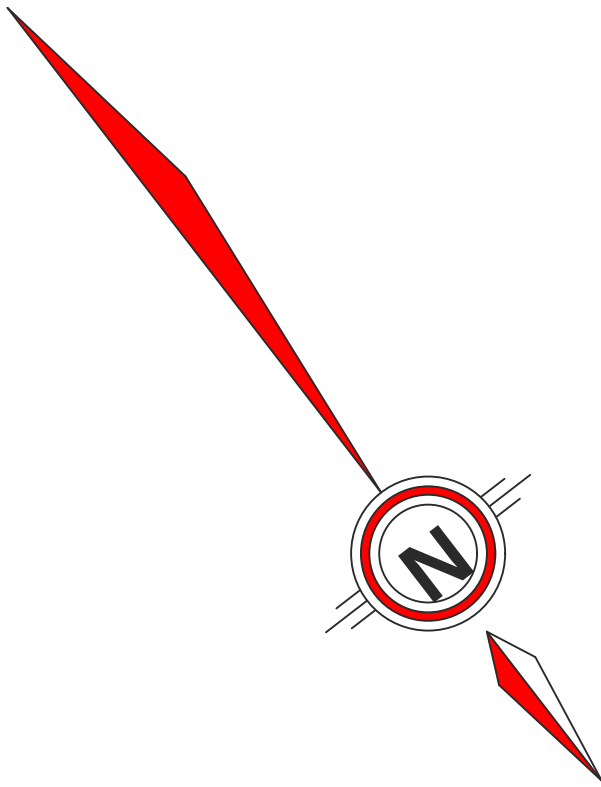
"THIS IS NOT A SURVEY"
ALL LOT LINES, SETBACKS &
DIMENSIONS ARE FOR REFERENCE
ONLY & REQUIRE CONFIRMATION BY
THE LOT OWNER AND/OR A SURVEYOR



PROPERTY INFORMATION
-CROWN PROPERTY
205 ARTHUR STREET - PLAN 410
PARK PT LOT 26 OF RR AS RP22R2467 PART 3
-PROPOSED LOT FRONTAGE (ARTHUR ST) 166.67'
-PROPOSED PARCEL AREA = 1.5 AC (64 341 SQ.FT.)

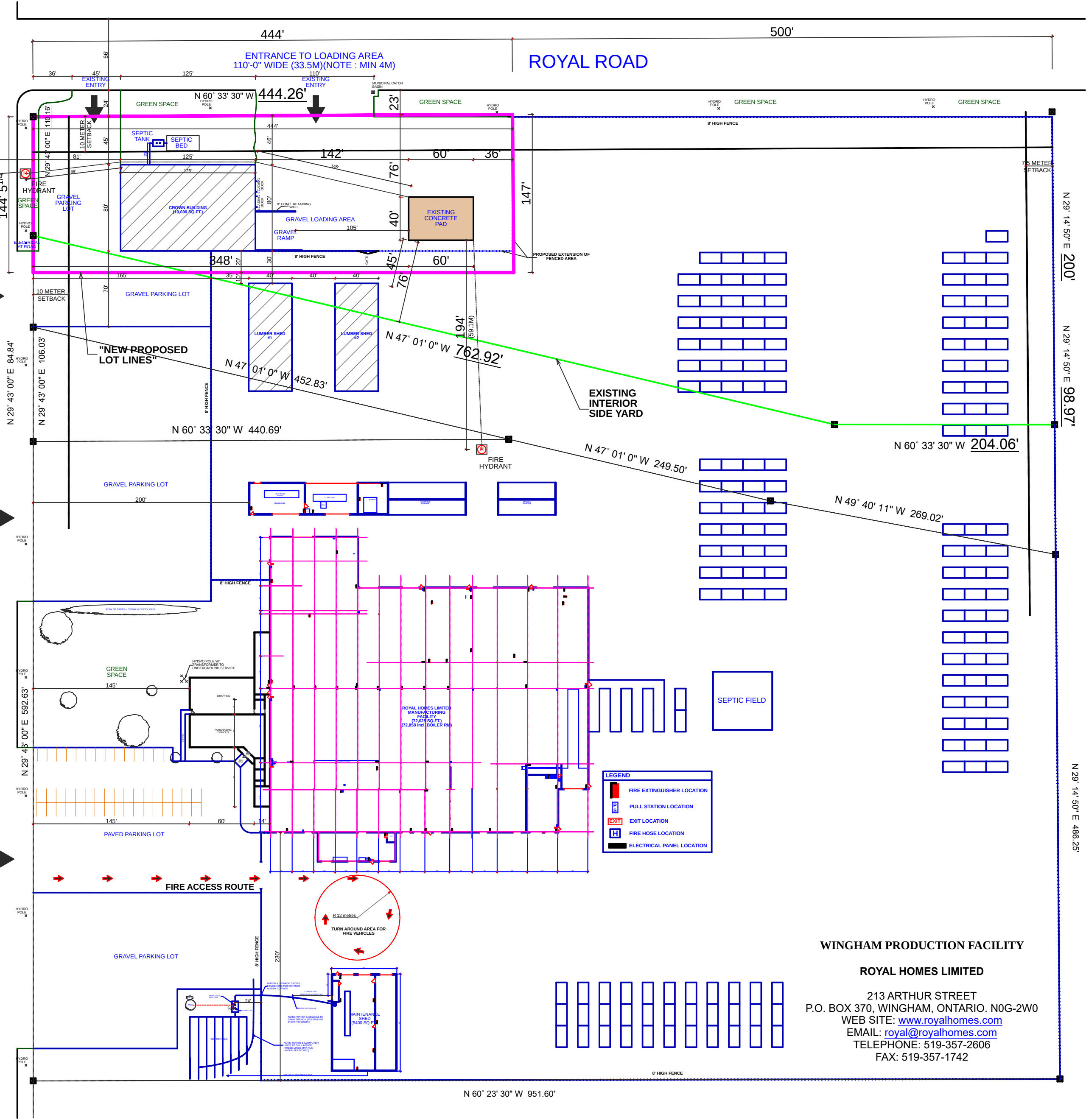
DRAWING LOG		ROYAL HOMES LIMITED		BUILDING CODE QUALIFICATION		FOR : SITE PLAN - ROYAL HOMES ENTIRE FACILITY		
PRES PRINTS		 ROYAL HOMES LIMITED WINGHAM, ONTARIO - CANADA COPYRIGHT OWNED BY ROYAL HOMES LIMITED (2020)	THE DRAWING PACKAGE ENCLOSED HAS BEEN REVIEWED IN ACCORDANCE WITH THE QUALIFICATION PROGRAM OUTLINED BY THE O.B.C.	DESIGNER : KEN ATKINSON BCIN : 23281 SIGNATURE :	TARION NO. 12962 CSA CERTIFIED - CAN/CSA-A277-08	PROJECT : PM #	DATE : Wednesday, July 14, 2021	DWG#
						MODEL	DRAWN BY : D.M.	5
							APPROVED BY : K.A.N.	
							SCALE : 1" = 50'-0"	

"THIS IS NOT A SURVEY"
ALL LOT LINES, SETBACKS &
DIMENSIONS ARE FOR REFERENCE
ONLY & REQUIRE CONFIRMATION BY
THE LOT OWNER AND/OR A SURVEYOR



WATER STREET

ARTHUR STREET



WINGHAM PRODUCTION FACILITY

ROYAL HOMES LIMITED

213 ARTHUR STREET
P.O. BOX 370, WINGHAM, ONTARIO. N0G-2W0
WEB SITE: www.royalhomes.com
EMAIL: royal@royalhomes.com
TELEPHONE: 519-357-2606
FAX: 519-357-1742

DRAWING LOG

PRES PRINTS



ROYAL HOMES
LIMITED

WINGHAM, ONTARIO - CANADA

COPYRIGHT OWNED BY ROYAL HOMES LIMITED (2020)

BUILDING CODE QUALIFICATION

THE DRAWING PACKAGE ENCLOSED HAS BEEN
REVIEWED IN ACCORDANCE WITH THE QUALIFICATION
PROGRAM OUTLINED BY THE O.B.C.

DESIGNER : KEN ATKINSON

BCIN : 23281

SIGNATURE :

FOR : SITE PLAN - ROYAL HOMES ENTIRE FACILITY

PROJECT : PM #
MODEL

DATE : Wednesday, November 27, 2024
DRAWN BY : D.M.

TARION NO. 12962

APPROVED BY : K.A.N.

CSA CERTIFIED - CAN/CSA-A277-08

SCALE :

DWG#

6

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council

PREPARED BY: Kirk Livingston, Chief Building Official

DATE: November 28, 2024

SUBJECT: Animal Control Bylaw and Administrative Fees

RECOMMENDATION

THAT the Council of the Municipality of Morris-Turnberry receive the Chief Building Official's report regarding the Animal Control Bylaw and associated administrative fees for animal control in the Municipality of Morris-Turnberry, as submitted for information purposes.

AND FURTHER THAT Council approves the proposed administrative fee increases to Animal Control as presented;

AND FURTHER THAT Council direct staff to conduct a review and propose amendments to the current Animal Control Bylaw for the Municipality of Morris-Turnberry, and present the revised bylaw to Council for approval at a future meeting.

BACKGROUND

At the November 19, 2024, Council meeting, discussions were held regarding ongoing and recent issues related to animal control in the Municipality. Concerns included challenges with unlicensed dogs, late licensing, and the potential need for enhanced measures to address these issues effectively.

Councilor McCallum raised the possibility of increasing fees for unlicensed dogs, late licensing, and for households. CAO Hallam committed to preparing a detailed report with options for Council's consideration at the subsequent meeting.

COMMENTS

Municipal staff undertook a comprehensive review of animal control practices and associated fees in seven comparable municipalities. This included:

1. **Administrative Fees:**
Staff examined fees for dog licensing, penalties for late licensing, and costs associated with kennel licensing.
2. **Comparative Analysis:**
A detailed spreadsheet was developed, summarizing the fines and penalties implemented by other municipalities to address animal control violations. This data highlights how administrative fees are being used as tools to ensure compliance and fund enforcement activities.

3. **Observations:**

The findings reveal a variety of approaches to animal control, with municipalities employing a mix of proactive and reactive strategies, reinforced by tiered penalty systems for unlicensed animals.

4. **Considerations:**

- o **Increased Licensing Fees:** Incremental charges for households owning more than a set number of dogs, or dogs not licenced.
- o **Late Licensing Penalties:** Financial deterrents for failing to renew licenses by stipulated deadlines listed in the current Animal Control Bylaw.
- o **Enforcement:** Leveraging clear and enforceable bylaws that reduce ambiguity and enhance compliance with increased set fines.

NEXT STEPS

Staff propose the **highlighted** changes to the administrative fees, as outlined in the attached document, which can be implemented now if Council approves.

In addition, staff recommend further amendments to the Animal Control Bylaw, including revisions to existing set fines, the addition of new offence descriptions, and corresponding fines. These changes will require additional time for staff to review and enhance the bylaw.

Approval from the Province will also be necessary for amendments and additions to the set fines. Staff will bring the revised bylaw, along with proposed changes, back to Council for consideration at a future meeting once the review process is complete.

Staff remain available to answer questions or provide further clarification on the findings and data collected.

ATTACHMENTS

Administrative Fees and Animal Control Set Fines for Offences

OTHERS CONSULTED

Trevor Hallam, CAO

Respectfully submitted,



Kirk Livingston
Chief Building Official

Administrative Fees currently associated to each respected Municipality

	Morris Turnberry	Proposed	Brockton	South Bruce	Kincardine	Huron-Kinloss	Central Huron	Huron East	Minto
Dog Licence	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.50	\$ 15.00	\$ 25.00	\$ 20.00	\$ 20.00
Additional Dog Licence	\$ 30.00	\$ 30.00	\$ 20.00	\$ 50.00	\$ 28.00	\$ -	\$ -	\$ 30/40/50	\$ 20.00
Late fee / Penalty	\$ 20.00	\$25.00/dog	\$ 10.00	\$ -	\$ 10.00	\$ 25.00	\$ 20.00	\$ 15.00	\$ 15.00
Replacement Tag	\$ 10.00	\$ 10.00	\$ 5.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 5.00
Dangerous / vicious Dog Fee	\$ 100.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	\$ -	\$ 205.00	\$ 125.00	\$ -
Kennel Licence, (new or renew)	\$ 125.00	\$ 150.00	\$ 150.00	\$ 200.00	\$ 148.75	\$ 150.00	\$ 150.00	\$ 150.00	\$150.00 - \$1,000.00
Kennel Licence Late Fee	\$ -	\$ 200.00	\$ 60.00	\$ -	\$ 223.00	\$ 225.00	\$ -	\$ -	\$ -
Administrative municipal fee plus	\$ 50.00	\$ 150.00	\$ 100.00	\$ 100.00	\$ 124.00	\$ 100.00	\$ -	\$ 50.00	\$ 150.00
vet / kennel fees+ catcher fee)	\$ -		\$ -	plus vet /catcher	plus vet /catcher	\$ -	\$ -	\$ -	\$ -
Prohibited animal fee	\$ 85.00	\$ 85.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125.00	\$ -

Penalties for offences listed below under the Provincial Offences Act

	Morris Turnberry	Proposed	Brockton	South Bruce	Kincardine	Huron-Kinloss	Central Huron	Huron East	Minto
Fail to licence legal number of dogs	\$ 125.00	\$ 125.00	\$ -	\$ -	\$ -	\$ 250.00	\$ 125.00	\$ -	\$ -
Fail to licence dog	\$ 125.00	\$ 200.00	\$ 100.00	\$ 125.00	\$ 105.00	\$ 100.00	\$ 125.00	\$ 125.00	\$ 100.00
Keep more than allowable number of dogs	\$ 125.00	\$ 250.00	\$ 100.00	\$ 125.00	\$ -	\$ 250.00	\$ 125.00	\$ 125.00	\$ 100.00
Fail to affix dog tag	\$ 125.00	\$ 125.00	\$ 100.00	\$ 125.00	\$ 105.00	\$ 100.00	\$ 125.00	\$ 125.00	\$ 100.00
Removal of dog tag / swap to other dog	\$ 125.00	\$ 125.00	\$ 100.00	\$ -	\$ 105.00	\$ 100.00	\$ 125.00	\$ 125.00	\$ -
Dog running at large	\$ 125.00	\$ 250.00	\$ 100.00	\$ 125.00	\$ 105.00	\$ 250.00	\$ 125.00	\$ 125.00	\$ 200.00
Allow dog to bark, whine, cause disturbance	\$ 125.00	\$ 125.00	\$ -	\$ 125.00	\$ -	\$ -	\$ 125.00	\$ 125.00	\$ 200.00
Dog suffer from infectious disease	\$ -	\$ -	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fail to provide micro chip information	\$ 125.00	\$ 125.00	\$ -	\$ 125.00	\$ -	\$ -	\$ 125.00	\$ 125.00	\$ -
Fail to remove dog waste	\$ 125.00	\$ 125.00	\$ 150.00	\$ 125.00	\$ 105.00	\$ 100.00	\$ 125.00	\$ 125.00	\$ 200.00
Fail to exercise precautions with dog	\$ 125.00	\$ 125.00	\$ 250.00	\$ -	\$ -	\$ 250.00	\$ 125.00	\$ 125.00	\$ 500.00
Fail to licence vicious dog	\$ -	\$ 125.00	\$ -	\$ 125.00	\$ -	\$ -	\$ 125.00	\$ 125.00	\$ -
Fail to muzzle or leash dangerous dog	\$ 125.00	\$ 125.00	\$ 250.00	\$ 125.00	\$ 105.00	\$ 350.00	\$ 125.00	\$ 125.00	\$ 200.00
Fail to post signs of dangerous dog	\$ 125.00	\$ 125.00	\$ 250.00	\$ 125.00	\$ -	\$ -	\$ 125.00	\$ 125.00	\$ 200.00
Fail to provide insurance policy vicious dog	\$ 125.00	\$ 125.00	\$ -	\$ 125.00	\$ -	\$ -	\$ 125.00	\$ 125.00	\$ 200.00
Operate kennel without licence	\$ 125.00	\$ 250.00	\$ 250.00	\$ 125.00	\$ 105.00	\$ 250.00	\$ -	\$ 125.00	\$ 500.00
Own / operate kennel with > than 30 dogs	\$ -	\$ 250.00	\$ 250.00	\$ -	\$ -	\$ 350.00	\$ -	\$ 125.00	\$ 500.00
Fail to display kennel licence	\$ -	\$ 250.00	\$ 250.00	\$ -	\$ 105.00	\$ 250.00	\$ -	\$ -	\$ -
Fail to permit kennel inspection	\$ -	\$ 250.00	\$ 250.00	\$ -	\$ -	\$ 250.00	\$ -	\$ -	\$ -
Fail to comply with kennel conditions	\$ -	\$ 250.00	\$ 250.00	\$ -	\$ -	\$ 350.00	\$ -	\$ -	\$ 200.00
Fail to provide water, food, exercise, health	\$ -	\$ 250.00	\$ 250.00	\$ -	\$ -	\$ 350.00	\$ -	\$ -	\$ 200.00
Fail to register restricted pitbull	\$ -	\$ 250.00	\$ 250.00	\$ 200.00	\$ -	\$ -	\$ 125.00	\$ -	\$ -
Fail to muzzle / leash restricted pitbull	\$ 125.00	\$ 250.00	\$ 250.00	\$ 125.00	\$ -	\$ -	\$ 200.00	\$ -	\$ -

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council

PREPARED BY: Trevor Hallam, CAO/Clerk

DATE: December 3rd, 2024

SUBJECT: Huron OPP Detachment Board – Remuneration By-Law

RECOMMENDATION

That Council direct staff to return a by-law restricting the applicability of the *Line Fences Act* in Settlement Areas within the Municipality.

BACKGROUND

As Council is aware, the Community Safety and Policing Act, 2019 came into effect on April 1, 2024. Under the new Act, the Huron County OPP reports to the Huron County OPP Detachment Board.

The Board is comprised of ten (10) members as follows:

Deputy-Mayor Jim Dietrich, South Huron – Chair

Deputy-Mayor Marg Anderson, Central Huron – Deputy-Chair

Mayor Trevor Bazinet, Goderich

Councillor Anita van Hittersum, North Huron

Councillor Greg Lamport, Bluewater

Councillor John Steffler, Huron East

Provincial Appointee #1 – Dave Frayne, South Huron

Provincial Appointee #2 - TBD

Jennette Walker (resident of Bluewater)

Jasmine Clark (resident of Central Huron)

The Board has met various times in 2024 to work through the Board's new requirements under the Community Service Policing Act (CSPA). Section 7 of Ontario Regulation 135/24 of the CSPA states that the amount of remuneration to be paid to a member of the OPP Detachment Board appointed by the Minister shall be determined by an unanimous agreement of the municipalities that are identified in Table 1 or Table 2, as applicable, as participating in the appointment of the members of the OPP Detachment Board.

Section 71 of the CSPA states that an O.P.P. detachment board shall prepare estimates, in accordance with the regulations made by the Minister, of the total amount that will be required to pay the expenses of the Board's operation, other than the remuneration of board members. The Board shall submit the estimates to every municipality that receives policing from the detachment along with a statement of the municipality's share of the costs and the municipalities shall contribute their share of the costs to the OPP Detachment Board's budget in accordance with the estimates. The Section further states that if a municipality is not satisfied that the total amount set out in the estimates is required to pay the expenses of the OPP detachment board's operation, it may give the board written notice referring the matter to arbitration.

COMMENTS

At their October 30, 2024 meeting, the Board approved a Remuneration and Expenses Policy for its members, and passed a 2024 budget in the amount of \$29,095. The 2025 budget will be considered by the Board at their December meeting and is currently estimated at \$40,067.

To address cost allocation, the Board passed a motion to distribute the costs based on property counts used in the OPP service contracts. Based on this, Morris-Turnberry's 2024 share is estimated to be \$ 870.05, and \$ 1,734.76 in 2025.

As directed, the Administrator of the Detachment Board (Central Huron's CAO) has distributed the Remuneration and Expenses Policy to all Huron County lower tier municipalities for adoption by By-law.

By-law No. 56-2024, being a By-law to provide for paying remuneration and expenses for the Huron OPP Detachment Board Members while acting in their capacity on behalf of the Board, is included with this report, and is recommended for adoption at this December 3rd meeting.

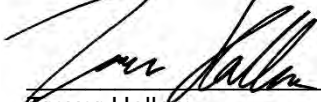
ATTACHMENTS

1. Draft 2024 – 2025 Huron County OPP Detachment Board Budget
2. By-Law 56-2024

OTHERS CONSULTED

Steve Doherty, CAO, Central Huron
Sean Brophy, Treasurer

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Trevor Hallam", written over a horizontal line.

Trevor Hallam,
CAO/Clerk

	2024 Cost	Other years
Est Training	\$ 3,500	\$ 1,100
Meeting (4/yr)	\$ 5,000	\$ 6,600
Conference / other	\$ 3,500	\$ 12,000
meeting Mileage	\$ 921	\$ 4,000
OAPSB membership	\$ 1,431	\$ 7,354
Insurance	\$ 959	\$ 3,836
Est Annual Cost	\$ 15,311	\$ 34,890
Contingency	\$ 766	\$ 1,745
Sub-total	\$ 16,076	\$ 36,425
Admin	\$ 4,019	\$ 3,642
Budget	\$ 20,095	\$ 40,067

Mun	# Properties 2025	Proportion	Est Cost per LT 2024	Est Cost per LT 2025	Cost per property 2024	Cost per property 2025
CH	4632	0.139463463	\$ 2,802.57	\$ 5,587.90	\$ 0.61	\$ 1.21
NH	2561	0.077108361	\$ 1,549.52	\$ 3,089.51	\$ 0.61	\$ 1.21
SH	5260	0.158371722	\$ 3,182.53	\$ 6,345.50	\$ 0.61	\$ 1.21
HE	4382	0.13193629	\$ 2,651.31	\$ 5,286.31	\$ 0.61	\$ 1.21
BW	5870	0.176738024	\$ 3,551.61	\$ 7,081.39	\$ 0.61	\$ 1.21
GD	4089	0.123114443	\$ 2,474.03	\$ 4,932.84	\$ 0.61	\$ 1.21
HW	1648	0.049619125	\$ 997.11	\$ 1,988.10	\$ 0.61	\$ 1.21
MT	1438	0.0432963	\$ 870.05	\$ 1,734.76	\$ 0.61	\$ 1.21
ACW	3333	0.100352272	\$ 2,016.61	\$ 4,020.83	\$ 0.61	\$ 1.21
	33213		\$ 20,095.35	\$ 40,067.13		



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 56-2024

Being a bylaw to provide for paying remuneration and expenses for Huron OPP Detachment Board Members while acting in their capacity on behalf of the Board.

WHEREAS a Municipal Council may under Section 283 of The Municipal Act, R.S.O. 2001, c. 25 pay any part of the remuneration and expenses of the members of its Council, Local Board and of the Officers of the municipality as are actually incurred or in lieu of the expenses actually incurred, as a result of their action either within or outside the Municipal Corporation or as Officers of the Municipality and as are authorized by the Bylaw;

AND WHEREAS the Community Safety and Policing Act, 2019 came into effect on April 1, 2024 and created the Huron OPP Detachment Board;

AND WHEREAS Section 7 (1) of O.Reg 135/24 of the Community Safety and Policing Act, 2019 provides that the amount of remuneration to be paid to a member of an O.P.P. detachment board appointed by the Minister shall be determined by the unanimous agreement of the municipalities that are identified in Table 1 or Table 2, as applicable, as participating in the appointment of the members of the O.P.P. detachment board;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. That the Huron OPP Detachment Board Remuneration Policy, attached hereto and forming part of this by-law, is hereby adopted.

Read a FIRST and SECOND time this 3rd day of December 2024

Read a THIRD time and FINALLY PASSED this 3rd day of December 2024

Mayor, Jamie Heffer

Clerk, Trevor Hallam

Huron OPP Detachment Board

Policy No.: HOPPDB-02

Policy Title: Remuneration Policy

Adopted Date: October 30, 2024

Revision Date:

The following policy outlines compensation and cost-recovery for Huron OPP Detachment Board Members.

1.1 Meeting Attendance:

Board meetings:	
➤ less than 3 hours	\$110.00
➤ more than 3 hours	\$195.00

*travel time is not included in the above

based on the cumulative total of consecutive meetings attended. The maximum total claimed for one calendar day shall not exceed \$195.00.

1.2 Training: Board members will be compensated for the time required to complete any mandatory training at a rate of \$36.50/hr. The following are the mandatory training courses outlined in 2024 and the Ministry of Solicitor General's estimated completion times:

PSB Roles & Responsibilities	1.5 hours
Human Rights	2 hours
Systemic Racism	2 hours
Diverse, multicultural, multiracial nature of Ontario society	2 hours
Rights and Cultures of First Nation, Métis, Inuit Peoples.	2 hours

Based on the above, it is anticipated that each Board member will complete training within the estimated \$346.75.

1.3 Conferences, Seminars, Association Meetings etc:

Members must seek approval of the Board before registering for or attending any conferences, seminars or Association meetings etc. Conference registrations are an annual budget item across the entire Board and as such, annual registrations are limited. Members will be compensated for attending Conferences, Seminars and/or Association Meetings as follows:

Meals: for registrations that include a meal – it is anticipated that no meal claim will be made otherwise, meals will be covered at a per diem rate of a maximum of \$40 for ½ days and \$80 for a full day.

Hotels / conference registration / parking and/or bus/rail tickets are all reimbursed at cost – receipts required.

Mileage shall be paid at the current per kilometer rate for Ontario published by the Canada Revenue Agency.

Administration:

All claims will be submitted to the Administrator of the Board. Conference costs, per diems etc. will be paid out on a cost recovery basis but all wage-related compensation will be subject to source deductions. T4s will be generated annually.

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council
PREPARED BY: Kelly Tiffin, Tax Collector
DATE: December 3, 2024
SUBJECT: Implementation of a Collection Policy

RECOMMENDATION

That the Council hereby receives the report regarding the implementation of a Collection Policy, for information purposes;

AND That the Council directs staff to prepare a bylaw to adopt the Collection Policy for consideration at the next Council meeting.

BACKGROUND

During the process of updating policies and procedures, it was discovered that the municipality was without a collection policy.

The proposed Collection Policy establishes a clear and consistent billing and collection framework across the municipality. It ensures uniformity in the application of collection procedures, safeguarding the municipality's financial interests while maintaining fairness to all ratepayers. The policy is aligned with recent legislative updates and current operational practices, providing a transparent and efficient approach to billing and account management. For accounts with outstanding arrears, the policy specifies a standardized process for collection efforts, ensuring a structured and consistent method of addressing overdue payments.

COMMENTS

The draft Collection Policy attached provides information for the public outlining the billing and collection process of the Municipality and promotes consistency and accountability with respect to the treatment of revenue owed to the Municipality for various municipal services.

ATTACHMENTS

1. Collection Policy

OTHERS CONSULTED

Trevor Hallam, CAO/ Clerk

Respectfully submitted,



Kelly Tiffin,
Tax Collector

Policy and Procedure

Municipality of Morris-Turnberry Collection Policy	
Approved By:	Date: December 3, 2024
Last Review Date:	Effective Date:

Definitions:

In this policy, the following words will have the following meanings:

Accounts Receivable

Are generally represented by a sales invoice or some other form. Under generally accepted accounting principles, accounts receivable are assets that are recognized when the revenues are earned.

Business Days

Means Monday to Friday, 8:30 am to 4:30 pm, excluding statutory holidays.

Cancellation Price

Is the amount equal to all the tax arrears owing at a given point in time in respect of land, together with all current real property taxes owing, including all penalties and interest and all reasonable costs incurred by the Municipality after the registration of a tax arrears certificate.

Collection Agency

An accredited collection company appointed by the Municipality to collect debts owing to the Municipality from delinquent customers.

Collection Costs

Are the total costs incurred by the Municipality to obtain further information for collection purposes in compliance with the regulations during the tax sale registration process. This includes, and is not limited to, title search fees, corporate search fees, consultant fees, registered mail, administrative charges, legal costs, registration fees, tax sale administration fees and the like.

Construction or Improvements

Drainage works conducted under the supervision of an appointed Engineer to improve or construct a municipal drain.

Customer

Means any owner, occupant, lessee, tenant or any other person purchasing or receiving services from the Municipality.

Council

The Council of the Corporation of the Municipality of Morris-Turnberry.

Department

Any Department of the Corporation including any division within a department.

Due Date

The date at which an invoiced or billed amount must be received to avoid penalty charges.

Dwelling Unit

Means a room or a suite of rooms operated as a housekeeping unit, used or intended to be used as a domicile by one or more persons and supporting general living conditions usually including cooking, eating, sleeping, and sanitary facilities.

Extension Agreement

Is an agreement between the Municipality and the ratepayer (or party of interest) to extend the period in which the cancellation price is to expire. This agreement freezes the tax sale registration (TSR) process. An extension agreement outlines the details of the payment plan set in place to remit payments on the TSR file to clear the balance owing. This type of agreement becomes void if one payment is missed and the TSR file continues from the point where the agreement was frozen in the tax sale process.

Interest

Is the amount added to the unpaid levies from prior.

Invoice

Means a bill issued by the Municipality to a customer indicating the amount owing for a service rendered.

Maintenance

Work required to preserve an existing asset such as a drain.

Municipal Drain

Drainage infrastructure constructed under the authority of the Drainage Act or its predecessors.

Municipality

Means The Corporation of the Municipality of Morris-Turnberry.

Municipal Property Assessment Corporation (MPAC)

A Crown Corporation responsible for accurately assessing and classifying properties in Ontario in compliance with the Assessment Act and regulations set by the Government of Ontario.

Office

Means the Municipality of Morris-Turnberry Administration Office (41342 Morris Rd)

Owner

Means an owner of a building or of lands; or their agent/designate.

Payment Plan

Means an agreed payment arrangement authorized by appropriate municipal staff.

Penalties

Are the amount added to the unpaid levies from the current year.

Property Taxes

Are the total amount of levies calculated for Municipality, County and School Board purposes and includes all amounts added to the tax roll as permitted by the Municipal Act, 2001. Property taxes are calculated based on the current value assessment (CVA) determined by MPAC multiplied by the tax rate as determined by the Municipality, County and the Minister of Finance in relation to education.

Receivables

Are claims for money, goods, services and/or other non-cash assets.

Tax Arrears

Are any property tax amounts that remain unpaid after the due date has passed.

Tax Arrears Certificate

Is the instrument registered at the land registry office on a parcel register. This document indicates that the described property will be sold by public sale if all property taxes are not paid to the Municipality within one year of the registration of this certificate.

CAO (Tax Collector – delegated authority)

Means an appointed individual by the Municipality of Morris-Turnberry to perform the roles and responsibilities as laid out in Section 286 of the Municipal Act, 2001.

Write-off

Means to remove an account receivable from the Municipality's accounts receivable records.

1.0 Purpose:

The purpose of this policy is to ensure the Municipality of Morris-Turnberry's collection practices for various types of invoices and bills meet the goals of being a responsible, cost effective, and accountable local government by promoting consistency and accountability with respect to the treatment of revenue owed to the Municipality for various municipal services, and establishing guidelines and control requirements for:

1. Billing & Payment Terms
2. Collection Process
3. Returned cheques / items
4. Write-off approvals
5. Adjustment approvals include the waiving of interest, late penalties, overdue charges, cancellations and administrative fees
6. Payment Methods
7. Refunds

2.0 Scope and Applicability:

2.1 The Collection Policy applies to all accounts within the control of the Municipality, including the General Accounts Receivable Collection, Tax Collection, and Municipal Drain Assessment Collection.

2.2 Municipal staff assigned to the administration and collection on these various accounts shall adhere to the policy and procedures detailed below.

2.3 Departments are responsible for effective communication with debtors, third parties and the Treasury Department, ensuring that accounts receivable are adequately reported, collected, extinguished or written off as appropriate.

3.0 Legislative Authority:

This policy is written in compliance with:

- a) *Assessment Act, R.S.O. 1990, c.A.31 (Assessment Act)*, as amended, and related Ontario Regulations made under this Act.
- b) *Assessment Review Board Act, R.S.O. 1990, c. A.32, (ARB Act)*, as amended, and related Ontario Regulations made under this Act;
- c) *Municipal Act, 2001, S.O. 2001, c. 25 (Municipal Act)*, as amended, and related Ontario Regulations made under this Act;
- d) *Drainage Act, R.S.O 1990, c D.17 (Drainage Act)*, as amended, and

related Ontario Regulations made under this Act;

- e) *Planning Act, RSO 1990, c P.13 (Planning Act)*, as amended, and related Ontario Regulations made under this Act; and
- f) applicable Municipal by-laws, as amended from time to time.

4.0 Application

This Policy applies to all the Sub-Policies and the Sub-Policies set out in Schedules, shall apply to their appropriate area.

5.0 Responsibilities and Authorities

Once all internal and external collection attempts have been exhausted, an approval for write-off request will be initiated. The CAO is responsible for approving all write-offs up to \$500. Requests for a write-off of over \$500 will be subject to council approval.

6.0 Access to Information

The disclosure of information received shall be made by the appropriate officers in accordance with the provisions of all relevant privacy legislation including primarily the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M. 56, as amended.

7.0 Payments

7.1 Customers must ensure the applicable account number or roll number is included with their payment.

7.2 Payment may be made in the form of:

1. Cash; in person at the municipal office
2. Cheque; mailed or in person at the municipal office (drop slot after hours)
3. Debit; in person at the municipal office
4. Through most Financial Institutions (At branch, by phone, or online)
5. Pre-Authorized Payment Plans (contact the Tax Collector to apply)
6. eTransfer to payments@morristurnberry.ca
7. Credit Cards (paysimply.ca) Credit card payments are not accepted in the office however, may be used for property tax payments using this third party provider.

7.3 Cheques which are post-dated to the due date will be accepted and held by the Municipality. However, "Third-Party" cheques will not be accepted. A cheque payable to the property owner is a third-party cheque and is not accepted as payment.

7.5 All payments must be received by the Municipality by the payment due date. Customers are encouraged to allow 2-3 business days for processing of online payments, payment made at banks and allow sufficient time for your payment to be received by regular mail. Any payments received after the due date (whether made online or sent by regular mail) will be charged with the applicable penalties.

7.6 Payments are required to be in Canadian Currency. However, should a payment be tendered in U.S. funds, it will be accepted at the exchange rate established by the financial institution holding the accounts of the Municipality on the day deposited.

7.7 Please note that if a payment is not paid to the correct account, the penalty will not be reversed. It is the payee's responsibility to ensure that the payment is made to the correct account. The Municipality may charge a fee as per the current Fees and Charges By-law, for each amount that needs to be moved between accounts.

7.8 Other than payment made at the Office during business hours. A receipt will only be issued if payment is accompanied by the payment stub and a self-addressed stamped envelope was included.

8.0 Returned Items

8.1 Returned items are cheques received by the Municipality and returned by the bank as not negotiable (i.e., insufficient funds, stop payments, account frozen, etc.) or transactions declined or illegitimately refused by the cardholder, preauthorized payments that could not be processed (i.e. insufficient funds, account frozen, etc.). The Tax Collector will attempt a first collection step by notifying the customer, in writing of the returned cheque/payment.

8.2 Returned items may be subject to an administration fee as established in the current Municipality's Fees and Charges By-law. If there are two cheques returned from the bank of the property owner within a one-year period, no further cheques will be accepted from the customer unless the cheques are certified, until there is an acceptable payment history for a further one-year period.

8.3 Managers of those municipal operations where credit is extended are responsible for establishing credit limits in consultation with the Treasurer for regular users and notifying the appropriate facility of those customers who will and who will not be extended credit. When deciding to extend credit, departments should consider any outstanding receivables owing to the Municipality as well as the prior payment history of the proposed customer.

9.0. Refunds/Overpayments

9.1 Refunds are reviewed by staff and approved by the CAO, if all the eligibility criteria have been met. Accounts with any balance owing on other related accounts will not be eligible for a refund. All adjustments and rebates processed during the year will be applied to outstanding balances on the same account.

9.2 Amounts in arrears (over 30 days) will be subject to interest/penalty charges. All invoices, statements, letters and agreements will clearly specify this charge.

9.3 There are a few instances where interest may not be charged such as negotiated payment arrangements, or specific arrangements between the operating department and a customer at the discretion of the Tax Collector.

10.0 Returned Mail

10.1 When mail is returned to the Municipality, efforts will be made to find the proper mailing address such as a preliminary search using 411, internet, and MPAC. Returned mail will be noted on the account (electronically) but the physical mail will not be kept for longer than six months.

11.0 Collection Agencies

11.1 If the outstanding balance is less than the small claims court limit, currently twenty-five thousand dollars (\$25,000), the account will be transferred to a collection agency when municipal collection options are exhausted. The collection agency's fee is paid by the creditor.

12.0 Collection Policy and Process Review

12.1 The CAO shall review collection related files, from time to time, to determine the effectiveness and integrity of the processes and to monitor policy adherence.

13.0 Compliance

13.1 All persons involved in the Collection provided for in this Policy shall act in a manner consistent with the requirements and objectives of this Policy.

14.0 Records

14.1 All bills, collection records, reports, manual and electronic files must be retained and filed in accordance with the Municipality's Records Retention By-law.

15.0 Severability

15.1 If any section or sections of this Policy or parts thereof are found by an adjudicator or court of competent jurisdiction to be invalid or beyond the power of Council to enact, such section or sections or parts thereof shall be deemed to be severable and all other sections or parts of the Policy shall be deemed to be separate

and independent there from and shall continue in full force and effect unless and until similarly found invalid or beyond the power of Council to enact.

16.0 Schedules

- A) Accounts Receivable Invoices
- B) Property Taxes
- C) Municipal Drains

Accounts Receivable Invoices

Schedule "A"

Purpose:

The purpose of this policy is to establish the responsibilities, internal controls, authorizations and procedures for the accurate and timely preparation of customer invoices for goods and services provided by the Municipality of Morris-Turnberry and the management of the related accounts receivable created by these invoices.

Scope and Applicability:

This sub-policy applies to all Municipality of Morris-Turnberry employees engaged in the management of accounts receivable or other unsecured debt as assigned, excluding municipal property taxes, utilities, and drainage. Although there may be changes in legislation from time to time, this policy shall attempt to be as accurate as possible and conform with the *Municipal Act*. In the case where current legislation differs from this policy, legislation shall be followed.

Invoices

Invoices are issued when payment is not received at the time of the transaction and are required to be prepared and authorized by the originating department in a timely manner. Invoices will be issued at the end of the month that the delivery of the goods or the service to the customer took place, or before if required for pre-payment, and in any case should not be later than 30 days from such date. Invoices should be mailed out within 3 business days of issuance as the interest calculation period is based on the invoice date.

Responsibilities and Authorities

Operating departments within the Municipality initiate the sales of goods and services. When goods or services have been provided, the operating department prepares the billing advice (including the name and address of the customer, and the amount to invoice) and forwards the billing advice to the Tax Collector/Accounts Receivable Clerk. The preparation of billing advice should be timely, accurate and complete.

There are instances where the Municipality acquires goods and services through contracts or leases and payment terms are set out in these agreements. It is the responsibility of the operating department to ensure that billing advice is prepared in accordance with the terms and conditions of the contracts.

The collection of accounts receivable is a shared responsibility between the operating department and the Finance Department. All staff will make every effort to collect outstanding accounts receivable as efficiently and effectively as possible.

The Tax Collector will:

1. Prepare invoices from received billing advices and send the invoices to customers
2. Forward statements of account and overdue correspondence to customers.
3. Contact customers to collect accounts.
4. Initiate collection procedures for overdue accounts receivable.
5. Collaborate with the operating department in collection efforts.
6. Prepare aged accounts receivable trial balances and balance to the appropriate general ledger accounts
7. Recommend write-offs, transfers to Tax Roll or use of a Collection Agency to the CAO when appropriate.

The Municipality's standard payment terms are 30 days. There are rare instances where payment terms may be other than 30 days such as negotiated payment arrangements or specific arrangements between the operating department and a customer(s). Payment terms other than 30 days must be approved in writing by the CAO and will then be appropriately recorded in the Accounts Receivable records.

Collection Process

All collection tools available under the Municipal Act and other applicable legislation are used to collect outstanding balances. At 90 days a letter will be sent that advises the customer that if they do not contact the Municipality or make payment within 30 days, the invoice balances will be sent to a collection agency, transferred to the tax roll providing the account meets the criteria outlined in the current Provincial legislation, or offset against invoices owed to them by the Municipality. At any point, the Treasurer and the CAO may determine that no further credit will be extended to the customer until all outstanding accounts are paid.

Late payment charges

The Municipality will impose a late payment charge for non-payment of all outstanding Accounts Receivable as described in the current Fees & Charges By-Law.

Account Statements

To keep customers informed of their account balances, monthly statements will be sent to all open accounts by the Tax Collector. The statement summarizes the amount owed, any account activity and any interest owing.

Customers may elect to receive their monthly statement through email. If a customer who receives emailed statements fails to make payment, a statement will be mailed to them when the account reaches 60 days outstanding.

Accounts Receivable Adjustments

Accounts receivable adjustments may result from time delays from date of receipt of the customers payment to recording of payments against a customer account and include interest that may result from a timing delay. Receivable account adjustments cannot be used to correct an amount that has been invoiced and require correction.

As a regular and ongoing housekeeping function, adjustments may be applied to invoice for the removal of nuisance balances per write-off authorization limits including interest and/or penalty charges.

Property Taxes

Schedule "B"

Purpose:

This policy will provide direction to staff of the municipality regarding the timely and efficient billing and collection of property taxes. This policy will also provide an open and transparent framework for the tax billing and tax collection process and will provide a reference document for Municipal staff and Council in their communications with ratepayers.

The tax billing and collection process is an important activity as it's the primary source of revenue for the Municipality. This policy will help to:

- a) Outline the procedures to be followed by staff in the taxation division of the Finance Department.
- b) Set out consistent guidelines regarding collection of property tax payments to the Municipality.
- c) Streamline activities and eliminate questions as to the appropriate steps required for collection.
- d) Ensure all activities conform to current legislation.

Scope and Applicability:

This policy is written in compliance with the Municipal Act, related to Ontario Regulations made under the Ministerial Authority and applicable Municipality by-laws, as amended from time to time. The Municipal Act serving as the base, this policy provides a guide to staff on aspects of billing and collection of property tax as it applies. Although there may be constant changes in legislation from time to time, this policy shall attempt to be as accurate as possible and conform with the *Municipal Act*. In the case where current legislation differs from this policy, legislation shall be followed.

Billing

Property taxes are billed in two stages, being the interim and final tax billings, as established by the Municipality by by-law annually and in accordance with the Municipal Act, as amended.

The tax billing may include, beside tax levies, local improvement charges, area charges, business improvement area charges and any special charges levied by the Municipality, County, or provincial government.

Property tax bills are mailed to the address of the property tax account as shown on the tax roll unless the ratepayer has submitted a written request to the Municipality requesting an alternate address. Tax bills may be sent to the ratepayer electronically in

the manner specified by the Municipality if the ratepayer has chosen to receive the tax bill in this manner. Tax Bills will be sent at least 21 days before any taxes shown on the tax bill are due as prescribed in the *Municipal Act*.

Bills that are not sent electronically are sent by standard letter mail and are considered delivered to and received by the addressee unless the mailing is returned to sender by Canada Post. It is the ratepayer's responsibility to ensure the mailing address is correct on their tax account. Failure to notify the Municipality of an address change in writing is not an error on behalf of the Municipality. Despite all efforts being made, if an error or omission in the form or substance of a tax bill occurs, it does not invalidate any proceedings for the recovery of taxes.

Important Dates

Due dates for the payment of property taxes are determined in relation to the approval of the budget by Council and the passing of the levying by-law. Pending fluctuations as a result of the budget approval process or other unforeseeable delays, tax billing due dates will normally be as follows:

1. Interim bill as determined by the annual Interim Billing By-Law will be due in two installments, on the last Thursday in March and the last Thursday in June.
2. Final bill as determined by the annual Final Billing By-Law will be due in two installments, on the last Thursday in September and the last Thursday in November.

Tax Bill Format

The Municipal tax bill will meet all requirements of the provincially legislated standard tax bill. Arrears are included in the first installment due date amount. Installment due dates will be indicated on the payment stubs. Billing messages may be used to relay information to ratepayers (i.e.: penalty and interest rates). Installments will also be established by Municipality by-law.

Interim Billing

Interim billing is based on 50% of the annualized taxes of the property for the previous calendar year. This includes local improvement or special charges levied that will remain due in the current year. If taxes levied on a property were for only part of the previous year because of assessment changes, an amount shall be added to the levies equal to the additional taxes that would have been levied on the property if the taxes had been levied for the entire year.

Final Billing

Final billing is based on phased-in assessment value for the current year as provided by MPAC, the applicable tax rate, local improvement charges, and any special charges

levied. Final tax bills are produced after the passing of the annual municipal budget and are based on the rates established by the by-law to meet the budget requirements of the Municipality, the County of Huron, and the Minister of Finance in relation to education.

Supplementary & Omitted Assessment Billing

Supplementary tax bills are issued and sent in the same manner as interim and final tax bills with the exception that it is a separate levy where a by-law is not required. The number of installments and due dates of the supplementary bills will be determined by the Tax Collector. Penalties and interest charges will be assessed on supplementary taxes that remain owing following the due date, consistent with other Municipality tax due dates. Supplementary bills for the current year will be processed following the final billing.

Apportionment Tax Billing

The Municipal Act, 2001, Section 356 provides grounds for apportioning realty taxes to present owners for lands previously assessed as one block but has been assessed to two or more parcels. Under the authority of The Municipal Act, the CAO or designate may divide the assessment roll into the parcels being severed and direct the property taxes accordingly. The apportionment should reflect the revised configurations and the levied and unpaid realty taxes.

Consolidations are processed by MPAC at the written request of the property owner. Property owners should contact MPAC directly to complete this process if they are interested. A severance or consolidation of a parcel identification number at the Land Registry Office does not necessarily constitute a consolidation or severance of a tax roll.

Ownership Changes

The Provincial Land Registry System is the legal determinant of the ownership of land. The names of the owners on the property tax account are to agree with the ownership registered at the Land Registry Office on the parcel register. The Municipality requires the instrument (deed / transfer of land) registered at the Land Registry Office to be submitted to the Tax Collector for processing. This includes removing a name from ownership, changing a name on title or adding a name to ownership for all tax accounts.

Letters submitted by a law office are not sufficient for ownership changes to be processed. The property owner is responsible for ensuring that their tax account has the correct mailing address.

Cancellation of Late Payment Charges, Penalties and Interest

Late payment charges are cancelled where permitted by the *Municipal Act*. The amount of late payment charges cancelled is limited to the amount related to the tax reduction associated with the tax adjustment.

This includes processing time once adjustment information is received by the Municipality, gross manifest errors or omissions by the Municipality.

Charitable Rebate Programs

The program requires an application to be submitted no later than February 28th of the year following the year for which the application is made. Upon the submission of the form and supporting documents, the Municipality will calculate the amount of credit to be received.

Tax Pre-Authorized Payment Plans

The Municipality offers two (2) pre-authorized payment plans ("PAP") for property owners to choose from.

1. Installment due dates (Interim, Final)
2. 12 Month - Payment on the last business day of the month from January to December of each year.

All payment plan applications must be received fifteen (15) business days prior to the first withdrawal date requested. All changes to pre-authorized payment plan applications must be submitted in writing fifteen (15) business days prior to the effective change. Cancellation of pre-authorized payment plans must be received in writing fifteen (15) business days prior to the end date.

Any preauthorized dishonored payments are treated in the same manner as other forms of payment, with the same administration fees involved. When a second scheduled payment attempt is dishonored, or the bank has returned notice the account is closed after the first attempt, access to the new preauthorized payment plan will not occur until the account is paid up to date within one year from the date of the initial dishonored date.

Late payment charges

In accordance with *The Municipal Act*, the Municipality will impose a late payment charge on all outstanding property tax accounts. No interest shall be imposed on the interest charges per Provincial Legislation. The rate of the penalty will be set out in the annual Interim Tax Levies By-law and the adoption of the tax rates By-law. Any costs incurred by the Municipality to obtain information for collection purposes and/or collect tax arrears are payable by the property owner and are added to the tax account.

Collection Process

All collection tools available under the Municipal Act and other applicable legislation are used to collect outstanding balances. Arrears notices are sent as per the Tax Arrears section of this policy.

Application of Payments

Property tax payments are applied in accordance with the Municipal Act. The payment is first applied against any late payment charges according to the length of time the charges have been outstanding, with the charges that have been outstanding the longest being discharged first. The payment is then applied in the same manner against the property taxes owing, with the property taxes that have been outstanding the longest being discharged first.

Once a Tax Arrears Certificate has been registered on title against a property, partial payments are not accepted unless the property owner and the Municipality have entered into an extension agreement. If there is no extension agreement in place, a partial payment received on a tax account with a Tax Arrears Certificate registered will be returned or refunded as appropriate.

Tax Arrears

Property taxes are a secure priority lien on land in significance to any other claim, except a claim by the Crown. Taxes may be recovered with costs as a debt due to the Municipality from the original owner and/or any subsequent owner of the property.

Arrears Notices are sent to all outstanding properties after each installment due date. In January of each year, in accordance with legislation, a notice is sent to all property owners who owed taxes as of December 31st of the preceding year. This notice requirement is met through the interim tax bill.

Payment Arrangements

The Municipality may, at any time, enter a payment arrangement with the property owner in arrears, before registering for a Certificate of Tax Arrears on title to a property. The property owner shall provide a written commitment to pay all the outstanding taxes on terms agreeable to the Tax Collector. The agreement to commit to pay all property taxes due by the ratepayer, may cause the Tax Collector to forego or forestall the registration of a Certificate of Tax Arrears. The Municipality may accept verbal arrangements pertaining to any property arrears for less than three years.

Tax Sale

For tax accounts that are at the point of Registration of Tax Arrears for taxes owing, a collection letter is sent in the first quarter of the current year to the property owner(s) advising them of the tax arrears situation and asking for payment in full or to contact

the municipality with a deadline of not less than one (1) month.

If no response to the letter or payments are received, the Municipality will start the Tax Sale Process. The tax sale process will follow Provincial Legislation for timeline and notices.

Municipal Drain Assessments

Schedule "C"

Purpose:

To formalize the Municipality's policy for the billing and collection of costs related to municipal drains.

Scope and Applicability:

This policy applies to all properties assessed into municipal drains as outlined in the Drainage Act, along with all staff involved in the drainage management process. Although there may be changes in legislation from time to time, this policy shall attempt to be as accurate as possible and conform with applicable legislation. In the case where current legislation differs from this policy, legislation shall be followed.

Drain Maintenance

Section 75(3) of the Drainage Act states a municipality is not required to levy amounts charged for maintenance or repair more than once every five years if the total expense doesn't exceed \$5,000. To reduce annual general ledger reconciliation costs, the Municipality will strive to levy and bill all maintenance and repair costs as they are completed, and the maintenance grants have been received. The exception to this is when the cost of collection is deemed too expensive in comparison to the amount that is recoverable. In this scenario the Municipality will hold the costs for up to 5 years, or to \$5,000 limit to save on collection costs.

When drain assessments (after Provincial grant reductions) for individual properties are valued at \$50.00 and over, owners will be billed following the Morris-Turnberry accounts receivable invoicing procedure. A copy of the assessment schedule will be provided. Values less than \$50.00 will be added as a special charge to the final tax bill.

Properties that are in the Farm Tax Class will have the 1/3 grant currently offered by the Ministry of Agriculture, Food and Rural Affairs (OMAFRA) applied for by the Municipality. The Municipality will obtain agricultural grants and bill the remainder as per the current by-law and engineer's report for the said municipal drain. Availability of the grant is subject to OMAFRA approval and is not guaranteed by the Municipality. If estimated grant amounts are not awarded by OMAFRA, additional invoices may be issued to landowners.

Drain Construction

Once a drain construction project has reached completion and the final costs are

known, the municipality will proceed to invoice the property owners using the final assessment schedule, less the expected amounts to be received from the provincial grant.

If the grant is received, the municipality will check to ensure the amount received matches the amount applied for. If there is a difference the municipality will investigate as to why there is a difference and then update the final assessment schedule to match the grant received, if needed. The municipality will prepare appropriate refunds or additional invoices for the affected landowners if necessary. When invoicing for a completed construction project the municipality will include a copy of the final assessment schedule. . Availability of the grant is subject to OMAFRA approval and is not guaranteed by the Municipality.

Payment Plans

Capital charges over \$1000 may be financed over 3 years following a written request from the property owner.

Late Payment Charges

The Municipality will impose a late payment charge outlined in the current Fees and Charges By-law for non-payment on all outstanding Accounts Receivable. At 90 days a letter will be sent that advises the customer that if they do not contact the Municipality or make payment within 30 days, the outstanding balance will be transferred to the Property Tax account with priority lien status.

Collection Process

All collection tools available under the Municipal Act and other applicable legislation are used to collect outstanding balances. At 90 days a letter will be sent that advises the customer that if they do not contact the Municipality or make payment within 30 days, the invoice balances will be sent to a collection agency, transferred to the tax roll providing the account meets the criteria outlined in the current Provincial legislation; or offset against invoices owed to them by the Municipality.

MUNICIPALITY OF MORRIS-TURNBERRY

REPORT TO COUNCIL

TO: Mayor and Council
PREPARED BY: Trevor Hallam, CAO/Clerk
DATE: December 3rd, 2024
SUBJECT: Applicability of the *Line Fences Act*

RECOMMENDATION

That Council direct staff to return a by-law restricting the applicability of the *Line Fences Act* in Settlement Areas within the Municipality.

BACKGROUND

The *Line Fences Act*, the earliest version of which dates to 1834, provides a framework for resolving disputes between neighboring property owners over boundary fences, particularly in rural and agricultural areas. It ensures fair cost-sharing for constructing or maintaining fences and allows municipalities to appoint Fence-Viewers to mediate disputes, determine fence type, and allocate costs. The Act promotes fairness and cooperation, especially where property boundary fences are critical for farming or land use. The *Line Fences Act* does not apply to disputes over the location of a boundary or to situations where one owner constructs or repairs a fence on their own.

COMMENTS

Despite its agricultural roots and rural focus, the *Line Fences Act* applies to all lands in any municipality (with few exceptions) that does not have its own by-law regulating fencing. While the act doesn't state where it does apply, it is clear on the circumstances under which it doesn't. Section 26 states "This Act, except section 20, does not apply to land in an area that is subject to a by-law passed under subsection 98 (1) of the *Municipal Act*, 2001.."

Section 98 (1) of the *Municipal Act* states that "A local municipality may provide that the *Line Fences Act* does not apply to all or any part of the municipality."

While there are provisions of both the Zoning By-Law and Building By-Law in Morris-Turnberry that concern fencing, there is no fencing specific by-law. Such a by-law is where most municipalities that choose to address the applicability of the *Line Fences Act* do so.

The result is that the *Line Fences Act* applies to non-agricultural properties in settlement and urban areas within the Municipality. While Council has not yet been called upon to appoint Fence-Viewers to mediate an urban fencing dispute, staff are aware of at least one case of this in a nearby Municipality. It is the opinion of staff that the *Line Fences Act* is not an effective tool for resolving disputes over fencing in an urban setting and was not conceived as such.

As a proactive step to avoid such a situation it is recommended that Council consider passing a by-law under the authority of 98 (1) of the *Municipal Act* establishing that the *Line Fences Act* is not applicable within Settlement Areas as defined by the Morris-Turnberry Official Plan. An exception can be included to state that where there is a dispute regarding the construction, reconstruction, repair, or maintenance of a fence between an owner of land within the settlement area and one that is outside of the settlement area, the *Line Fences Act* shall continue to apply.

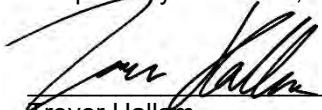
ATTACHMENTS

1. Draft Line Fences By-Law

OTHERS CONSULTED

None.

Respectfully submitted,



Trevor Hallam,
CAO/Clerk



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. __-2024

Being a by-law regarding the non-application of the *Line Fences Act* in Settlement Areas in the Municipality of Morris-Turnberry.

WHEREAS Subsection 9 of the *Municipal Act 2001*, S.O. 2001, c. 25 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Subsection 5 (3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Subsection 26 of the *Line Fences Act*, RSO 1990, c L. 17 establishes that that act does not apply to land in an area that is subject to a by-law passed under subsection 98(1) of the *Municipal Act*, 2001

AND WHEREAS Subsection 98(1) of the *Municipal Act* establishes that a local municipality may provide that the *Line Fences Act* does not apply to all or any part of the Municipality;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. That the *Line Fences Act* shall not apply to lands within Settlement Areas as defined by the Morris-Turnberry Official Plan, as amended from time to time; and
2. That, notwithstanding the above, in the event there is a dispute regarding the construction, reconstruction, repair, or maintenance of a fence between an owner of land that lies within a Settlement Area and one that lies outside of a Settlement Area, the *Line Fences Act* shall continue to apply.
3. That this by-law shall come into effect on the date of its passing.

Read a FIRST and SECOND time this 17th day of December 2024

Read a THIRD time and FINALLY PASSED this 17th day of December 2024

Mayor, Jamie Heffer

Clerk, Trevor Hallam



FOR IMMEDIATE RELEASE

November 27, 2024

SPOKESPERSON: Jamie Heffer, Warden

519.524.8394 x3224

warden@huroncounty.ca

Jamie Heffer appointed Warden of Huron County for 2025-2026 term

Huron County, Ontario – Jamie Heffer, the newly appointed Warden of Huron County, brings a wealth of experience in local government and agricultural leadership. A long-time resident of Morris-Turnberry, Heffer and his wife, Lori, reside on their family farm where they are actively involved in sheep, beef, and crop production.

"I am truly honoured to be appointed Warden of Huron County," said Jamie Heffer. "I look forward to working alongside my fellow councillors and the people of Huron to build a prosperous future for our community."

Elected as a Councillor in the Municipality of Morris-Turnberry in 2010, Heffer quickly demonstrated his commitment to public service and the advancement of his community. His leadership skills led to his appointment as Deputy Mayor in 2014, and in 2018, he was elected Mayor of Morris-Turnberry, a position he continues to hold today.

"County of Huron staff congratulate Warden Heffer on his new appointment, and we look forward to working together in this upcoming term," said Meighan Wark, County of Huron Chief Administrative Officer.

Learn more about Huron County Council, including how to attend or participate in Council and committee meetings:

<https://www.huroncounty.ca/administration/county-council/>

-30-





FOR IMMEDIATE RELEASE

November 20, 2024

SPOKESPERSON: Glen McNeil, Warden

519.524.8394 x3224

warden@huroncounty.ca

The County of Huron thanks Bruce Power for \$1 million contribution towards Gibbons Street Affordable Housing Development

Huron County, Ontario – The County of Huron is pleased to announce that Bruce Power has generously contributed \$1,000,000 towards the development of the Gibbons Street Affordable Housing Project in Goderich. This contribution will play a key role in advancing the County's efforts to address the growing demand for affordable housing in the region.

The County of Huron is taking proactive measures to address the current housing crisis locally by developing additional affordable housing units. The latest development, a 40-unit apartment building being constructed on Gibbons Street in Goderich, is part of a larger and innovative housing strategy that demonstrates how smaller communities can innovate to overcome common rural challenges. When complete, the building will provide a mix of units including affordable, rent-geared-to-income, and supported units.

"We are immensely grateful to Bruce Power for this generous contribution towards the Gibbons Street Affordable Housing Development." Said Huron County Warden, Glen McNeil, who continued, "Bruce Power's support not only recognizes the

innovative nature of this project but also underscores the power of collaboration between the private sector and local government in effecting positive change within our community."

"Bruce Power is proud to support the Gibbons Street Affordable Housing Development as part of our ongoing commitment to strengthening communities and providing sustainable solutions to local challenges," said James Scongack, Chief Operating Officer and Executive Vice President at Bruce Power. "Access to affordable housing is a fundamental need, and we are thrilled to contribute to a project that will have a lasting, positive impact on residents in Huron County. We look forward to seeing this important initiative come to life and are excited to be part of the solution for the growing demand for affordable housing in the region."

The development is expected to be completed by late 2025 or early 2026. Once finished, it will provide a significant boost to the County's affordable housing supply, contributing to long-term solutions to the housing challenges faced by many in the community.

The County of Huron remains committed to fostering partnerships that support the development of safe, affordable housing for all residents. For more information about the Gibbons Street Affordable Housing Development or to learn how you can contribute, visit:

www.huroncounty.ca/Gibbons/

Learn more about Bruce Power:

www.brucepower.com/



For Immediate Release
November 28, 2024

South Bruce Not Moving Forward with NWMO Site Selection Process

SOUTH BRUCE, ON –The Municipality of South Bruce has been notified that the Nuclear Waste Management Organization (NWMO) has selected the Township of Ignace and Wabigoon Lake Ojibway Nation to host the NWMO’s Deep Geological Repository (DGR).

South Bruce congratulates the NWMO for the completion of its process and the two northern communities on being the selected site.

The Municipality will receive a \$4 million payment from the NWMO for its participation in the site selection process. This payment is in addition to the \$4 million the Municipality is set to receive from the NWMO in early 2025 for declaring the community a willing host following a referendum held on October 28, 2024.

“Through its 12-year participation in the site selection process the Municipality has positioned itself to pursue alternative economic development opportunities,” said Mayor Mark Goetz. “South Bruce looks forward to exploring these opportunities to create success for future generations.”

-30-

For more information:

Leanne Martin,
Chief Administrative Officer
Municipality of South Bruce
lmartin@southbruce.ca 519-392-6623

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2024-5434

November 28, 2024

Dear Head of Council:

Through the *More Homes Built Faster Act, 2022*, changes were made to the *Planning Act* to accelerate implementation of the province's additional residential unit (ARU) framework. These changes allowed "as-of-right" (without the need to apply for a rezoning) the use of up to 3 units per lot in many existing residential areas (i.e., up to 3 units allowed in the primary building, or up to 2 units allowed in the primary building and 1 unit allowed in an ancillary building such as a garage).

To support implementation of ARUs, the *Cutting Red Tape to Build More Homes Act, 2024*, made further changes to the *Planning Act* to provide me, as the Minister of Municipal Affairs and Housing, with broader regulation-making authority to remove municipal zoning by-law barriers that may be limiting the development of ARUs.

Following consultation on the Environmental Registry of Ontario, our government has taken further action to tackle the housing supply crisis and reach our goal of building more homes by amending [Ontario Regulation 299/19 – Additional Residential Units](#) to remove certain municipal zoning by-law barriers. These changes took effect upon filing.

These changes will help to facilitate the creation of ARUs, such as basement suites and garden suites, by eliminating barriers including maximum lot coverage, angular planes, floor space index (FSI), minimum separation distances and minimum lot sizes on parcels of urban residential land subject to the ARU framework in the *Planning Act*. More information on these changes can be found through [Environmental Registry of Ontario posting 019-9210](#).

It is my expectation that municipalities will respect these regulatory changes and the intent behind them. I will not hesitate to use my available powers to ensure these changes to the *Planning Act* are allowed to support our goal of building more homes.

We will continue working with our municipal partners to achieve our goal of building the homes that Ontarians need.

Sincerely,



Hon. Paul Calandra
Minister of Municipal Affairs and Housing

c. Martha Greenberg, Deputy Minister

Jessica Lippert, Chief of Staff to Minister Calandra

Chief Administrative Officer
Office of The Clerk



November 11th, 2024

Municipality of Morris-Turnberry

Attention: Mayor Heffer and Council

Dear Mayor Heffer and Council

Re: MVCA Conservation Areas Strategy

We are writing to you to request your input on MVCA's draft Conservation Areas Strategy. The strategy has been developed by MVCA to provide key objectives to inform decision making related to land owned and managed by the Authority.

All conservation authorities are required to prepare a conservation area strategy to meet the requirements of the Conservation Authorities Act by December 31, 2024.

A draft Conservation Areas Strategy is attached to this letter and has also been posted on our website: www.mvca.on.ca.

MVCA would appreciate receiving your municipalities comments on the Conservation Areas Strategy by December 9th, 2024.

MVCA's Members will review all comments received at their December 18th, 2024 meeting.

We look forward to receiving your feedback.

A handwritten signature in black ink that reads "Ed McGugan".

Ed McGugan
Chair



Draft CONSERVATION AREAS STRATEGY 2024

Box 127, Wroxeter ON
N0G 2X0
519-335-3557
maitland@muca.on.ca



Maitland
CONSERVATION

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CONSERVATION AREAS STRATEGY

PURPOSE

This strategy has been developed by the Maitland Valley Conservation Authority (MVCA) to provide key objectives to inform decision making relating to the land owned and managed by MVCA. The strategy identifies the mandatory and non-mandatory programs and services that are provided on these lands, along with the sources of funding required to provide these services. Land use categories will also be identified and used in a Conservation Authority owned land inventory.

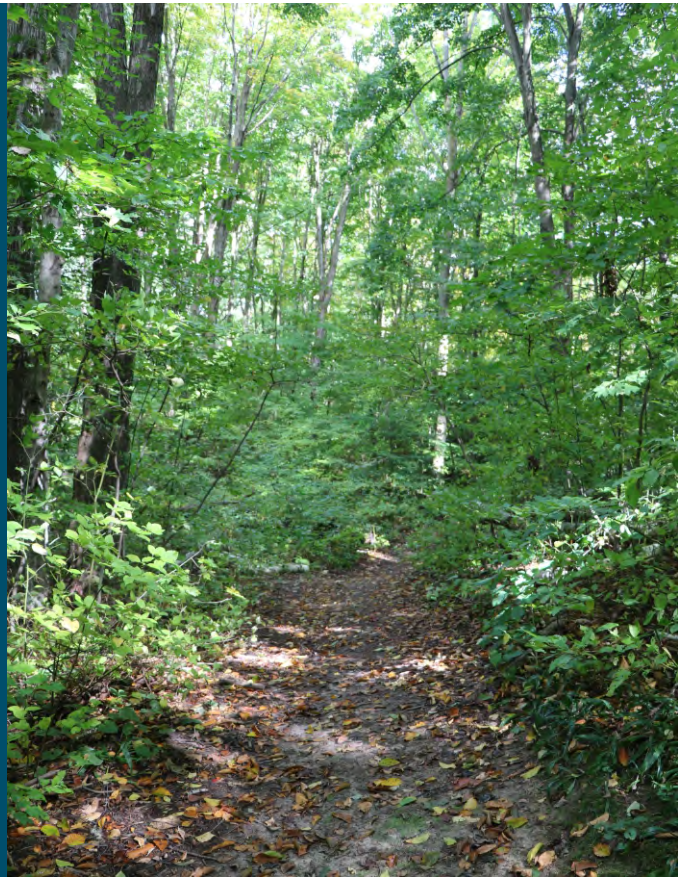
LEGISLATIVE REQUIREMENTS

Ontario Regulation 686/21 under the Conservation Authorities Act, sets out the Mandatory Programs and Services which must be delivered by all Conservation Authorities (CAs) in Ontario. Section 10 of the regulation requires all CAs to prepare a “Conservation Area Strategy” as a required component of the “Conservation and Management of Lands” mandatory CA program and service area. This strategy will meet the requirements of O. Reg 686/21.

MAITLAND CONSERVATION’S VISION, MISSION AND ENDS

This strategy incorporates and considers Maitland Conservation’s mandate and vision in the decision-making process of how lands owned by MVCA are managed or considered when acquiring and disposing of lands.

Conservation Area strategies will also meet the overall MVCA Watershed-Based Resource Management Strategy and its objectives to ensure the authority is providing by example in the management of its lands.



Vision

Working for a healthy environment.

Mission

Providing leadership to protect and enhance local water, forests and soils.

Ends

1. To protect life and property and prevent social disruption from flooding and erosion hazards.
2. To protect water and related resources for present and future generations.
3. To protect and expand natural areas

Short-term Goals (long-term effect)

1. To strengthen capacity of flood and erosion safety services.
2. To strengthen capacity of watershed stewardship services.
3. To ensure MVCA's financial stability.

Conservation lands offer outdoor recreation opportunities to the public when and where appropriate (e.g., hiking, canoeing, biking, etc.). These experiences build value among users for the watershed's environmental features and therefore function as an important tool to assist in achieving the Authority's goals or ends.

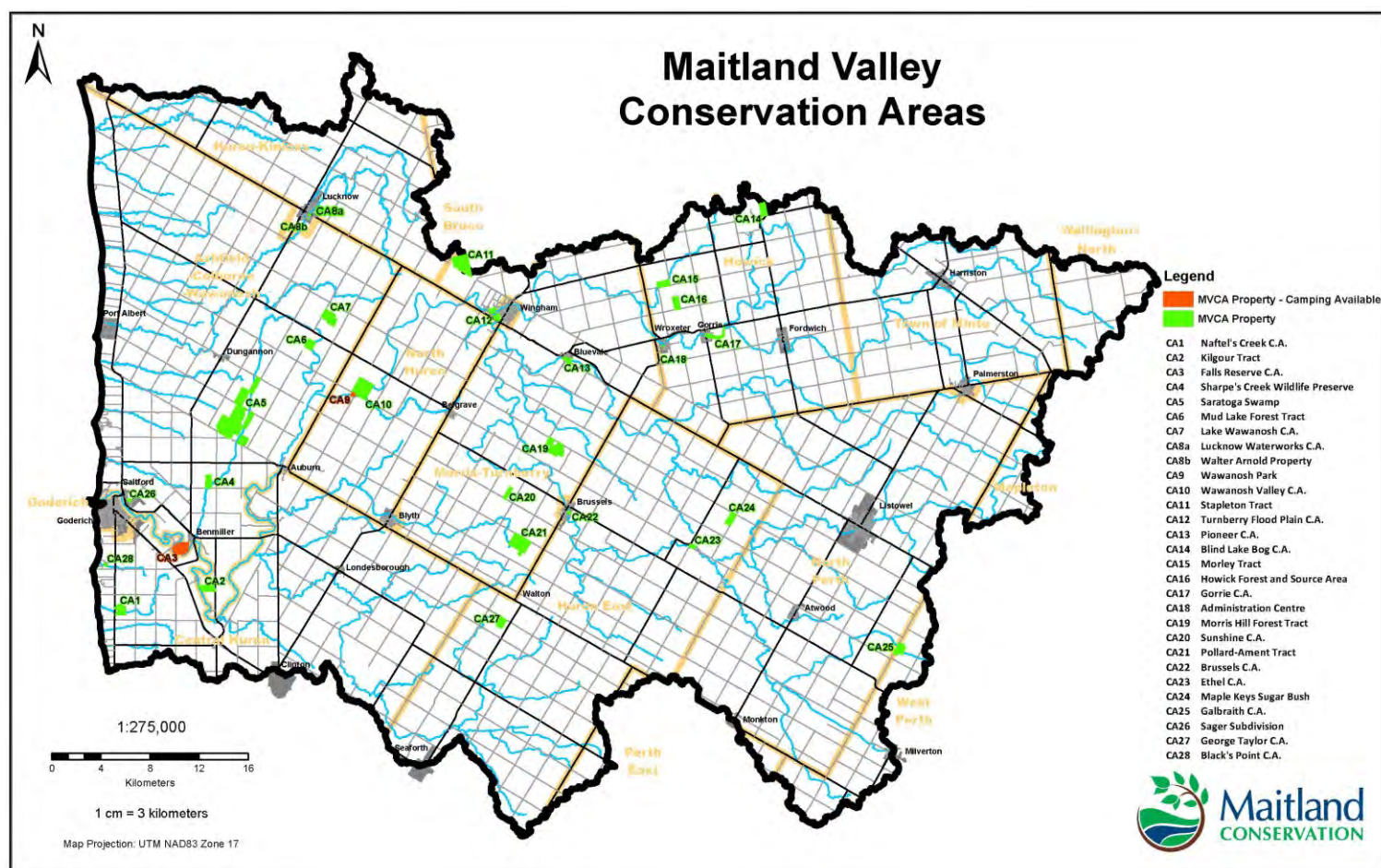
HISTORY

Formed in 1951, the MVCA is committed to working with our community partners to create a healthier environment. Our area of jurisdiction covers the watershed, or drainage area, of the Maitland, Nine Mile and Eighteen Mile Rivers, along with smaller watersheds on the Lake Huron shoreline.

Land acquisition began in 1954 through the establishment of a land acquisition committee with funding programs administered by the Province. This program continued with the majority of MVCA properties being acquired during the 1960's and 70's. The program ended by 1990 when funding was no longer provided by the Province. Property acquisitions after 1990, were limited to donations and considered only when the Authority deemed them as significant in terms of resource protection.

MVCA OWNED LANDS

MVCA owns and manages 28 properties which totals approximately 4,600 acres (1,862 hectares). These properties environmental features range from wetlands, river valleys, forests, rivers, and meadows. Small areas of parkland and agricultural fields also exist where compatible with the land and surrounding features.



GUIDELINES FOR CONSERVATION AREAS MANAGEMENT

Maitland Conservation lands have been categorized into four types of land-use. These categories are consistent with those developed by Conservation Ontario and are based on the types of activities that occur on each parcel or other matters of significance related to the parcel. Some Conservation Areas will have multiple types of land-use based on past development, usage and natural heritage features of the parcel. These parcels will meet the objectives for each type of land-use identified.

Ontario Regulation 686/21: Mandatory Programs and Services also includes three category descriptions and how those programs and services may be offered and funded. In 2022, the MVCA Membership approved the programs and services which are described under each land-use category along with the associated financing requirements. These programs and services are provided in Appendix A. The three categories for Conservation Authority programs and services are described below:

- Category 1 programs and services are mandatory and are defined in regulation. Municipal levy funds can be used for these programs.
- Category 2 programs and services are those provided at the request of a member municipality or municipalities and are funded through a Memorandum of Understanding (MOU) or Agreement with the participating municipality or municipalities. Currently, no programs or services are provided under this Category under Conservation Areas.
- Category 3 services are those other programs and services an Authority determines advisable by the Authority's Board and must be self-financing. Any municipal funds used for Category 3 programs and services must be provided under an MOU or Agreement. At present, all MVCA Category 3 programs and services on Conservation Area lands are funded internally and do not rely on municipal funding.

While specific objectives have been identified for each land-use category in this report, the following objectives pertain to all land-use categories and will be used when considering future management and planning:

GENERAL OBJECTIVES:

- Ensure all current and future landholdings contribute to the goals and objectives of the MVCA.
- Build resiliency and demonstrate good resource management on all authority owned lands.
- Promote and ensure the protection of natural heritage systems through naturalization and habitat creation.
- Ensure the Rules of Conservation Areas (O. Reg 688/21) are followed. Provide education and enforcement of these rules to encourage compliance.
- Identify permitted and prohibited uses while considering all environmental features.
- Land-use permits will be required for any requirement listed under O. Reg 688/21. Commercial operations will be restricted or limited based on the type of use proposed.
- Perform inspections to ensure land holdings are protected from encroachment or illegal activities.
- Ensure all infrastructure and lands meet appropriate safety standards.
- Incorporate accessibility standards when appropriate when replacing or creating new infrastructure.
- Identify essential infrastructure and dispose of surplus items.
- Monitor and manage invasive species, diseases and pests.
- Ensure signage is provided to convey desired information regarding safety, environmental or educational aspects and is accessible to users.
- Ensure service disruption notifications are provided to all applicable users in a timely manner.
- When appropriate, integrate municipal, provincial or other publicly accessible trails and lands with MVCA lands including any future land acquisitions.

LAND USE CATEGORIES

1. Conservation Areas - Active Recreation

This category includes areas that require direct support or supervision and have been developed for compatible recreational uses including campgrounds. These lands are usually well promoted, require staffing of buildings, and require entrance and usage fees.

Active Recreation properties are identified as Category 3 services under Ontario Regulation 686/21 of the Conservation Authorities Act for Mandatory Programs and Services. These properties are currently self-funded using user-fees and require no municipal levy. Any Surplus revenue raised is used to fund infrastructure upgrades or major maintenance to facilities.

Conservation Areas with Active Recreation and Category 3 Services:

a) Falls Reserve Conservation Area

Falls Reserve Campground and day-use services provides camping, picnicking, hiking, biking, skiing, fishing, and educational services.

b) Wawanosh Valley Conservation Area

Wawanosh Park Campground Services provides seasonal camping, picnicking, and fishing.

Specific Objectives:

- Balance the protection of natural heritage features of the area with compatible public use.
- Enforce the rules and regulations of the C.A to ensure protection of the environment and the safety of all users.
- Identify and plan for future requirements of the conservation area to expand or enhance opportunities for active recreation when considered appropriate.
- Ensure financial sustainability of these areas by monitoring usage, trends, and yearly adjustment of fees.





Brussels Conservation Area



Turnberry Floodplain



Gorrie Conservation Area

2. CONSERVATION AREAS - PASSIVE RECREATION

This classification includes areas where day-use recreational opportunities are offered but do not require direct support or supervision. Recreational opportunities offered to the public include walking trails, picnic areas, pavilions, parking lots and urban parklands. Where recreational development has been completed on existing land for community use (soccer fields, ball diamonds, recreational multi-use pads, playgrounds, etc.) existing municipal partnerships will be required to operate and maintain this infrastructure for continued operations.

These properties are identified as Category 1 programs and services which are funded through municipal levy or funded through partnerships and donations.

Conservation Areas with Passive Recreation:

- i. Gorrie Conservation Area
- ii. Pioneer Conservation Area
- iii. Brussels Conservation Area
- iv. Lucknow Water Works Conservation Area
- v. Turnberry Floodplain Conservation Area – Galbraith Soccer Fields

Specific Objectives:

- Partnerships with local municipalities to facilitate maintenance and development of these areas will be encouraged to provide existing or compatible services.
- Maitland Conservation will focus on the naturalization and environmental protection of these areas when future planning.
- Recreational uses will be monitored to ensure compatibility with the land and adjusted if required.

3. MANAGEMENT AREAS

Management areas are lands where natural resources are protected or managed with limited or no recreational use. Properties may meet any of the following designations:

- Natural Heritage Lands
- Natural Hazard Lands
- Water Management Areas
- Forest Management Lands
- Environmentally Sensitive Lands, etc.

Recreational use is usually limited to hiking trails, hunting, fishing, boating and nature appreciation.

These properties are identified as Category 1 programs and services which are funded through municipal levy or from self-generated revenue. Funding assistance is also sought through various programs, partnerships and donations to assist in the maintenance and development of these properties

Conservation Areas Under a Management Designation

i. Forest Management:

Stapleton Tract: Morely Tract, Pollard Ament Tract, Howick Seed and Source Area, Wawanosh Valley C.A, Ethel C.A, Naftel's Creek C.A, Morris Hill Forest Tract, Falls Reserve Conservation Area, Sharpe's Creek Nature Preserve, Kilgour Tract, Galbraith C.A, Maple Keys C.A

ii. Agriculture Management Area:

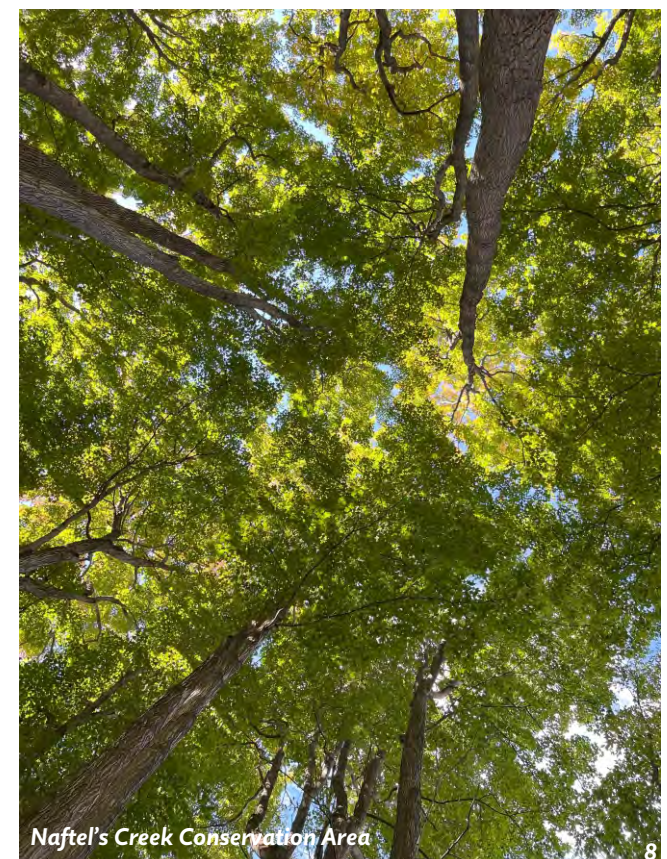
Wawanosh Valley Conservation Area

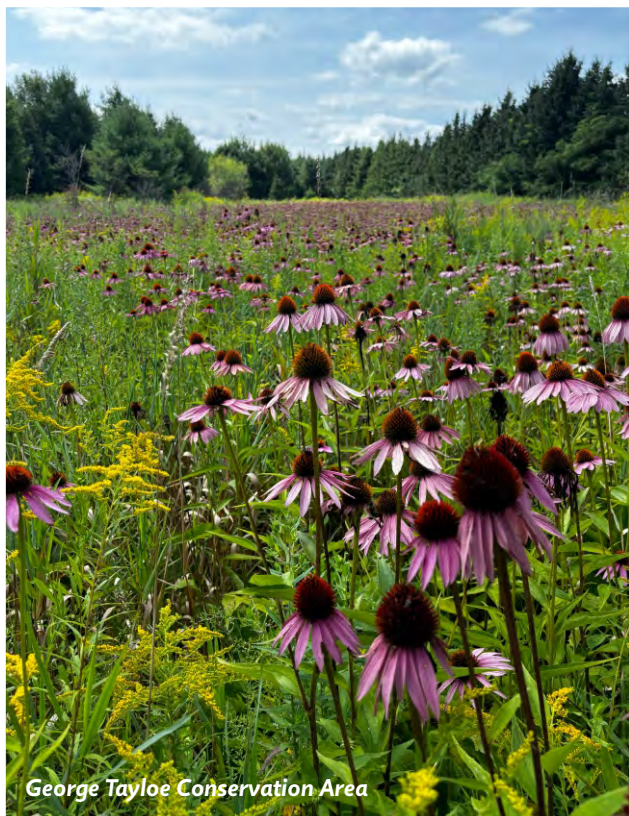
iii. Conservation Lands (Provincially Significant Wetlands, Areas of Natural and Scientific Interest, Habitat of endangered species, Community Conservation Lands):

Saratoga Swamp, Mud Lake, Blind Lake Bog and Turnberry Floodplain Conservation Areas

iv. Recreational Water Control Infrastructure:

Pioneer, Brussels and Lake Wawanosh Conservation Areas





Specific Objectives

- Support environmental research (internally and externally). Organizations outside of MVCA will require to obtain a research permit. Research findings will be requested as part of the permit process to assist the MVCA in future planning and development.
- Forest Management Plans will be created or renewed for lands eligible under the Managed Forest Tax Incentive Program. Properties will be managed as indicated in the approved Forest Management plans based on the resources of the Authority.
- Forest management will consider forest succession, from plantations to healthy, mature hardwood stands where native local ecology can thrive and better resist invasive degradation. Climate change will be factored into forestry management planning.
- Lands that are designated under the Conservation Land Tax Incentive Program will be managed in accordance with the principles outlined in the program.
- Agricultural lands determined suitable for agriculture will be identified and offered for lease. Lease details will be determined based on the land features with a focus on best farming and environmental practices.
- Recreational opportunities will be limited and may include hiking, hunting, fishing, boating and nature appreciation. Hunting will be permitted on designated lands only and will require a permit to be obtained following O. Reg 688/21 requirements.
- Recreational Water and Erosion Control Infrastructure will be operated and maintained following operational plans where required. Financing agreements will be in place with the local Municipality following the approved cost sharing policy adopted by the Membership.
- Motorized vehicles will be prohibited from these lands



4. Administrative Area

Administrative areas include those lands that contain buildings to support the operations and delivery of the Authority programs and services.

These properties are identified as Category 1 programs and services which are funded through the municipal levy.

Conservation Areas with Administrative Area designation:

Administrative Centre - This property consists of the main office building and workshops to support the operations of Maitland Conservation.

Specific Objectives

Infrastructure development or replacement will consider environmental products that can be used as demonstration and educational components with consideration to the Authority's resources.



LAND ACQUISITION AND DISPOSITION

Historically, acquisition of properties by Maitland Conservation occurred prior to 1990 when provincial funding was available. Property acquisitions from 1990 to current, largely occurred from donations or through notification from other agencies of land that may benefit from Authority ownership.

Maitland Conservation recognizes that property ownership provides protection of natural heritage systems, hazard lands, and can provide community recreational opportunities. The MVCA does not actively seek land securement opportunities, however, considers potential parcels from willing landowners on an individual basis. Acquisition can be through donation, land bequest, or fee simple purchase.

A Land Acquisition and Disposition Policy will be developed based on the following principles and guidelines:

Land Acquisitions

Properties will be reviewed by Maitland Conservation staff to determine if it meets one or more of the required criteria for further investigation:

- Property joins an existing Maitland Conservation land holding.
- Property contains significant natural heritage or hazard land features.
- Property is within the MVCA watershed.
- Acquisition will further promote the objectives, and goals of the authority.
- Reviewed for potential concerns including structures, contamination and access.

MVCA Members are notified of potential acquisition for further review if acquisition meets the initial criteria.

A Land Acquisition Committee will be established consisting of the Chair, Vice Chair, and a Member representing the municipality where the property is located (or the 2nd Vice Chair if already represented) if motioned to proceed.

All acquisitions will be conducted in a confidential manner

Land Disposition

Disposal of land will be considered if the following apply:

- Property no longer meets the goals and objectives of the Authority.
- Property is determined to be surplus to the Authority's needs.

Disposal of properties obtained with Section 39 provincial funding will require approval from the Minister following the Conservation Authorities Act regulations.

CONSERVATION AREAS STRATEGY REVIEW

The Conservation Areas strategy will be reviewed and updated every 3 years to ensure the priorities and objectives remain current, based on any changes in resources and priorities of Maitland Conservation. If the strategy remains current, the MVCA Membership may approve the strategy for another 3 years. Public consultation requirements on any revisions will be determined by the Membership, based on the revision and impact to the Conservation Areas Service.

APPENDIX A

Category 1: Mandatory Services:
Conservation Areas Services:
Includes the management, development, and protection of significant natural resource lands, features, and infrastructure on authority owned property. MVCA has 28 conservation areas with a land area of 4,600 acres (1,862 hectares).
Service Components: a) Management & Development of Authority Lands • Build resiliency and demonstrate good resource management on 28 Conservation areas ranging from day -use parklands, wetlands, and forest tracts. i) Lands and Infrastructure – inspections, maintenance and enforcement • Identification and removal of hazards to reduce liability • Maintain essential infrastructure and dispose of surplus items. • Manage public use that is compatible with the land and enforcement of regulations. ii) Water Control Structures – inspections, maintenance and operations • Operation of recreational dams following regulatory requirements • Develop and monitor funding agreements with Municipalities where dams are located for maintenance and major repairs. iii) Forest Management • Implement activities identified in managed forest plans to improve forest health including harvesting, tree planting and monitoring of woodlots • Removal of invasive species and monitoring of disease and pests. iv) Administration • Development of policies and procedures for conservation area use. b) Land Acquisition i) Review land donations or purchases for conservation purposes. • Identify benefits and concerns for potential land acquisitions for members direction. c) Leasing and Agreements i) Review Agreements that are compatible with the land -use ii) Monitoring of agreements.

APPENDIX B

Category 3 Programs & Services:
Falls Reserve and Wawanosh Campground Service:
• MVCA provides overnight and seasonal camping at the Falls Reserve Conservation Area. The Conservation area also provides day -use services. • MVCA provides seasonal camping at Wawanosh Valley Conservation Area. • Campgrounds are funded through user -fees. • All revenue raised is used to fund the operations of the campgrounds. Any surplus revenue is used to fund infrastructure upgrades and major maintenance to equipment and facilities.



Membership Minutes

Membership Meeting #8-2024

October 16, 2024

Members Present: Alison Lobb, Ed McGugan, Alvin McLellan, Megan Gibson, Matt Duncan, Evan Hickey, Anita Van Hittersum, Ed Podniewicz, Sharen Zinn, Matt Duncan

Regrets: Andrew Fournier, Vanessa Kelly

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Stewart Lockie, Conservation Areas Services Coordinator
Patrick Huber-Kidby, Planning and Regulations Supervisor
Jayne Thompson, Communications, GIS, IT Coordinator
Shannon Millar, Restoration Supervisor

Others Present: Cory Bilyea, Midwestern News

1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 7:00pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #7-2024 held on September 18, 2024.

Motion FA #85-24

Moved by: Alvin McLellan

Seconded by: Evan Hickey

THAT the minutes from the General Membership Meeting #7-2024 held on September 18 2024, be approved.

(carried)

4. Business out of the Minutes:

- a) 75th Anniversary Planning Report #60-2024

Report #60-2024 was presented to the members and the following motion was made:

Motion FA #86-24

Moved by: Matt Duncan

Seconded by: Ed Podniewicz

That staff investigate the idea of organizing a river festival as part of MVCA's 75th anniversary in 2026.
(carried)

- b) Administrative Review Draft Policy: Report #61-2024

Report #61-2024 was presented to the members and the following motion was made:

Motion FA #87-24

Moved by: Evan Hickey

Seconded by: Alvin McLellan

THAT the draft Administrative Review policy be approved for posting for 30 days and to review any comments at the November 20th Members meeting
(carried)

- c) Technical Guidelines for Natural Hazards-Response from the Ministry of Natural Resources: Report #62-2024

Report #62-2024 was presented to the members and the following motion was made:

Motion FA #88-24

Moved by: Megan Gibson

Seconded by: Alison Lobb

THAT the draft interim policy utilizing the most updated Technical guidelines available to MVCA be used to review development applications in hazardous area;
AND THAT the draft policy outlined in Report 62-2024 be posted for public comment for 30 days; AND
FURTHER THAT the comments be reviewed by the Members at the November 20, 2024 meeting.
(carried)

5. Business Requiring Decision and or Direction:

- a) 2025-2027 Work Plan and Budget Forecast: Report #63A&B-2024

Report #63A-2024 was presented to the members and the following motion was made:

Motion FA #89-24

Moved by: Alison Lobb

Seconded by: Megan Gibson

THAT the three-year work plan outlined in Report #63a-2024 be approved for planning purposes as well as a guide for the development of the 2025 work plan.
(carried)

Report #63B-2024 was presented to the members and the following motion was made:

Motion FA #90-24

Moved by: Evan Hickey

Seconded by: Megan Gibson

THAT the 2025-2027 financial forecast be accepted with the addition of the inclusion of including a proposed levy increase of \$128,394 for 2027 for planning purposes;

AND THAT the 2025 draft budget include a proposed levy increase of \$175,000;

AND FURTHER THAT the amount of the approved levy allocated for projects be increased by \$10,000 per year over the next three years.

(carried)

b) Southern Lake Huron Coastal Action Plan-Restoring Sediment Pathways & Dam Decommissioning Project: Report #64-2024

Report #64-2024 was presented to the members and the following motion was made:

Motion FA #91-24

Moved by: Ed Podniewicz

Seconded by: Alvin McLellan

THAT THE MVCA's 2024 budget be amended to include the funding received from Environment Canada and Climate Change for the Southern Lake Huron Coastal Action Plan: Restoring Natural Sediment Transport Pathways Project (2024-2028).

(carried)

c) Comments Received – Draft Watershed Strategy: Report #65-2024

Report #65-2024 was presented to the members and the following motion was made:

Motion FA #92-24

Moved by: Matt Duncan

Seconded by: Megan Gibson

That the Township of Howick be thanked for their comments and that the draft watershed strategy be accepted.

(carried)

d) Conservation Lands Strategy: Report #66-2024

Report #66-2024 was presented to the members and the following motion was made:

Motion FA #93-24

Moved by: Alison Lobb

Seconded by: Megan Gibson

THAT THE Members approve the Draft Conservation Areas Strategy as amended;

AND THAT the members approve public and stakeholder consultation be performed as outlined.

(carried)

6. Chair and Member Reports

No reports.

7. Consent Agenda:

The following items were circulated to the Members for their information:

- a) Revenue/Expenditure Report for September 2024: Report #67-2024
- b) Agreements Signed: Reepport #68-2024
- c) Carbon Footprint Initiative-October 2 Meeting Summary: Report #69-2024
- d) Story: Destination Maitland

Motion FA #94-24

Moved by: Matt Duncan

Seconded by: Alvin McLellan

THAT Report #67-69 along with the respective motions as outlined in the Consent Agenda be approved.
(carried)

8. Adjournment: Next meeting: November 20, 2024, at 7:00 pm at the Administrative Centre, Wroxeter.

Motion FA #95-24

Moved by: Megan Gibson

Seconded by: Matt Duncan

THAT the Members Meeting be adjourned at 8:25pm
(carried)



Ed McGugan
Chair



Phil Beard
General Manager / Secretary-Treasurer



Organizational Meeting

Michael Bannerman and Patricia Smith Elected as Chair and Vice-chair

We are excited to share that Trustee Michael Bannerman has been acclaimed as Chair and Trustee Patricia Smith as Vice-Chair for 2025. Congratulations to both!



Good News

North Perth Westfield ES Hosts Citizenship Ceremony

Trustee Nancy Rothwell was pleased to share that North Perth Westfield ES partnered with Immigration, Refugees and Citizenship Canada to host a warm and welcoming citizenship ceremony. Trustee Rothwell, Director Graham Shantz, Superintendent Jane Morris, and other guests participated in the ceremony welcoming new Canadians. A member of the Royal Canadian Mounted Police was in attendance. The highlights from the event included: touring the Mountie around the school, a performance by the school choir, and singing of the National Anthem. This is the first time this event has been hosted at a school in our area, and we look forward to hosting future events!



AMDSB Schools Commemorate Remembrance Day

Communications Manager Chera Longston highlighted the school's participation in Remembrance Day commemorations. Schools organized events that welcomed community members, veterans, and special guests, while others took part in local community ceremonies. Watch the summary in [this short video](#).

Professional Development Highlights

Superintendent Riley Culhane highlighted a full day of professional learning for secondary educators. Over 300 educators participated in more than 30 workshops, each tailored to diverse professional interests and ministry priorities. Highlights included sessions on Indigenous Education, Collaborative Learning Structures, Digital Tools in Mathematics, Suicide Prevention Training, and AI in Education, among others. The wide variety of topics ensured relevance for all subject areas. Participant feedback was overwhelmingly positive, with many praising the practical relevance of the sessions and the opportunity to connect meaningfully with colleagues. A heartfelt thank-you goes out to the dedicated volunteers who designed and facilitated the workshops, as well as the educators who engaged with such enthusiasm and openness. This day exemplified our shared commitment to professional growth and student success.



Superintendent Kathy Boyd also shared that Educational Assistants and Child and Youth Workers participated in learning options provided by our community partners. Thames Valley Children's Centre presented universal supports and general strategies most often recommended by Occupational Therapists for use in classrooms, and Community Living St Marys equipped support staff with the skills to help students understand healthy relationships and the distinction between public and private behaviours. A huge thank you to our partners for their support!

Anonymous Donor Helps Revitalize CHSS Tennis Courts

Superintendent Cheri Carter was pleased to share that the Central Huron municipality recently received an anonymous donation to renovate the tennis courts at Central Huron SS. These courts will be refinished and ready to go in 2025 and students and community members will be able to enjoy them!

Trustees Approve Boundary Review in North Perth

A review of the current attendance boundaries for the Board's schools in Listowel and the surrounding area has been approved. Impacted schools include Elma Township Public School, Howick Central Public School, Listowel District Secondary School, Listowel Eastdale Public School, Mornington Central Public School, Milverton Public School, North Perth Westfield Elementary School, and North Woods Elementary School. The review will help determine how the boundaries might be adjusted to alleviate the enrolment pressures at Listowel schools. A committee will be formed and parents/guardians from the impacted schools will be asked to volunteer to participate. Full details about the project are posted on the [North Perth Boundary Review page](#).

Student Trustee Update

Student Trustees Sophia Buckman (South Huron DHS) and Alexandra Haviaras (Stratford District SS) attended their first meeting of the 24/25 school year. They reported that the student senators have been busy launching their projects. Sophia reported that the senators recently provided input on the revised AMDSB Code of Conduct and are working with the Mental Health team to launch a series of infographics aimed at supporting students during challenging times (e.g. exams, applying to post-secondary, etc.). Alexandra reported that many of the senators recently attended a student symposium hosted in partnership with [unlearn](#) where unconscious biases were examined and local school needs and priorities were discussed. She also highlighted a project brought forward by Listowel District SS that examines strategies to reduce the costs of participating in school extra-curricular activities.

Future Board Meetings

Regular Board Meetings are held in person unless otherwise noted. Links to join the meetings online will be posted on the [Board Meeting page](#) the day before the meeting. The public portion begins at 4:45 p.m.

- Tuesday, December 10, 2024 at 4:45 p.m. (Regular Board Meeting and Committee of the Whole, Closed Session)
Tuesday, January 28, 2025, at 4:45 p.m. (Regular Board Meeting and Committee of the Whole, Closed Session)

Future Meetings/Events with Trustee Representation

- Accessibility for Ontarians with Disabilities Act (AODA) – December 4, 2024 at 3:00 p.m. (online)
- Special Education Advisory Committee (SEAC) – December 4, 2024 at 4:00 p.m. (online)



King Township
2585 King Road
King City, Ontario
Canada L7B 1A1

Phone: 905.833.5321
Fax: 905.833.2300
Website: www.king.ca
Email: clerks@king.ca

November 18, 2024

The Right Honourable Justin Trudeau
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

premier@ontario.ca

Dear Prime Minister and Premier,

**RE: TOWNSHIP OF KING RESOLUTION – REQUESTING THE REDISTRIBUTION OF
PROVINCIAL LAND TRANSFER TAX AND GST TO MUNICIPALITIES FOR
SUSTAINABLE INFRASTRUCTURE FUNDING**

At its Council meeting of November 12, 2024, Council of the Township of King received and supported the following Resolution:

Whereas municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

Whereas the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

Whereas the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

Whereas the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

Whereas redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

Whereas a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

Now Therefore Be It Resolved That;

1. The Township of King Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and

2. The Township of King Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and
3. That this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and
4. That copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and
5. That copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Carried Unanimously.

Yours sincerely,



Denny Timm
Township Clerk

cc. Hon. Peter Bethlenfalvy, Ontario Minister of Finance Peter.Bethlenfalvy@pc.ola.org
Hon. Paul Calandra, Ontario Minister of Municipal Affairs and Housing
Paul.Calandra@pc.ola.org
Anna Roberts, MP, King-Vaughan anna.roberts@parl.gc.ca
Scot Davidson, MP, York-Simcoe Scot.Davidson@parl.gc.ca
Stephen Lecce, MPP, King-Vaughan Stephen.lecce@pc.ola.org
Hon Caroline Mulroney, MPP, York-Simcoe caroline.mulroneyca@pc.ola.org
444 Municipalities of Ontario
The Federation of Canadian Municipalities (FCM) info@fcm.ca
Association of Municipalities of Ontario amo@amo.on.ca
Mayor Steve Pellegrini, King spellegrini@king.ca
Councillor David Boyd, King dboyd@king.ca



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 **Fax:** (807) 825-9576

November 19, 2024

Minister of Health Sylvia Jones
sylvia.jones@ontario.ca

Dear Minister Jones,

At the Township of Terrace Bay Regular Council Meeting held on Monday September 16, 2024, the following resolution was put forth by Councillor Chris Dube and was passed.

Re: Ambulance Shortages and Healthcare System Issues

Resolution 266-2024

Moved by: Councillor Johnson

Seconded by: Councillor Dube

WHEREAS, the Council of the Corporation of the Township of Terrace Bay is gravely concerned about the ongoing shortages and staffing challenges facing Superior North EMS (SNEMS);

WHEREAS, the provincial funding for ambulance services, currently at 50%, along with the city's 50% contribution, has been falling short, leading to financial strain on municipalities and regional partners, including the City of Thunder Bay;

WHEREAS, the rolling shortages of paramedics and EMS personnel in the region present a significant risk to public safety and healthcare services in northern communities, which are disproportionately affected by the province-wide shortage of paramedics;

WHEREAS, recruitment and retention issues, including insufficient wages and benefits, lack of mental health supports, frequent exposure to traumatic experiences, and inadequate recovery time between work periods, are causing high turnover rates and burnout among EMS workers;

THEREFORE, BE IT RESOLVED THAT, the Honorable Sylvia Jones, Minister of Health, be requested to take immediate action to address the funding shortfalls and structural challenges in the delivery of EMS services in northern communities, including:

1. Increasing provincial funding to support EMS services and reduce the financial burden on municipalities;
2. Implementing incentives such as "learn and stay" grants to encourage paramedics to live and work in northern Ontario;
3. Enhancing support systems for EMS workers, including improved wages, benefits, and mental health resources.



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0

Phone: (807) 825-3315 **Fax:** (807) 825-9576

AND THAT, this resolution be forwarded to Minister Sylvia Jones, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities.

Sincerely,

J. Hall
Chief Administrative Officer/Clerk

CC:
AMO
All Ontario Municipalities



Hon. Paul Calandra
Minister of Environment,
Conversation and Parks
VIA EMAIL:
Paul.Calandra@pc.ola.org

Hon. Doug Ford
Premier of Ontario
VIA EMAIL:
premier@ontario.ca

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

November 21, 2024

Hon. Matthew Rae, MPP
VIA EMAIL:
Matthew.Rae@pc.ola.org

Hon. Ted Arnott, MPP
181 St. Andrew St. East
2nd Floor, Fergus
ON N1M 1P9
VIA EMAIL:
ted.arnottco@pc.ola.org

Hon. Rob Flack
Minister of Agriculture,
Food, and Agribusiness
VIA EMAIL:
minister.omafra@ontario.ca

RE: 10.1 ERO Posting 019-9196 Enabling greater beneficial reuse excess soil

Please be advised that Township of Puslinch Council, at its meeting held on November 20th, 2024 considered the aforementioned topic and subsequent to discussion, the following was resolved:

**Resolution No. 2024-415: Moved by Councillor Hurst and
Seconded by Councillor Sepulis**

**That Council receive the Mayors and Council member updates for information.
Whereas the Ministry of the Environment, Conservation and Parks is currently
consulting on proposed amendments to the Excess Soil Regulation, with potentially
significant implications for local municipalities; and**

**Whereas these proposed changes, including landfilling restrictions and exemptions for
waste environmental compliance approvals, pose substantial risks to environmental**



integrity, groundwater protection, local enforcement efforts, and land use planning; and

Whereas the proposed amendments may undermine local municipalities' ability to effectively manage excess soil, potentially leading to adverse environmental impacts, such as soil and/or groundwater contamination and disruption of local ecosystems; and

Whereas the relaxation of regulatory requirements for soil management could further hinder the enforcement capabilities of municipal authorities, making it more challenging to monitor and address compliance issues, thus jeopardizing public health and safety; and

Whereas the proposed regulations do not provide sufficient clarity regarding whether the intent of the proposed regulations are to permit ARA licensed sites to be used as reuse sites for excess soil; and

Whereas the proposed flexibility in soil reuse standards could conflict with established land use planning frameworks, potentially resulting in incompatible land uses and further strain on local infrastructure; and

Whereas the introduction of regional mapping for areas with naturally occurring exceedances presents significant financial challenges for municipalities, as the costs associated with implementing such mapping projects may not be feasible given limited budgets and resources; and

Whereas relaxing excess soil regulations and implementing regional mapping could negatively impact agricultural lands by allowing excess soil to be disposed of in ways that diminish the quality and usability of these valuable lands for future agricultural purposes, highlighting the need to prioritize the protection of agricultural lands equally with infrastructure projects and housing developments;

Therefore, be it resolved that the Council of Township of Puslinch formally objects to the proposed amendments to the Excess Soil Regulation, citing concerns regarding the detrimental effects on local municipalities, the environment, soil and groundwater quality protection, and effective land use planning; and



That the Council of Township of Puslinch directs staff to forward this resolution to the Ministry of the Environment, Conservation and Parks, outlining these concerns and advocating for a more balanced approach that prioritizes environmental protection, local governance, and the protection of resident's health and safety; and further,

That this resolution be shared with all Ontario Municipalities, the Premier of Ontario; County Planning staff, MPP Arnott; MPP Rae; the Wellington Federation of Agriculture; and OMAFRA requesting support for the protection of agricultural lands and sustainable excess soil management practices in Ontario.

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston
Municipal Clerk

CC: All Ontario Municipalities, County of Wellington Planning Staff, Wellington Federation of Agriculture, Executive Director of TAPMO

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Council Meeting

Resolution # 8

Date: October 28, 2024

Moved By: Carma Williams

Seconded By: Jamie MacDonald

WHEREAS the assessment cycle is an essential process for maintaining the fairness and predictability of property taxes in our province and;

WHEREAS the pause in the reassessment cycle has created uncertainty and instability in property taxation, impacting both residential and commercial property owners and;

WHEREAS the government has delayed an assessment update again in 2024, resulting in Ontario's municipalities continuing to calculate property taxes using 2016 property values and;

WHEREAS both current and outdated assessments are inaccurate, increase volatility, and are not transparent and;

WHEREAS frequent and accurate reassessments are necessary to stabilize property taxes and provide predictability for property owners, residents, and businesses alike and;

WHEREAS the staff at the Municipal Property Assessment Corporation would benefit from further skills enhancement and training in assessments, recognizing the importance of ensuring accurate evaluations for 100% of our municipality and;

WHEREAS the Government has announced a review of the property assessment and taxation system with a focus on fairness, equity, and economic competitiveness, and therefore further deferring new property assessment and;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of North Glengarry hereby calls upon the Premier to promptly resume the assessment cycle to ensure the stability and predictability of property taxes while the Government conducts its review of the property assessment and taxation system, or respond with an alternative method for every municipality in Ontario to achieve fair taxation and;

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Council Meeting

Resolution #

Date: October 28, 2024

FURTHERMORE, THAT all Municipalities in Ontario and their constituents are encouraged to apply pressure to the Premier, daily, weekly, and monthly, to resolve the situation before it causes undo stress to everyone in the Municipality and;

FINALLY RESOLVED THAT a copy of this resolution be forwarded to the Premier Doug Ford, the Association of Municipality in Ontario, the Rural Ontario Municipalities Association, the Federation of Northern Ontario Municipalities, the Municipal Property Assessment Corporation, and all municipalities in Ontario for their consideration, to make proper changes as quickly and efficiently as possible.

CARRIED

DEFEATED

DEFERRED



MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michael Madden

Councillor: Gary Martin

Mayor: Jamie MacDonald

YEA

NEA

November 25, 2024

Dear Municipal Council Members,

Enclosed is the 2025 Draft Budget for Saugeen Valley Conservation Authority (SVCA). The draft aligns with SVCA's programs and services inventory, and the requirements of the Conservation Authorities Act. It highlights key priorities such as natural hazard management, investing in capital assets, and ensuring compliance with legislative mandates.

This draft proposes an overall municipal levy increase of \$463,864 from the 2024 allocation. Please refer to page 2, to view the cost apportionment calculation for your specific municipality.

The adjustments in this budget primarily reflect SVCA Board-approved directives regarding the salary review and pay policy to align the Authority with current industry practices. In addition, significant reductions were undertaken in operational costs across the Administration, Environmental Planning & Regulations, Flood Forecasting & Warning, and Water Resources Management sectors. Capital expenditures within the Motor Pool budget have also been reduced to minimize the impact on the municipal levy for this year.

The development fee freeze imposed by the province in 2022 is expected to continue into 2025. However, should any changes to this freeze occur, SVCA may revisit the 2025 budget to ensure alignment with updated legislation. Additionally, a cost-of-living adjustment (COLA) may be applied to maintain operational sustainability.

At the next meeting of the SVCA Board of Directors, they will discuss final approval of the 2025 draft budget. While this draft budget is intended for circulation amongst watershed councils, it's important to clarify that, through the Conservation Authorities Act, there's no need for a by-law or motion.

SVCA remains committed to working collaboratively with its municipal partners to protect and enhance our shared watershed. We welcome the opportunity to present the draft budget to your respective councils upon request.

Sincerely,



Erik Downing, General Manager/Secretary-Treasurer
Saugeen Valley Conservation Authority

Encl: 2025 Draft SVCA Budget

Cc: Authority Members, SVCA (via e-mail)

2025 Saugeen Valley Conservation Authority Budget

Category of Program or Service – Summary	Levy	Self Generated	Reserves	Cost Apportioning	Special Levy	Other
Category 1: Mandatory Programs and Services	\$2,785,664	\$1,153,576	\$290,205	\$0	\$250,502	\$253,950
Category 2: Non-mandated program or service delivered to municipality through an agreement	\$0	\$0	\$0	\$0	\$0	\$0
Category 3: Programs and services are cost-apportioned with municipalities	\$0	\$1,298,200	\$449,200	\$111,113	\$0	\$0
TOTAL	\$2,785,664	\$2,451,776	\$739,405	\$111,113	\$250,502	\$253,950
TOTAL 2025 BUDGET	\$6,592,410					

2025 Budget by Municipality

Municipality	2024 Levy	2025 Levy	Levy \$ Change	Assessment % Change	Levy % Change	2025 Cost Apportioning
Municipality of Arran-Elderslie	\$57,817	\$69,251	\$11,434	2.07%	17.71%	\$2,762
Municipality of Brockton	\$199,326	\$239,920	\$40,594	2.57%	17.80%	\$9,570
Township of Chatsworth	\$68,978	\$81,860	\$12,882	1.13%	17.55%	\$3,265
Municipality of Grey Highlands	\$100,110	\$119,901	\$19,791	2.06%	17.71%	\$4,783
Town of Hanover	\$150,613	\$179,831	\$29,218	1.75%	17.65%	\$7,173
Township of Howick	\$6,216	\$7,356	\$1,140	0.84%	17.49%	\$293
Township of Huron-Kinloss	\$128,710	\$154,952	\$26,242	2.59%	17.80%	\$6,181
Municipality of Kincardine	\$404,192	\$480,746	\$76,554	1.35%	17.59%	\$19,176
Town of Minto	\$63,151	\$77,038	\$13,887	3.95%	18.04%	\$3,073
Municipality of Morris-Turnberry	\$4,425	\$5,201	\$776	0.16%	17.37%	\$207
Town of Saugeen Shores	\$490,290	\$594,050	\$103,760	3.25%	17.91%	\$23,695
Municipality of South Bruce	\$113,252	\$134,147	\$20,895	0.94%	17.51%	\$5,351
Township of Southgate	\$165,185	\$202,843	\$37,658	4.64%	18.16%	\$8,091
Township of Wellington North	\$91,182	\$109,253	\$18,071	2.10%	17.72%	\$4,358
Municipality of West Grey	\$278,353	\$329,317	\$50,964	2.36%	15.94%	\$13,136
TOTAL	\$2,321,800	\$2,785,664	\$463,864	2.12%	17.60%	\$111,114

2025 Draft Cost Apportionment Schedule Increase Amount: \$175,000 Municipality	% of Municipality In Watershed	2024 CVA (modified) in Watershed \$	Municipal Population in CA jurisdiction	CVA Based Apportionment Percentage	2024 Approved General Levy	2025 Draft General Levy	2025 Draft Special Levy	2025 Draft Total Levy
Ashfield-Colborne-Wawanosh Township	100	\$1,366,086,081	4,559	12.5000	\$ 251,643	\$ 274,712	\$ 10,000	\$ 284,712
Central Huron Municipality	76	\$1,030,972,224	4,619	9.4400	\$ 192,770	\$ 207,463	\$ 10,000	\$ 217,463
Goderich Town	100	\$1,161,508,274	6,118	10.6300	\$ 215,434	\$ 233,615	\$ 17,500	\$ 251,115
Howick Township	92	\$480,737,403	2,645	4.4000	\$ 89,620	\$ 96,699		\$ 96,699
Huron East Municipality	72	\$1,121,489,171	5,685	10.2600	\$ 211,405	\$ 225,485		\$ 225,485
Huron-Kinloss Township	43	\$664,332,688	2,523	6.0800	\$ 121,737	\$ 133,620		\$ 133,620
Mapleton Township	5	\$97,525,427	383	0.8900	\$ 18,205	\$ 19,561		\$ 19,561
Minto Town	64	\$778,354,167	4,134	7.1200	\$ 140,760	\$ 156,476		\$ 156,476
Morris/Turnberry Municipality	95	\$561,603,312	2,702	5.1400	\$ 105,407	\$ 112,962		\$ 112,962
North Huron Township	100	\$608,527,015	3,884	5.5700	\$ 113,476	\$ 122,412		\$ 122,412
North Perth Municipality	98	\$2,504,629,622	11,017	22.9200	\$ 460,198	\$ 503,713		\$ 503,713
Perth East Township	9	\$192,490,588	858	1.7600	\$ 35,677	\$ 38,681		\$ 38,681
South Bruce Municipality	1	\$7,700,881	71	0.0700	\$ 1,435	\$ 1,539		\$ 1,539
Wellington North Township	16	\$301,047,804	1,479	2.7600	\$ 55,428	\$ 60,657		\$ 60,657
West Perth Municipality	3	\$50,531,590	226	0.4600	\$ 9,510	\$ 10,110		\$ 10,110
Total		\$10,927,536,247	50903	100.0000	\$ 2,022,705	\$ 2,197,705	\$ 37,500	\$ 2,235,205



Community Safety and Well-Being For Huron

2024 Year in Review

The 2024 Community Safety and Well-being for Huron efforts would not have been possible without the collaboration of all nine lower tier municipalities in Huron County, as well as all our expert partners.

We have had many positive remarks about all the campaign facts and figures that have been shared throughout the year related to the plan's four priority areas. Community safety and well-being within our communities is truly a collaborative effort – we look to the community to reach out to any of the lower-tier municipalities or expert partners for future focus areas and needs.

Marg Anderson & Anita Snobelen, Co-Chairs of Oversight Committee



www.cswbhuron.ca

- Launched July 2024
- 909 Unique Website Visits as of October 11, 2024

2024 CSWB Campaigns

- **Mental Health and Addictions** January - March
- **Domestic and Family Violence** April - June
- **Community Security** July - September
- **Housing Stability & Homelessness** October - December

13 Inquiries from other Jurisdictions

Perth County, Adelaide-Metcalf, Bruce-Grey, Oxford County, Haliburton County, City of Peterborough, OMSSA, City of Stratford, Espanola, Timiskaming, Regional Municipality of Durham, City of Timmins, Niagara Region (re IPV & GBV)

Programs & Supports on Website

- 31 Mental Health & Addictions
- 16 Housing Stability & Homelessness
- 19 Domestic & Family Violence
- 20 Community Security



Oversight Committee and Guest Members



Oversight Committee and Municipal Working Group Meetings





Community Safety and Well-Being For Huron

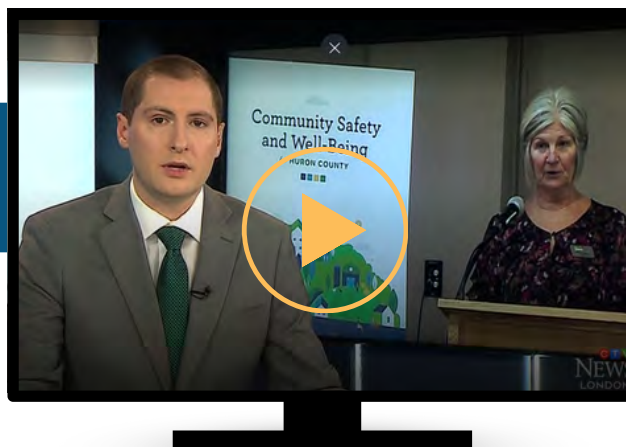
Mental Health & Addictions

January - March 2024



Launched January 19, 2024

- [CTV London](#)
- [Lakeshore Advance](#)
- [CKNX News](#)
- [Huron County News](#)
- [Goderich Sun \(page 17\)](#) Click on the links to view



⑤ Programs and Supports Highlighted

- 211 Ontario
- CMHA Huron Perth
- Huron-Perth Centre for Children and Youth
- Huron Perth Helpline and Crisis Response Team
- 9-8-8 National Suicide Crisis Line



Social media posts created and shared across nine lower-tier municipalities

Social Media Graphics Preview





Community Safety and Well-Being For Huron

Domestic & Family Violence

April - June 2024



Launched March 25, 2024

- [Lakeshore Advance](#)
- [CTV London](#)
- [CTV London \(Video\)](#)

Click on the links to view



④ Programs and Supports Highlighted

- Huron Women's Shelter 24/7 Help Line
- Victim Services Huron County
- 9-1-1
- Neighbours, Friends and Families IPV Course



Social media posts created and shared across nine lower-tier municipalities

Social Media Graphics Preview





Community Safety and Well-Being For Huron

Community Safety & Security

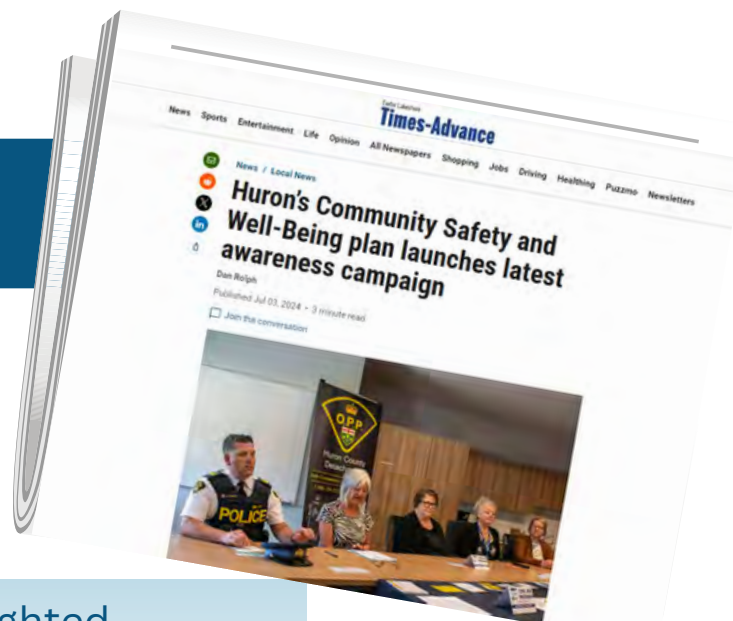
July - September 2024



Launched June 27, 2024

- [Lakeshore Advance](#)
- [London CTV News](#)
- [Huron County News](#)

Click on the links to view



⑥ Programs and Supports Highlighted

- CAMSafe
- Project Lifesaver
- COOL Aid Program
- OPP Non-Emergency Line
- MADD Canada
- Victim Services Huron Perth



Social media posts created and shared across nine lower-tier municipalities

Social Media Graphics Preview





Community Safety and Well-Being For Huron

Housing Stability & Homelessness

October - December 2024



Launched September 26, 2024

- [Lakeshore Advance](#)
- [CKNX News](#)
- [Huron County News](#)

Click on the links to view



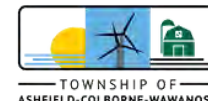
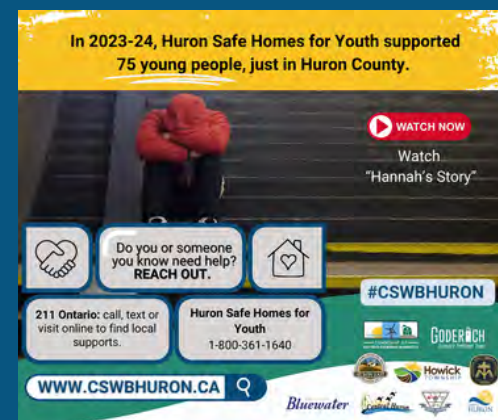
⑤ Programs and Supports Highlighted

- 211 Ontario
- Crisis Line
- Huron County Social & Property Services
- 2 local Connection Centres
- Huron Safe Homes for Youth



Social media posts created and shared across nine lower-tier municipalities

Social Media Graphics Preview



CSWB for Huron

2025 Action Planning and Proposed budget allocation (per lower-tier Municipality)

Last updated: November 21, 2024

The following table outlines the draft 2025 action plan and proposed budget allocation (per lower-tier Municipality) based on feedback received from Oversight Committee members.

Note: the members of the Municipal Working Group confirm and deliver the overall recommendation to their respective Councils regarding the proposed 2025 Actions and budget allocation for approval. Lower-tier Municipalities may wish to proceed with additional CSWB within their respective communities not outlined below.

- **Total lower-tier proposed allocated budget for 2025: \$2,000.00 (amount shown as bolded with (all 9 LT))**
 - 2025 Focus: Youth and Newcomers (Welcoming Communities)
 - Additional items/cost also included below, up to each lower-tier

Focus/ Priority Area(s)	Format	Item	Description	Support(s)/ Involvement	Allocated Budget Amount (per lower-tier Municipality)
General CSWB	Website Updates	CSWB Website Hosting and Updates – as arise	• Annual website domain fee • Updates that may be required to website in 2025	• Municipal Working Group (MWG)	• \$300 (all 9 LT) • Municipal staff time
General CSWB	Print	CSWB Postcards	• Postcard to include information about CSWB and linking to the CSWB website for distribution across all lower-tier municipalities.	• MWG	• \$200 • Municipal staff time
General CSWB	Promotional Item	CSWB Promotional Items (“Swag”)	• Specific items to be determined, could include notepads, pens, etc.	• MWG	• \$200 • Municipal staff time
General CSWB	Print	CSWB – Collective Prescence of	• Specific items to be determined, could include Banner (~\$150), Wall Frame etc.	• MWG	• \$200 • Municipal staff time

CSWB for Huron

2025 Action Planning and Proposed budget allocation (per lower-tier Municipality)

Last updated: November 21, 2024

Focus/ Priority Area(s)	Format	Item	Description	Support(s)/ Involvement	Allocated Budget Amount (per lower-tier Municipality)
		CSWB in lower-tier spaces			
General CSWB	Video	CSWB Video Series	• Video series highlighting the CSWB Plan, Oversight Committee and Municipal Working Group members and discussion on governance, collaboration, support etc., as well as individual priority area videos. • Proposed series (total of 7 videos): ○ CSWB General x 3 videos ○ Mental Health and Addictions x 1 video ○ Housing Stability and Homelessness x 1 video ○ Domestic and Family Violence x 1 video ○ Community Security x 1 video	• MWG (Lead) • Oversight Committee (OC) • Municipal Appointees (MA)	• \$1000 (all 9 LT) • Municipal staff time
General CSWB	Hosted Event	CSWB Summit	• In-person event for community members and organizations to learn more about CSWB, panel discussions/presentations from experts within priority areas – overall intent, call to action from community? • Option to join with another event/Summit	• MWG (Lead) • OC • MA	• \$500 (all 9 LT) • Municipal staff time

CSWB for Huron
2025 Action Planning and Proposed budget allocation (per lower-tier Municipality)
Last updated: November 21, 2024

Focus/ Priority Area(s)	Format	Item	Description	Support(s)/ Involvement	Allocated Budget Amount (per lower-tier Municipality)
General CSWB	Booth/Display	Presence at Local Events	More presence in the community at local events – this would be up to each municipality to identify events and coordinate attendance, and materials required	MWG	- Cost would be dependent on municipality attending and what materials they already have. - Municipal staff time
General CSWB	Advocacy / Participation at Conferences	CSWB in Rural Communities	- Utilizing existing platforms (i.e. AMO) for collective provincial/federal government advocacy around CSWB in rural communities. - Potential to seek participation (booth, panel) in conferences such as AMO - Typically, lower-tier municipalities build this into their training/conference budget lines)	- MA - MWG	Municipal Staff time
Mental Health & Addictions	Information Campaign (Online) / Training	Mental Health Support, Education or Agricultural Sector	- Sharing of resources related to mental health support for agricultural sector In the Know – a free 3-hour workshop delivered virtually or in person; designed for farmers, their families and those who are involved in and/or	- Mental Health Ad hoc Committee (MH AC) - MA	- Municipal Staff time - If in person training is preferred, cost is

Focus/ Priority Area(s)	Format	Item	Description	Support(s)/ Involvement	Allocated Budget Amount (per lower-tier Municipality)
	(Online/In person)		support the agriculture sector. Support 2-3 in person training sessions throughout the year in various communities. - Farmer Wellness Initiative support 365/24/7): Phone #1-866-267-6255 and 9-8-8 - Guardian network training (peer-drive mental health advocates)		minimal to venue/meal expenses for trainer.
Mental Health & Addictions	Information Campaign (Online)	Community Paramedicine Program	Information sharing of the Community Paramedicine Program as a primary goal to refer patients observed as having a high risk of adverse medical outcomes to the Home and Community Care Team (LHIN).	MH AC	Municipal Staff time
Mental Health & Addictions	Information Campaign (Online)	Social Connection	- Could apply to several populations: seniors, isolated/limited social networks, youth - HPPH to support this topic	MH AC	Municipal Staff time
Mental Health & Addictions	Information Campaign (Online)	Vaping Cessation Support for parents/caregivers of Youth	Promote Brief Conversations Toolkit, https://www.quashapp.com/conversations	MH AC	Municipal Staff time
Mental Health & Addictions	Information Campaign (Online)	Re-think your drink	- People experiencing mental health and/or addiction challenges; Women 30-60 years old - Alcohol and link to cancer	MH AC	Municipal Staff time

Focus/ Priority Area(s)	Format	Item	Description	Support(s)/ Involvement	Allocated Budget Amount (per lower-tier Municipality)
Mental Health & Addictions	Information Campaign (Online) /Advocacy	Mobile Crisis Response Team (MCRT) & OPP crisis call diversion program in Huron County	- Information gathering and sharing regarding MCRT (MCRT officers; OPP Crisis Call Diversion Program) - OPP is here to help - Advocacy for additional MCRT funding	- MH AC - MA	Municipal Staff time
Mental Health & Addictions	Training for Service providers, decision makers, municipal	Mental Health Stigma Training	- Training around mental health stigma - Municipalities could host at their facilities	- MH AC - MWG	*May have a cost, but could be user fee based (HPPH can support sourcing training for this) - Municipal staff time
Housing Stability & Homelessness	Advocacy	Housing Affordability and Homelessness in Rural Communities	Utilizing existing platforms (i.e. AMO) for collective provincial/federal government advocacy around housing affordability and homelessness, particularly in rural communities.	- MA - Housing Stability and Homelessness Ad hoc Committee (HSH AC)	Municipal Staff time

CSWB for Huron
2025 Action Planning and Proposed budget allocation (per lower-tier Municipality)
Last updated: November 21, 2024

Focus/ Priority Area(s)	Format	Item	Description	Support(s)/ Involvement	Allocated Budget Amount (per lower-tier Municipality)
				MWG	
Housing Stability & Homelessness	Information Campaign (Online)	What do I do if...? (Responding to homelessness – what our community can do)	Information gathering and sharing for our communities on what are some of the things they can do if they come across unhoused in their community (i.e. be a friend)	HSH AC	Municipal Staff time
Housing Stability & Homelessness	Information Campaign (Online)	Youth (housing/support options for youth under 16)	Information gathering and sharing related to housing support/options for youth under 16	HSH AC	Municipal Staff time
Domestic & Family Violence	Information Campaign (Online) / Video	Domestic violence (Youth focused – proactive education)	- Information gathering and sharing related to domestic violence occurring in Youth. - This information campaign to additional avenues such as short videos (see an example of a short video), memes, additional social media platforms to spread information – hiring of marketing expert for this one (not typical social media post)	- DFV AC - MWG	\$200 (all 9 LT) - Municipal staff time
Domestic & Family Violence	Hosted Event	Youth-focused event on domestic	Fun, youth focused event – could be participation of interested LT and not all 9	- DFV AC - MWG - OS	\$200 - Municipal staff time

Focus/ Priority Area(s)	Format	Item	Description	Support(s)/ Involvement	Allocated Budget Amount (per lower-tier Municipality)
		violence awareness	- TBD (two angles below, but need to scope more with ad hoc) - Prevention focused (what factors lead people to be become perpetrators? How can we disrupt those trajectories? - Bystander support (how can more support be given to bystander to help victims? Bystanders to then support victims)		
Domestic & Family Violence	Information Campaign (Online)	GBV	Information gathering and sharing related to the Make it our business Training (when ready)	DFV AC	Municipal Staff time
Domestic & Family Violence	Information Campaign (Online) / Video	IPV in Rural Communities (See it, name it, change it)	- Information gathering and sharing related to IPV in Rural Communities and promotion of see it (what does violence look like), name it (how do we call it out?) and change it (end violence in the community) - Budget includes for print materials/promo	DFV AC	\$200 Municipal staff time
Community Security	Information Campaign (Online)	Newcomers/ Immigrants	Information sharing related to welcoming community messaging that aligns with Local Immigration Partnership Messaging	Community Security Ad hoc (CS AC)	Municipal Staff time

Focus/ Priority Area(s)	Format	Item	Description	Support(s)/ Involvement	Allocated Budget Amount (per lower-tier Municipality)
Community Security	Advocacy	Living wage	Use United Ways living wage \$ for advocacy – top social determinants of health are income (and housing) (even if not certified living wage employers (this comes with procurement challenges), can Municipalities meet this \$ to talk the walk..?)	- MWG (proposed: B. McRoberts at CAO group) - CS AC - MA	Municipal Staff time
Community Security	Information Campaign (Online)	Crime Prevention through Environmental Design (CPTED)	Information sharing related to crime prevention through ED – could link to both personal and property safety (BIA, businesses, etc.)	CS AC	Municipal Staff time
Community Security	Information Campaign (Online)	Farm Safety (sharing the road) and Security (unlocked farm vehicles)	- Information sharing related to farm safety (priority for HPPH) and security (OPP) - Roadside signage; Farm Safety-Bruce County Revive fund example (signage on roads) - in partnership with Huron OFA, https://ofa.on.ca/revive-fund-bruce-federation-of-agriculture-2024/	CS AC	Municipal Staff time
Community Security	Information Campaign (Online) / Support for	Importance of Filing Taxes / Tax Clinics	- Information sharing related to importance of completing taxes (to secure additional benefits). - Lower-tiers support clinics (through maybe additional connections with local accounting	CS AC	Municipal Staff time

Focus/ Priority Area(s)	Format	Item	Description	Support(s)/ Involvement	Allocated Budget Amount (per lower-tier Municipality)
	Hosted Clinics across County		firms/bookkeepers) / providing space (typically if municipally hosted/supported within a municipal facility, no cost incurred)		

Outstanding Action Items
Open Session

November 19

Meeting Date	Action Item	Action By	Current Status	Next Step
February 6, 2024	Turnberry Conservation Area Memorial Gate Repairs	CAO	Staff procuring quotes and working with MVCA to determine best plan of action	Anticipated to be presented to Council December 17th
November 19, 2024	Belgrave Sidewalk Accessibility	Director of Public Works	Staff drafting a report with high level options to address accessibility issues with the sidewalks in Belgrave	Anticipated to be presented to Council December 17th



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 57-2024

Being a by-law to establish the pay range grid for employees of the Municipality of Morris-Turnberry.

WHEREAS Section 283 (1) of the Municipal Act, S.O. 2001, c. 25, provides that a municipality may pay any part of the remuneration and expenses of the members of any local board of the municipality and of the officers and employees of the local board;

AND WHEREAS Section 283 (2) of the Municipal Act, SO 2001 c.25 provides that despite any Act, a municipality may only pay the expenses of the members of its council or of a local board of the municipality and of the officers and employees of the municipality or local board if the expenses are of those persons in their capacity as members, officers or employees and if

- a) the expenses are actually incurred; or
- b) the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the opinion of the council or local board, of the actual expenses that would be incurred";

AND WHEREAS the Council of this Municipality deems it appropriate to pass a by-law to establish rates of remuneration to employees of the municipality;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. That the Pay Range Grid attached hereto as Schedule 'A' and forming part of this by-law be adopted;
2. That the employee expense policy attached hereto as Schedule 'B' and forming part of this by-law be adopted;
3. That the rates contained in Schedules 'A' and 'B' shall be subject to an annual cost of living adjustment in accordance with the Morris-Turnberry Personnel Policy, effective January 1st of each year this by-law is in effect.
4. That upon coming into force and effect this by-law shall supersede by-law 61-2023 and all previous by-laws or resolutions and parts of by-laws or resolutions inconsistent with the provisions of this by-law regarding the pay grid and employee expense policy for the Municipality of Morris-Turnberry
5. That this by-law shall come into force and effect on January 1, 2025.

Read a FIRST and SECOND time this 3rd day of December 2024

Read a THIRD time and FINALLY PASSED this 3rd day of December 2024

Mayor, Jamie Heffer

Clerk, Trevor Hallam

EMPLOYEE EXPENSE POLICY:

The payment of any amounts contained herein shall be in accordance with the Personnel Policy for the Municipality of Morris-Turnberry

1. Allowance for meetings held outside of regular working hours

- | | |
|-------------------------------------|----------|
| a. Any meeting less than 2 hours | \$ 88.26 |
| b. Any meeting from 2-4 hours | \$147.09 |
| c. Any meeting greater than 4 hours | \$220.64 |

2. Mileage

Mileage will be paid for travel which is required for the duties of the Municipality at a rate equal to the Canada Revenue Agency mileage rate for business-related driving for the given year.

3. Meals

Meal Allowances will be provided based on the Allowance established by the National Joint Council Travel Directive for the given year for meals and incidentals.

4. Conference Attendance

The following expenses are eligible for reimbursement where receipts are provided:

- a. Accommodation
- b. Registration*
- c. Travel (Mileage and/or other)*
- d. Banquet Ticket *

*Where expenses are incurred for the companion of an employee attending a conference, the employee will reimburse the Municipality in full.

5. Pay Period

Employees will be paid on a bi-weekly basis.



CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

BY-LAW NO. 58-2024

Being a by-law to establish the remuneration rates for members of Council and Local Boards for the Municipality of Morris-Turnberry.

WHEREAS Section 283 (1) of the Municipal Act, S.O. 2001, c. 25, provides that a municipality may pay any part of the remuneration and expenses of the members of any local board of the municipality and of the officers and employees of the local board;

AND WHEREAS Section 283 (2) of the Municipal Act, SO 2001 c.25 provides that despite any Act, a municipality may only pay the expenses of the members of its council or of a local board of the municipality and of the officers and employees of the municipality or local board if the expenses are of those persons in their capacity as members, officers or employees and if

- a) the expenses are actually incurred; or
- b) the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the opinion of the council or local board, of the actual expenses that would be incurred;

AND WHEREAS the Council of this Municipality deems it appropriate to pass a by-law to establish rates of remuneration to members of Council and Local Boards;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. That the remuneration rates attached hereto as Schedule 'A' and forming part of this by-law be adopted;
2. That the expense and remuneration policy for members of Council and Local Boards attached hereto as Schedule 'B' and forming part of this by-law be adopted;
3. That upon coming into force and effect this by-law shall supersede by-law 60-2023 and all previous by-laws or resolutions and parts of by-laws or resolutions inconsistent with the provisions of this by-law regarding the remuneration rates and the expense and remuneration policy for members of Council and Local Boards for the Municipality of Morris-Turnberry.
4. That the rates contained in Schedules 'A' and 'B' shall be subject to an annual cost of living adjustment in accordance with the Morris-Turnberry Personnel Policy, effective January 1st of each year this by-law is in effect.
5. That this by-law shall come into force and effect on January 1, 2025.

Read a FIRST and SECOND time this 3rd day of December 2024

Read a THIRD time and FINALLY PASSED this 3rd day of December 2024

Mayor, Jamie Heffer

Clerk, Trevor Hallam

‘Schedule A’ By-law 58-2024

1. **Honorarium**

Mayor:	\$ 10,296.35
Deputy Mayor:	\$ 6,482.96
Councillor	\$ 5,017.26

Honorarium may be reduced by resolution of Council if three (3) regular Council meetings are missed.

2. **Meeting Allowance**

Meeting allowance will be paid for Council meetings and meetings attended which are approved by Council or recommended by the CAO. Payment to the Mayor for attendance events is not subject to the approval of Council.

For daytime meetings, other than council meetings, the meeting time commences when the council member leaves their residence and ends on their return to their residence.

a. Any meeting less than 2 hours	\$ 88.26
b. Any meeting from 2-4 hours	\$147.09
c. Any meeting greater than 4 hours	\$220.64

Meeting remuneration amounts represent maximums, and amounts paid by the municipality for Members of Council and Local Boards will be pro-rated if members also receive meeting attendance remuneration from the board.

3. **Mileage**

Mileage will be paid to any Member of Council attending a meeting or conference over 25 km from where the member resides at a rate equal to the Canada Revenue Agency mileage rate for business-related driving for the given year.

4. **Meals**

Meal Allowances will be provided based on the Allowance established by the National Joint Council Travel Directive for the given year for meals and incidentals.

5. **Conference Attendance:**

Members of Council are entitled to attend conferences and events which support their work as members of Council within their allocated budget.

a. Conference Budget per Councillor (registration, accommodation, travel only)	\$ 3,000.00
b. Per Diem	\$ 220.64

*Where expenses incurred for the companion of an Councillor attending a conference, the Councillor will reimburse the Municipality in full.

6. Pay Period

Members of Council will be paid monthly with pay sheets due by 12:00 noon on the last Wednesday of each month.

Any submissions not received by the deadline will be added to the next pay period.

7. Internet Service and Paper Supplies:

Each Member of Council will be paid \$25.31 per month to offset costs for Internet Service.

Schedule 'B' By-law 58-2024

MUNICIPALITY OF MORRIS-TURNBERRY – POLICY

Payment of Ceremonial and Social Events for attendance by Members of Council

For the time spent at ceremonial and social events associated with the Municipality the following outlines eligibility for payment of the Meeting Allowance, mileage, and other expense reimbursement outlined in Schedule 'A':

1. Meetings of Council shall be eligible.
2. Meetings or events for which the attendance of a Member of Council has been approved by resolution of Council shall be eligible.
3. Meetings of local boards to which a Member of Council has been appointed shall be eligible.
4. Meetings or events for which the attendance of a Member of Council has been recommended by the CAO shall be eligible.
5. Social or ceremonial events shall not be eligible.
6. Notwithstanding Section 5 above, social or ceremonial events shall be eligible if a Member of Council is fulfilling a ceremonial role subject to the conditions of Sections 2, 3 or 4 above.
7. Notwithstanding the above, the attendance of the Mayor in their capacity as the Chief Executive Officer of the Municipality and ex-officio member of certain Boards and Committees shall be eligible.



**CORPORATION OF THE MUNICIPALITY OF MORRIS-
TURNBERRY BY-LAW NO. 59-2024**

Being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry, for its meeting held on December 3rd, 2024.

WHEREAS Section 9 of the *Municipal Act 2001*, S.O. 2001, c. 25 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 5 (3) of the *Municipal Act 2001*, S.O. 2001, c. 25 provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Morris-Turnberry for the December 3rd 2024, meeting be confirmed and adopted by By-law;

NOW THEREFORE, the Council of the Corporation of the Municipality of Morris-Turnberry enacts as follows:

1. The action of the Council of the Corporation of the Municipality of Morris-Turnberry at its meeting held the 3rd day of December 2024, in respect of each recommendation contained in the Minutes and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Morris-Turnberry at the meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law; and
2. The Mayor and proper officials of the Corporation of the Municipality of Morris-Turnberry hereby authorize and direct all things necessary to give effect to the action of the Council to the Corporation of the Municipality of Morris-Turnberry referred to in the preceding section thereof;
3. The Mayor and CAO/Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation.

Read a FIRST and SECOND time this 3rd day of December 2024

Read a THIRD time and FINALLY PASSED this 3rd day of December 2024

Mayor, Jamie Heffer

Clerk, Trevor Hallam