



MUNICIPALITY OF MORRIS-TURNBERRY

COUNCIL MINUTES

Tuesday, April 8, 2025, 7:30 pm

The Council of the Municipality of Morris-Turnberry met in Council Chambers in regular session on April 8, 2025, at 7:30 pm.

Council in Attendance

Mayor Jamie Heffer
Deputy Mayor Kevin Freiburger
Councillor Jodi Snell
Councillor Sharen Zinn
Councillor Jamie McCallum

Staff in Attendance

Trevor Hallam	CAO/Clerk
Sean Brophy	Treasurer
Mike Alcock	Director of Public Works
Jenn Burns	Planner
Sara Kurtz	Planner

Others in Attendance

Baillie Williams	Applicant, MV01-2025
Laura Pottruff	Applicant, MV01-2025
Michael Kamrath	Applicant, MV01-2025
Susan Pottruff	Applicant, MV01-2025
Rachel Hammermueller	The Wingham Advance Times
Scott Stephenson	The Citizen

1.0 CALL TO ORDER

Mayor Heffer called the meeting to order at 7:30 pm.

Mayor Heffer noted that Scott Stephenson and Rachel Hammermueller would be recording the meeting for the purpose of writing articles. He went on to recognize Jenn Burns and wished her well on her upcoming parental leave and welcomed Sarah Kurtz as the new planner for the municipality. He also made note of correspondence he received informing him of the CAO's completion of an Executive Diploma in Municipal Management.

2.0 ADOPTION OF AGENDA

Motion 73-2025

*Moved by Sharen Zinn
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry hereby adopts the agenda for the meeting of April 8, 2025, as circulated.

Carried.

3.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

Mayor Heffer declared a conflict regarding item 6.1, Committee of Adjustment for MV1-2025 Williams (Pottruff and Kamrath), as he is an adjacent landowner.

4.0 **MINUTES**

Motion 74-2025

*Moved by Kevin Freiburger
Seconded by Jamie McCallum*

*THAT the Council of the Municipality of Morris-Turnberry hereby
adopts the March 18, 2025, Council Meeting Minutes as written.*

Carried.

5.0 **ACCOUNTS**

Motion 75-2025

*Moved by Jodi Snell
Seconded by Sharen Zinn*

*THAT the Council of the Municipality of Morris-Turnberry hereby
approves the April 8 accounts for payment as presented.*

Carried.

Mayor Heffer ceded the Chairship to Deputy Mayor Freiburger and left the Council Table.

6.0 **PUBLIC MEETINGS AND DEPUTATIONS**

6.1 COMMITTEE OF ADJUSTMENT

Application MV01-2025 – Williams (Pottruff and Kamrath) Williams (Pottruff and Kamrath)
CON 8 N Pt Lot 5; RP 22R2807 Parts 2 and 3 (42287 Howick-Turnberry Rd)

Motion 76-2025

*Moved by Sharen Zinn
Seconded by Jodi Snell*

*THAT The Council of the Municipality of Morris-Turnberry hereby
adjourns their Council Meeting, to be reconvened following a
meeting of the Committee of Adjustment to review application for
Minor Variance MV01-2025, submitted by Baillie Williams on
behalf of Susan Pottruff and Michael Kamrath.*

Carried.

COMMITTEE OF ADJUSTMENT MEETING

6.1.1 Call to Order

Deputy Mayor Freiburger called the Committee of Adjustment to order at 7:33 pm.

6.1.2 Declaration of Pecuniary Interest

None.

6.1.3 Purpose

The purpose of this application is to increase the permitted separation distance between the main dwelling and a proposed additional residential unit from the required 60m to 90m.

6.1.4 Comments

1. Planner’s Report

Ms. Burns presented a report regarding the application.

2. Council’s Questions and/or Comments

None.

3. Applicant and/or Agent

The applicants noted they had nothing to add to the planner's report.

4. Others

None.

6.1.5 Recommendation

It was recommended that application MV01-2025 be approved with the following conditions:

1. The structure be located within the footprint contained on the sketch that accompanied the application;
2. The variance approval is valid for a period of 18 months from the date of Council's decision.

6.1.6 Committee of Adjustment Decision

Motion 77-2025

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT The Committee of Adjustment of the Municipality of Morris-Turnberry, considering the variance to be minor, to maintain the appropriate development of the lands, and to maintain the general intent of the Morris-Turnberry Zoning By-law 45-2014 and the Morris-Turnberry Official Plan, hereby approves application for minor variance MV01-2025, submitted by Baillie Williams on behalf of Susan Pottruff and Michael Kamrath:

- 1. The structure be located within the footprint contained on the sketch that accompanied the application;*
- 2. The variance approval is valid for a period of 18 months from the date of Council's decision.*

Carried.

6.1.7 Close Committee of Adjustment

Motion 78-2025

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT The Committee of Adjustment hereby adjourns their meeting.

Carried.

Mayor Heffer rejoined the Council table and resumed the Chairship of the meeting

7.0 STAFF REPORTS

7.1 PLANNING

7.1.1 Draft County Official Plan Amendment No. 6 (PPS Conformity)

A report was presented by Jenn Burns in this regard for the information of Council.

8.0 **BUSINESS**

8.1 2025 BUDGET

A report was presented in this regard by Treasurer Sean Brophy.

Motion 79-2025

Moved by Jamie McCallum

Seconded by Jodi Snell

THAT leave be given to introduce By-Law # 17-2025 being a by-law to adopt the budget and tax rates for the Municipality of Morris-Turnberry for the year 2025, and that it now be read severally a third time and finally passed.

Carried.

8.2 2024 RESERVES

Motion 80-2025

Moved by Sharen Zinn

Seconded by Jodi Snell

THAT leave be given to introduce By-Law # 18-2025 being a by-law to confirm the year-end 2024 reserves and establish reserve funds for the year 2025, and that it now be read severally a first, second, and third time, and finally passed.

Carried.

8.3 TENDER RESULTS - MT-25-113 – SURFACE TREATMENT

A report was presented in this regard by Director of Public Works Mike Alcock.

Deputy Mayor Freiburger asked if there would be any benefit to accepting the tender of the contractor that has done work for the Municipality. Mr. Alcock stated that the Municipality has had positive experiences with Walker Construction, and while Duncor Enterprises has not done work in the municipality previously, they should be able to complete the work required without issue.

Councillor Zinn asked if South Bruce has worked with Duncor Enterprises previously. Mr. Alcock confirmed that to his knowledge they had not. Councillor Zinn expressed a strong preference for using a contractor the Municipality has worked with before, given the price differential is negligible.

Motion 81-2025

Moved by Sharen Zinn

Seconded by Jamie McCallum

THAT the Council of the Municipality of Morris-Turnberry hereby accept the tender of Walker Construction Inc. for Contract No. MT 25-113, Supply and Place Surface Treatment in the amount of \$502,830.20 (based on estimated quantities and excluding HST) and authorize the Mayor and Clerk to execute the tender and all other required documents.

AND FURTHER THAT any budget surplus be transferred to the roads reserve for future projects after completion of this project.

Carried.

8.4 ALTERNATIVE VOTING METHODS

A report prepared in this regard by Deputy Clerk Kim Johnston was provided to Council.

Motion 82-2025

*Moved by Sharen Zinn
Seconded by Jodi Snell*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law to the next meeting of Council, authorizing internet and telephone voting methods for the 2026 municipal election.

Carried.

8.5 BY-LAW HOUSEKEEPING

A report in this regard was presented by CAO/Clerk Trevor Hallam.

Motion 83-2025

*Moved by Kevin Freiburger
Seconded by Sharen Zinn*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return a by-law to repeal and replace by-law 81-2019, regarding Seasonal Road Closures, and a by-law repealing by-law 84-2017, regarding Off Road Vehicles, to the next meeting of Council.

Carried.

8.6 EARLY INVESTMENT IN EDUCATION AND SKILLS PROGRAM

A report was presented in this regard by CAO/Clerk Trevor Hallam.

Motion 84-2025

*Moved by Jamie McCallum
Seconded by Kevin Freiburger*

THAT the Council of the Municipality of Morris-Turnberry hereby directs staff to return the \$48,500.00 currently held by the municipality for the Early Investment in Education and Skills program to the Nuclear Waste Management Organization.

Carried.

9.0 **COUNCIL REPORTS**

Kevin Freiburger

March 30 to April 2, attended the Ontario Good Roads Association Conference.

Jamie McCallum

April 17 attended a meeting of the Belmore Community Centre Board.
March 30 to April 2, attended the Ontario Good Roads Association Conference.

Sharen Zinn

March 19, attended a meeting of the Community Safety and Well Being Oversight Committee.
March 19, attended a meeting of the Maitland Valley Conservation Authority Board.

Jodi Snell

Attended a meeting of the Listowel-Wingham and Area Family Health Team Board.

Jamie Heffer

March 30 to April 2, attended the Ontario Good Roads Association Conference.

10.0 CORRESPONDENCE, MINUTES, ITEMS FOR INFORMATION

- 10.1 Minutes – CHIP – 11 December 2024
- 10.2 Minutes – Huron County Detachment Board – January 27, 2025
- 10.3 Board Meeting Highlights – AMDSB – March 25, 2025
- 10.4 Huron OPP Detachment Board and Policing Activities 2024 Annual Report
- 10.5 Invitation – Thrive Summit (Registration link included)
- 10.6 Resolution – Tariff Response – Western Ontario Warden’s Caucus

11.0 ITEMS FOR A FUTURE AGENDA

None.

12.0 BY-LAWS AND AGREEMENTS

None.

13.0 CLOSED SESSION

- 13.1 Enter closed session.

Motion 85-2025

*Moved by Sharen Zinn
Seconded by Jamie McCallum*

THAT the Council of the Municipality of Morris-Turnberry enter a closed session at 8:03 p.m., with the CAO/Clerk remaining in attendance, for the purpose of discussing confidential matters pursuant to the following sections of the Municipal Act:

- a) Section 239 (2) (e) regarding potential litigation;*

Carried.

- 13.2 Return to open session.

Motion 86-2025

*Moved by Sharen Zinn
Seconded by Sharen Zinn*

THAT the Council of the Municipality of Morris-Turnberry rise from a closed session at 8:16 p.m.

Carried.

- 13.3 Report and Action from Closed Session.

Council received a report on potential litigation with regard to damage to municipal property and provided direction to staff.

14.0 CONFIRMING BY-LAW

Motion 87-2025

*Moved by Jamie McCallum
Seconded by Sharen Zinn*

THAT leave be given to introduce By-Law 19-2025, being a by-law to confirm the proceedings of the Municipality of Morris-Turnberry meeting of Council held on April 8, 2025, and that it now be read severally a first, second, and third time, and finally passed.

Carried.

15.0 ADJOURNMENT

Motion 87-2025

Moved by Kevin Freiburger

Seconded by Jamie McCallum

*THAT the Council of the Municipality of Morris-Turnberry does
now adjourn at 8:17 pm.*

Carried.

NEXT MEETINGS:

Regular Meeting of Council – Tuesday, April 22, 2025, 7:30 pm

Regular Meeting of Council – Tuesday, May 6, 2025, 7:30 pm

Mayor, Jamie Heffer

Clerk, Trevor Hallam